



## BUSINESS ADMINISTRATION

### Human Resource Management Option, B.S. (120 Units)

Valid for Catalog Year: 2018/2019 to 2021/2022

\*Official planning guide approved by the Craig School of Business

For assistance or to schedule an advising appointment, please contact the **CSB Advising Center** at 559-278-4943, Peters Business 185  
**Management Department:**  
 559-278-2851, Peters Business 289

	Freshman		Sophomore		Junior		Senior	
	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring
Units	15-16	15-17	15-17	16	16	16-17	28-29	
Milestones	Create Synergy Profile	Mentorship - Office of Student Professional Development (PB 181)	Meet with Career Development Center	Sign Option Contract (must have 2.25 Campus/Cum GPA)	Complete MGT 110	Complete HRM 150 Meet with Career Development Center and Office of Student Professional Development Attend Career Fairs	Internship Opportunities	Apply for Graduation
General Education	<b>A1 (3 Units)</b> Oral Communication *Must pass with a C or better	<b>C2 (3-4 Units)</b> Humanities	<b>B1 (3-4 Units)</b> Physical Sciences	<b>D1 (3 Units)</b> American History		<b>ID (3-4 Units)</b> Social, Political, & Economic Institutions		<b>IC (3-4 Units)</b> Arts & Humanities
	<b>A2 (3 Units)</b> Written Communication *Must pass with a C or better	<b>B2 (3-4 Units)</b> Life Sciences	<b>C1/C2 (3-4 Units)</b> Arts and Humanities	<b>D2 (3 Units)</b> American Government		<b>IB (3 Units)</b> Physical Universe & Its Life Forms		
	<b>A3 (3 Units)</b> Critical Thinking *Must pass with a C or better	<b>B3 (0-3 Units)</b> Lab						
	<b>E1 (3 Units)</b> Lifelong Understanding & Self Development							
	<b>C1 (3-4 Units)</b> Arts							

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	Fall 15-16	Spring 15-17	Fall 15-17	Spring 16	Fall 16	Spring 16-17	Fall 28-29	Spring 28-29
Major		<b>GE Area B4 DS 71 (3 Units)</b> Quantitative Reasoning [Pre-Req: ELM exam or intermediate college algebra] *Must pass with a C or better	<b>DS 73 (3 Units)</b> [Pre-Req: ELM exam, DS 71; ECON 40 & 50 recommended] *Not open to freshmen	<b>BA 18 (4 Units)</b> *Not open to Freshmen	<b>BA 105W (3 Units)</b> [Pre-Req: ENGL 5B or 10 (C or better); Junior standing] *UDWS requirement; must pass with a C or better	<b>MI MKTG 100S (4 Units)</b> [Pre-Req: BA 105W (may be taken concurrently)] MI Multicultural/International	<b>MGT 124 (4 Units)</b> [Pre-Req: BA 105W; MGT 110; DS 123 (may be taken concurrently)]	<b>MGT 187 (3 Units)</b> [Pre-Req: Last semester of Senior year; UD Core requirements (MGT 124 may be taken concurrently); BA 105W]
		<b>ECON 40 (3 Units)</b> [Pre-Req: GE A2] <b>OR</b> <b>AGBS 1 (3 Units)</b> [Pre-Req: GE A2]	<b>ACCT 4A (3 Units)</b> *Not open to Freshmen	<b>ACCT 4B (3 Units)</b> [Pre-Req: ACCT 4A (C or better)] *Not open to Freshmen	<b>MGT 110 (6 Units)</b> [Pre-Req: BA 105W (may be taken concurrently)] *Not open to students with credit in MGT 104 or MGT 106	<b>HRM 150 (3 Units)</b> [Pre-Req: MGT 110; BA 105W (may be taken concurrently)]	<b>HRM 153 (3 Units)</b> [Pre-Req: HRM 150; BA 105W] *FALL ONLY	<b>HRM 154 (3 Units)</b> [Pre-Req: HRM 150; BA 105W] *SPRING recommended
		<b>IS 52 &amp; IS 52L (3 Units)</b> *or Computer Competency Exam (CCE)	<b>GE Area D3 ECON 50 (3 Units)</b> [Pre-Req: GE A2]	<b>DS 123 (3 Units)</b> [Pre-Req: DS 71, 73; IS 52, 52L]	<b>FIN 120 (4 Units)</b> [Pre-Req: ACCT 4A; DS 71; BA 105W (may be taken concurrently)]	<b>MGT 127 (3 Units)</b> [Pre-Req: MGT 110; BA 105W (may be taken concurrently)]	<b>HRM 157 (3 Units)</b> [Pre-Req: HRM 150; BA 105W]	
					<b>IS 130 (3 Units)</b> [Pre-Req: IS 52, 52L; ACCT 4A, 4B; BA 105W (may be taken concurrently)]			



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	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring
<b>Units</b>	<b>15-16</b>	<b>15-17</b>	<b>15-17</b>	<b>16</b>	<b>16</b>	<b>16-17</b>	<b>28-29</b>	
<b>Major</b>							<b>HRM Electives (9 Units)</b> Select NINE units from the following: 3-9 units from: HRM 152, 159, 189T, 190, 195; PSYCH 176 0-6 units from: MGT 131, 133S, 158, 180, 182, 189T 0-3 units from: ANTH 120; PH 143, 145; PLSI 185; PSYCH 144, 149	
<b>Additional Graduation Requirements</b>					<b>Elective</b> *See footnotes	<b>MI (3 Units)</b> *EXEMPT		

**FOOTNOTES:**

**Prerequisites/Corequisites:** Other restrictions may apply. Please see your course catalog for detailed prerequisite/corequisite requirements.

**Grade Requirements:** A grade of C or better must be earned for each course used to satisfy the requirements for the major. No course taken for the business major can be graded on a CR/NC basis, except for courses with mandatory CR/NC grading.

**Computer Competency Exam (CCE):** Contact the CSB Undergraduate Student Services office to schedule a CCE test date.

**Option:** Students must maintain a 2.25 Campus and Cumulative GPA to declare an OPTION. An OPTION must be declared after the completion of all of the Pre-Business Requirements in order to enroll in OPTION courses.

**Electives (0-2):** If necessary, students must complete additional elective units to meet 120 units total to graduate. Students who take the CCE in lieu of IS 52/52L will need to fulfill the minimum unit requirements with electives.

**Upper Division Writing Skills requirement (UDWS):** Business majors take BA 105W to fulfill this requirement. The Upper Division Writing Exam is NOT an option for Business Administration majors.

**Substitutions:** If substitutions/exceptions/waivers are made for any major courses that also meet GE and/or the Multicultural/International graduation requirement, the student is responsible for completing additional courses to satisfy the respective areas (GE and/or MI). This also includes the upperdivision writing requirement.