

Office of Faculty Affairs 2019-2020

Retention, Tenure & Promotion Workshops

Full WPAF* Review 2nd Year or 3rd Full Review – ONLY

Candidate's 2nd and 3rd Year Full Review WPAFs due to department: **9/30/2019****

Designed for tenure track faculty who are developing a Working Personnel Action File (WPAF*) for the first time. Faculty mentors are encouraged to attend with tenure track faculty.

1.	9/11/19	11:00 am – 12:00 pm	HML 2134
2.	9/18/19	4:00 pm – 5:00 pm	HML 2134

Full WPAF* Review 4th - 6th Year

Candidate's 4th- 6th Full Review WPAFs due to department: **10/14/19****

Designed for tenure track faculty who would like to learn about developing an effective Working Personnel Action File. Faculty mentors are encouraged to attend with tenure track faculty.

1.	9/19/19	3:00 pm – 4:00 pm	HML 2134
2.	9/25/19	8:30 am – 9:30 am	HML 2134

Promotion Only WPAF* Review

Candidate's Promotion Only and Full Review WPAFs due to department: **10/14/18****

Designed for those who are ONLY applying for promotion.

1.	9/20/19	8:30 am – 9:30 am	HML 2132
2.	9/24/19	4:00 pm – 5:00 pm	HML 2134

Probationary Plan Workshops

Candidate's Revised and New Probationary Plans Due: **11/22/19****

Designed for new tenure track faculty who would like to learn about developing an effective Probationary Plan. Faculty mentors are strongly encouraged to attend with tenure track faculty.

1.	10/3/19	4:00 pm – 5:00 pm	HML 2134
2.	10/9/19	11:00 am – 12:00 pm	HML 2134

Comprehensive Workshops for all Full, Off-Year and Promotion Reviews

Designed for those who would like to learn about the retention, tenure and promotion process from the second year through promotion to full professor. These workshops are slightly longer and will be inclusive of the WPAF, Off-Year and Promotion.

1.	10/4/19	4:30 pm – 5:30 pm	HML 2134
2.	10/11/19	9:00 am – 10:30 am	HML 2132

*WPAF- Working Personnel Action File

Candidates submit files to department **before due date to allow for additions from PAF.

AM/PM sessions available for each topic.

Last Updated: August 26, 2019