

**California State University, Fresno  
Department Chair Nomination**

APM 125 Policy on Department Chairs and APM 114 Policy on Consultation and Voting

College: \_\_\_\_\_

Department: \_\_\_\_\_

**SECTION 1: Nomination by the Department**

Date of Vote: \_\_\_\_\_

Faculty Eligible to Vote (from APM 125):

Full Votes:

- All full-time tenured and probationary faculty members. Including faculty members on sabbatical or DIP or in FERP and active during the semester. Proxy voting is prohibited but provisions may be made for absentee voting. (Note: Faculty on a LWOP are not eligible to participate in the election.)
- Temporary faculty as follows with appointment of 15 WTUs during the semester of the nomination.
- Temporary faculty who have maintained 6 WTUs or more for four consecutive semesters including the semester in which the nomination takes place.

Half Votes:

- Other Temporary faculty teaching 6 WTUs or more in the current and previous semester of the nomination.

Reporting the vote / Tally of the votes (count the number of faculty (do not ½ the count for half votes):

Nominee Name	Full Votes	Half Votes	Quarter Votes	Qualifications
	Faculty Head Count	Faculty Head Count	Faculty Head Count	Attached
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>

**SECTION 2: Recommendation of the Dean**

Name: \_\_\_\_\_

Appointment:  Academic Year  12 month      Date: Beginning: \_\_\_\_\_ Ending: \_\_\_\_\_

Semester Assigned time as Chair (this will be used to calculate % stipend) Check one:

- 3 wtu (20%)     6 wtu (40%)     9 wtu (60%)     12 wtu (80%)     100% chair  
 3.75 wtu (25%)     7.5 wtu (50%)     11.25 wtu (75%)     Other \_\_\_\_\_ (specify wtu)

Flat Monthly Stipend:  \$80 for < 18 FTEF     \$120 for >= 18 FTEF     Other \$\_\_\_\_\_ (specify)

\_\_\_\_\_  
Dean's recommendation signature

\_\_\_\_\_  
Date

**SECTION 3: Approval by Associate Vice President for Faculty Affairs**

\_\_\_\_\_  
AVP approval signature

\_\_\_\_\_  
Date

For use by Office of Faculty Affairs

Letter Completed: \_\_\_\_\_

To PR: \_\_\_\_\_