CRIM - 144 - Trial Test

2024-2025 Course Revision Form

General Catalog Information

Read before you begin

Work on the Proposal

> **FILL IN all fields required marked with an *.**
>
> **Edit fields by clicking on the text in the field.**
>
> **Generate the IMPACT REPORT by clicking *Run Impact Report* at the top of the page and copy the results into the space provided.**
>
> **Upload supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.**
>
> **Complete the Acknowledgement section.**
>
> **LAUNCH proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow.**
>
> **Once the proposal has been launched, follow the steps to approve the proposal.**

Review Proposal

> **View changes to the proposal by clicking the Discussion tab using the chat icon in the right-side menu and selecting "Show current with markup" on the User Tracking dropdown.**
>
> **View current comments concerning this proposal by clicking the Discussion tab using the chat icon in the right-side menu.**
>
> **View the history of the proposal by clicking the Workflow Status tab using the bullet list icon in the right-side menu.**
>
> **View the files associated with the proposal by clicking the paperclip icon in the right-side menu to access the Files tab.**

Approve

> **Comment on the proposal by clicking the Discussion tab using the chat icon in the right-side menu and clicking the + Add Comment button.**
>
> **Make a decision (approve/reject) by clicking the Decisions Tab using the check mark icon in the right-side menu.**

CUSTOM ROUTE

If requesting a custom route, navigate to the Proposal Toolbox and select Custom Route under the Decisions icon. Once you make your decision the system will allow you to set up the requested ad-hoc step for each section:

participants, rules, decisions, and deadlines/reminders.
A System Administrator will need to review and approve your request before it takes place.

Undergraduate:
Please follow Procedures for Curriculum Changes and Catalog Copies (will be hyperlink to
http://www.fresnostate.edu/academics/curriculum/undergrad-dev/index.html)

Proposals must be approved by the Undergraduate Curriculum Committee and processed by Office of the Dean of Undergraduate Studies by April 1 in order to be effective for the next academic year catalog.

Graduate:
Use this form to request a Graduate New Course Proposal, a Conversion (break-out of a "topics" course as a new course), or significant change to an existing course.
http://www.fresnostate.edu/academics/curriculum/graduate-dev.html

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Course Level*   ⦿ UGRD
          ◯ PBAC

Academic Organization*   Criminology

Effective Term*   Fall   **Effective Year***   2026

Does this request affect other departments on campus?*   ◯ Yes   ⦿ No

Subject*   CRIM   **Catalog Number***   144

Course Type   Criminology

Units Min*   3   **Units Max***   3

Repeatable:

Short Title Description*   Trial Test

Long Course Title*   Trial Test

Catalog Description*   This course is part of the Mock Trial Program. Required for all students in the program.

Grading Basis*   ⦿ Letter
          ◯ CR/NC
          ◯ Sat/UnSat
          ◯ OPT

Course Classification - CS#1 * C03

Course Classification - CS# 2 (Lab/Activity)

Is course Cross-Listed? *
○ Yes
◉ No

If No - will cross-listed be added?
○ Yes
○ No

Cross Listed Course (enter existing course or requested cross listed course)

Home Department Course (if cross-listed)

Prerequisite: permission of instructor

Corequisite:

Prerequisite or Corequisite:

Grade requirement for Prereq/coreqs *
○ Yes*
◉ No

***If Yes, indicate required grading requirement**

Additional Activity:

Course Fee:

Weekly Lecture Hours:

Weekly Lab/Activity Hours:

Course Typically Offered
☑ Fall
☐ Spring

Check all that apply checkboxes to requested changes	☐ Subject
	☐ Catalog Number
	☐ Units Min
	☐ Units Max
	☐ Repeatable
	☑ Short Title Description
	☐ Full Long Course Title
	☐ Course Classification CS #1
	☐ Course Classification CS #2 (Lab/Activity)
	☐ Prerequisites / Coreq
	☐ Prerequisites / Coreq Grade Requirement
	☐ Grading Basis

Service Learning

Complete this section if applicable

Service Learning Designation will be processed as a new course even if the designation is being added to an existing course.

Select "yes" if you are completing the Service learning section*   ○ Yes   ◉ No

Will the non-S designated course remain active? If No, the non-S designated course will become inactive

Justification that the service-learning component is integral to and supportive of the academic focus of the course.

Description of the mechanism(s) introducing the service-learning component to the students.

Describe the type of agency where the service-learning assignment will be completed:

Describe the typical service activities that will meet the service requirement:

Describe the length of time students will be required to serve (minimum of 15 hours, with 20 hours being optimal):

Describe the process for verification of service hours.

Explanation of the structured opportunities for ongoing reflection and mechanism(s) requiring students to integrate the service-learning component with course content (e.g., class discussions, journals, papers, presentations).

Validation that the service-learning component accounts for a significant portion of the total course grade (minimum of 15%, with 20% or more being optimal). ☐ Check to confirm

Will the non-S designated course remain active? If No, the non-S designated course will become inactive.

Writing Course

Complete this section if applicable

Select "yes" if you are completing the "Writing Course" section * ○ Yes
                                    ◉ No

PRIOR TO SUBMITTING PLEASE VERIFY BELOW CRITERIA HAS BEEN MET

The W course should be grounded in writing pedagogy. Subject area content (e.g. Anthropology and Interpretation or Business and Ethics) provides a framework that enables students and instructors to engage in academic, written conversations as a means of developing academic literacy.

