## Frequencies

## Calculating frequencies is a little more complicated.

- Pick the variable that you want to use for frequencies.
- Pick a cell (B23) where you will type "Scale" for the response options.
- Pick another cell (C23) where you will put a label for the frequencies for the first variable "Q1" (The quality of my high school science classes was very good.)
- Type the numbers of responses for the frequencies that you want. My survey used a 1 to 5 point Likert scale so I will type the numbers $5,4,3,2,1$ in order from the highest value to the lowest value in a column in cells, B24, B25, B26, B27 and B28.
- Highlight the cells where you want the frequencies to appear. Here they are C24 to C29. You need to add one more than the number of your response set.
- In the row above the column letter labels, next to $f x$ type:
$=$ FREQUENCY(B2:B21,B24:B28)
Equal sign, space, FREQUENCY in all caps, no space, open parenthesis, the cell where your data starts B2 in my case, no space, : , the cell where your data ends B21 in my case, a comma, no space, the cell where your scale starts B24 in my case, : , no space, the cell where your scale ends B28 in my case, end parenthesis.
- Then press CTRL, hold it and press SHIFT, hold it and press ENTER, and hold all 3 keys for a second or two.
- There is " 0 " at the end of this column, which means there are no scores below the end of the scale at 0 . You can just ignore this when you type your tables.



