

## **SCHOLARS IN SERVICE – JOB DESCRIPTION**

### **Jackson Community Development Corporation**



The Jackson neighborhood, nestled between First and Cedar, Tulare and Kings Canyon with Huntington Boulevard as its historical centerpiece, is a vibrant community rich in ethnic, socio-economic, and architectural diversity. The Jackson Elementary School serves as a vital hub for the over 3500 residents. According to the most recent census, 25% of residents are Caucasian, Black, or Asian, and 75% of residents are Hispanic, many of whom speak Spanish. The Jackson Community Development Corporation is dedicated to fostering resident-led leadership. Our vision is to seek the holistic well-being of the Jackson neighborhood where residents are known, valued, and empowered to collaborate for the thriving of its people and place. Visit our newly updated website to learn more about our mission and initiatives. [Jacksoncdc.org](http://Jacksoncdc.org)

#### **Job Title: Neighborhood Youth Coordinator**

Number of Openings: 1

Jackson CDC is seeking a Neighborhood Youth Coordinator for the 2025-26 school year. Applicants need to enjoy working with youth from elementary through high school, but do not need any formal child development training.

Bilingual English/Spanish is preferred. Days and times are somewhat flexible based on student's schedule and availability.

Your duties include but are not limited to the following:

1. Work as a Literacy Mentor in a classroom at Jackson Elementary School
2. Be a Saturday Sports leadership team member. This includes helping to plan, implement, and lead crafts, teaching, and games for neighborhood youth. Saturday Sports is held two mornings a month, typically on the first and third Saturday at Jackson Elementary School
3. Be a Jackson Neighborhood Association Youth team member. This includes helping to plan, implement, and lead crafts, teaching, and games for neighborhood youth during the monthly neighborhood meetings, which are typically held on the third Thursday evening of the month.
4. Partner with staff to plan and implement other neighborhood gatherings with youth involvement including Christmas parade and party, Easter Celebration, and occasional art classes.