☐ Check to confirm

Students must write a minimum of 5000 words total in at least 5 different writing tasks. A minimum of two assignments must require multiple drafts. One writing task can work toward another writing task, for example, which can then count as two different tasks. The word count should be for final papers. Drafts should not count toward the word count

☐ Check to confirm

The course must incorporate both formative and summative assessment. Formative assessments support students' writing process and learning. Summative assessment is used for grading.

☐ Check to confirm

Faculty will provide multiple instances of formative feedback to students in response their writing - with the aim of helping students revise their writing before a final draft is submitted. Multiple forms of feedback include, but is not limited to, using rubrics, conferencing with students, writing feedback to students on papers, and demonstrating revision decisions on a sample paper in front of the whole class. Feedback on student writing should be returned in a timely manner, to enable effective use of instructor feedback before the next draft is due.

☐ Check to confirm

Students must also participate in formative assessment in the form of small or large group writing workshops, the goal of which is to practice giving and receiving feedback as well as assessing the effectiveness of a text.

☐ Check to confirm

The instructor's criteria for evaluating student writing will be explicitly articulated. Assessment in the writing course should focus on both substance and form, validating students' use of substantive elements like coherence, argument, explanation, analysis, interpretation, complexity of thought, and effective use of grammar and usage.information as well as conventions of

☐ Check to confirm

The W course must require one writing textbook or equivalent that features strategies for researching, planning, organizing, drafting, revising, and editing (e.g.)..: A Writer's Reference by Diana Hacker and Nancy Sommers) The text should support student understanding of writing as a process of decision-making, 1. Because writing includes disciplinary knowledge, W courses should complement the students' discipline. W courses should provide students an opportunity to learn the genres; reading, writing, and thinking strategies; and key conversations and conventions in their discipline.attention to genre conventions specific to the discipline with particular ☐ Check to confirm

A grade of "C" or better is required to earn W course credit. ☐ Check to confirm

Following C4 guidelines, enrollment in each W course will be limited to 25 students per section. 8. W courses need to be the equivalent of at least 3 units. ☐ Check to confirm

GE Course

Complete this section if applicable

Select "yes" if you are completing the "GE Course" section* ◯ Yes
◉ No

GE CATEGORY

GE Area / Graduation Requirement

Is this GE Course becoming Inactive? ○ Yes
○ No

Justification

How does the course meet specific GE Requirements?

Any additional operating money and/or instructional equipment required beyond present levels, orany other special cost factors associated with this course.

Note: The syllabus must also include the specific writing or performance requirements that comply with GE Policies and the GE Writing Requirements in APM 215 (e.g. typical paper assignments,research projects or performance requirements).

M/I Course

PRIOR TO SUBMITTING PLEASE VERIFY BELOW CRITERIA HAS BEEN MET

NOTE: All M/I courses can be double-counted for major requirements if a course is both M/I and a major required course or elective. Departments with an M/I course may require an M/I course be taken outside of the major department. M/I courses can be taken no sooner than the term in which 60 units of coursework are completed, including the completion of GE Foundation and Area E courses.

Select "yes" if you are completing the "M/I Course" section * ○ Yes
◉ No

Course is upper-division and course is 3 units ☐ Check Mark confirming requirements have been fulfilled

The following student learning outcomes are indicated: Students completing courses in M/I will be prepared to function in an international multicultural world, or one that addresses the roles of specific ethnic or gender groups in contemporary America.

☐ Check Mark confirming requirements have been fulfilled

Course is clearly grounded in multicultural/ international research. Subject area content (e.g., Anthropology, Economics) provides a framework for the class so students and instructors can engage in academic conversations as a means of performing academic literacy.

☐ Check Mark confirming requirements have been fulfilled

Students must complete a writing requirement of at least 2,000 words. This requirement can be met in whatever manner faculty deem most suitable (e.g., multiple assignments totaling at least 2,000 words), but an opportunity must be provided for meaningful feedback to students about their writing.

☐ Check Mark confirming requirements have been fulfilled

Describe multicultural and/or international learning objectives (there should be multiple)

Confirm majority of course materials and texts focus on multicultural and/or international issues or topics.

○ Yes

○ No

Describe course rigorous, meaningful assignments are clearly related to multicultural and/or international content.

Faculty to teach course and evidence of their qualification to teach M/I Designated course

*APM 217 NOTE: M/I courses can be taken no sooner than the term in which 60 units of coursework are completed, including the completion of GE Foundation and Area E courses.

Course Revision Justification and Additional Information

Why is this revision being proposed, and how will the change improve program quality and student learning outcomes?* Test

Would the change affect faculty workload related to enrollment?*
○ Yes
● No

If the revision changes course unit value, will that affect program/graduation requirements?*
○ Yes
● No

Is there an existing articulation in place?
○ Yes
● No

Acknowledgements and Attachments

ATTACHMENT INSTRUCTION

Please attach any required files by navigating to the right side menu and clicking "Files".

Memo of Support (Only when affects other dept question is marked YES) ☑ Attached

CURRENT COMPLIANT Syllabus ☑ Attached

OLD Syllabus (Only when a unit change is being requested) ☑ Attached

IMPACT REPORT STATEMENT

At the top of the page, click on Run Impact Report. Copy the results of the Impact Report and paste them into the space below.

Impact Report Results*

Programs	Legal Studies, Certificate of Special Study

Acknowledgement* ☑ I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.

System Administrator Only

Acalog OID 34479

Acalog Status ⦿ Active-Visible
⦾ Inactive-Hidden

Units (for Acalog) 3

Effective Date 4/1/2019

Additional Activity:

Course Fee:

Attribute

Attribute Value

Acad Group 32

Acad Org 197

Course ID 019617

Student Information System ID