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mcalldwell@csufresno.edu

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Re: Communication Updated Teaching Evaluation Policy

From : Vida Samiian <vidas@csufresno.edu> Fri, Oct 26, 2012 06:45 PM
Subject : Re: Communication Updated Teaching Evaluation Policy 📎 1 attachment
To : Michael Caldwell <mcalldwell@csufresno.edu>
Cc : Douglas Fraleigh <douglasf@csufresno.edu>

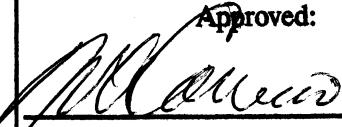
I approve the Communication Department Teaching Evaluation policy. Vida

Vida Samiian, Dean
 College of Arts and Humanities
 Office of the Dean
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 Fresno, California 93740

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Recommended for approval.
Michael Caldwell
10/30/12

From: "Michael Caldwell" <mcalldwell@csufresno.edu>
To: "Douglas Fraleigh" <douglasf@csufresno.edu>
Cc: "Vida Samiian" <vidas@csufresno.edu>
Sent: Friday, October 26, 2012 4:50:09 PM
Subject: Re: Communication Updated Teaching Evaluation Policy

Approved:	
	
William A. Covino	Date <u>10/30/12</u>
Provost and Vice President for Academic Affairs	

Hi Vida,

Please email your approval to the revised Departmental Policy for Communication at your earliest convenience.

Thanks,

Michael

From: "Douglas Fraleigh" <douglasf@csufresno.edu>
To: "Michael Caldwell" <mcalldwell@csufresno.edu>

**DEPARTMENT OF COMMUNICATION
POLICY ON ASSESSMENT OF TEACHING EFFECTIVENESS**

APM 322 is the official policy on the Assessment of Teaching Effectiveness. This Departmental policy is designed to further define requirements at the Department level as specified in APM 322.

In all aspects of the assessment of teaching effectiveness, care should be taken to avoid bias based upon race, color, religion, national origin, ancestry, marital status, age, physical disability, mental disability, medical condition, veteran's status, sex, and sexual orientation.

Quantitative Student Ratings of Instruction and Peer Evaluations will be weighted equally in the overall assessment of teaching effectiveness for Lecturers. The weighting of elements of the assessment of teaching effectiveness for tenure-track faculty is based upon probationary plan expectations.

STUDENT RATINGS OF INSTRUCTION

Each tenured faculty member shall have a minimum of two sections rated by students annually (on a rotating basis such that during a five-year period, the maximum number of different courses is evaluated). Individual faculty may request additional courses to be evaluated. Probationary faculty members and Lecturers will have all sections rated by students each semester.

While the IDEA Short Form will be the standard paper instrument for the campus; faculty may elect to use either the Diagnostic Form or Online version.

Student ratings of instruction shall be assessed to identify patterns and trends of teaching performance and effectiveness. It is expected that the faculty member shall meet or exceed the department standard (3.5 out of 5.0) using adjusted or unadjusted scores, whichever are higher. Because the department recognizes that anomalous course evaluations can occur, quantitative student ratings of instruction will be interpreted longitudinally across all available teaching data.

PEER EVALUATIONS

1. Frequency

- a. For part-time temporary faculty, the first time a course is taught by the instructor and, thereafter, at least one section per year.
- b. For full-time temporary faculty, two sections each semester for the first year and two sections for each academic year thereafter.
- c. For probationary faculty, two sections (to include as many different courses as possible) each semester.
- d. For tenured faculty, one section each academic year on a rotating basis such that during a five-year period, the maximum number of different courses is evaluated.

2. Faculty will use the attached department-approved form to evaluate Course Content, Instructional Design, Instructional Delivery, and Assessment Methods. The Department expects that qualitative peer evaluations will yield consistently positive remarks and constructive commentary to assist the faculty member's teaching performance.

OVERALL

The Department will follow the guidelines in APM 325, 327, and 328 when electing committees selected to prepare the overall evaluation of teaching.

APPROVAL PROCESS

Departmental policies will be submitted to the appropriate School/College Dean and to the Provost for review and approval.

Last Updated: October 5, 2012