| Enter Degree Name |
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| **REVIEW PANEL REPORT**  **ENTER DEPARTMENT NAME ENTER REVIEW PANEL MEMBERS: Name, Department and Institution**  **ENTER DATE** |
| **Guidelines for Preparing the Review Panel Report**  **NOTE: If the department undergoing review has multiple degrees, there should be separate reports for graduate and undergraduate programs.**  **Comments and Observations** Content and length of the review panel’s report typically vary, depending on the nature and size of the program and on personal preferences of the reviewers. Consultants are welcome to comment on any aspect of the program that they consider important to program quality and future development. From an organizational standpoint, it is often useful to begin the report with an overall view of the program and to conclude with a summary and specific recommendations, where appropriate. Please consider whether the mission of the unit is clearly stated and whether the activities of the unit are consistent with the stated mission.  **Recommendations** The best way to assist an academic unit is to make useful recommendations within the current budget. Thus, if a major initiative is needed, corresponding reductions should be suggested. In addition, it is helpful to suggest what the unit might be able to accomplish with a three to five percent increase in funds or what might best be eliminated with a three to five percent decrease in funds.  **Submitting the Report** Please submit your document to Celeste DeMonte, Program Review Coordinator, at [celestedemonte@csufresno.edu](mailto:celestedemonte@csufresno.edu)  **TABLE OF CONTENTS** |
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| Introductory Section |
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| Provide an overview of the program review visit process, including when it took place and sources of information for the review. Briefly describe the unit’s mission, programs, activities, leadership, physical space, partnerships, and staffing. |

| Comments and Observations |
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| This report should draw from the self-study report and from information gathered during the visit. Consider any of the following that may be relevant in your summary of the unit’s strengths and weaknesses.   1. Consider the curriculum design and relevance to the university mission when assessing the unit achieving its mission and goals.    1. Does the curriculum demonstrate the appropriate level of instruction (e.g., undergraduate and/or graduate)?    2. Are faculty well aligned to meet the mission and goals of the program [as assessed by teaching performance, achievements (research and/or professionally related activities), needs, and commitment to the program)]? 2. Consider how the program supports students throughout their student lifecycle.    1. Assess admissions procedures, recruitment, retention, student services, and graduation rate.    2. Assess student quality, achievements, opportunities, service, community interaction, and needs.    3. Assess the program’s responsiveness to scheduling needs to support student success, including professional development and leadership experiences.    4. Assess the program’s ability and work to support students’s post-graduation outcomes. 3. Consider the adequacy of resources to support the program.    1. Assess facility adequacy and ancillary units.    2. Assess program’s funding resources, utilization, planning, and augmentation to deliver the academic program in a quality way.    3. Assess technology use, implementation, and currency. 4. Consider whether assessment activities are conducted regularly and whether the findings are used to improve curriculum and student learning. 5. Consider how the program supports faculty and staff excellence.    1. Assess professional development opportunities and outcomes for program faculty.    2. Assess support, training, and climate for professional staff.    3. Assess opportunities for and outcomes of faculty leadership and service on campus, in the community, and in the discipline. 6. Consider administrative commitment, leadership, support, and concerns for the program. 7. Include other comments and observations. |

| Summary of Evaluation |
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| Is this program of quality and of appropriate rigor? Please elaborate.Is the current program viable in terms of admissions and graduation rates? Please elaborate.What are the attitudes of faculty, students, and administrators toward this program? Please elaborate.Do resources that support this program ensure that students receive a degree program of quality? Please elaborate. |

| Recommendations |
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| List key recommendations to be addressed at the unit and division levels. Include those that are realistic within existing resources and those that may require additional investment. |

| Signature Page |
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| After all team members have reviewed the final report, the signature page will be circulated (e.g., via Adobe Sign) by the Program Review Coordinator for approval and signatures. |