

SCHOLARS IN SERVICE – JOB DESCRIPTION

Dakota EcoGarden Homeless Shelter

In 2013 Nancy Waitlow, a retired school teacher opened Dakota EcoGarden with the hopes of housing the homeless. Over the past 13 years the homeless shelter has provided temporary housing to over 170 otherwise unhoused people, all through the help of dedicated volunteers. Dakota EcoGarden also has the support of many people throughout the Fresno community. Most importantly Art Dyson. Art is a world-renowned architect. He is the architect for the small homes on the property of Dakota EcoGarden. The homes are situated in a garden which supplies food for the homeless who live on the property and many more homeless throughout Fresno. Currently the facility provides housing for 12 to 16 people, offering not just a roof, but a pathway to self-reliance.

The team behind Dakota EcoGarden believe in encouraging the residents to have dignity and self-respect.

JOB TITLE: MULTI-MEDIA COORDINATOR

The Multi-Media Coordinator will take on the responsibilities of generating content for the organization's social media platforms and assist the Volunteer Coordinator in several tasks including but not limited to:

- Creating content for the website.
- Participate in Second Saturday garden-parties, during the school year.
- Send out emails to potential volunteers.
- Help with guiding volunteers on tours.
- Attend board meetings on zoom.
- Shooting videos and taking photos of volunteers for social media.
- Communicate with operations manager volunteer times.
- Support community events and activities.
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Requirements include, but are not limited to the following:

- Knowledge of website content creation.
- Strong organizational and communication skills.
- Ability to work collaboratively with staff and students.
- Reliable transportation.

Hours are flexible but applicant must be able to participate on Second Saturday mornings each month from 8 am-11am (during warm seasons) or 9am-12pm (during cool seasons) during the school year.

Marketing, Graphic Design, Mass Communications and Journalism students are encouraged to apply.