



# California State University, Fresno

## Tenure Track / Tenured Faculty Nomination and Summary

### Page 1 – Department Recommendation

#### I. RECRUITMENT

College or School: \_\_\_\_\_ Vacancy #: \_\_\_\_\_

Department: \_\_\_\_\_

#### II. SELECTION CRITERIA AND SUMMARY (attach to form)

- A. On a separate page, please make a person-by-person comparison of all candidates given an on-campus interview:
  - State how candidate’s qualifications meet the required experience, and preferred qualifications.
  - Assess the individual candidate’s strengths and weaknesses and compare them to those of each of the other candidates.
  - Explain why each candidate was recommended or ranked in the order presented.
  - If applicable, provide updated ABD status information on each candidate.
- B. Vacancy announcement
- C. Nominee’s curriculum vitae
- D. Three letters of reference and three telephone reference checks

#### III. APPLICANT POOL

\_\_\_\_\_ Total number of applicants for the position  
 \_\_\_\_\_ Total number of applicants interviewed by phone/Zoom (short list interviews)  
 \_\_\_\_\_ Total number of candidates interviewed on campus  
 \_\_\_\_\_ Total number of applicants that withdrew from consideration/or rejected offer because:

_____ Took Offer Elsewhere	_____ High Cost of Housing
_____ Family/Personal Reasons	_____ Inadequate Salary
_____ Lack of Spousal Employment	_____ High Teaching Load
_____ Other	

#### IV. APPLICANT(S) RECOMMENDED FOR APPOINTMENT (RANKING IS NOT REQUIRED)

Choice/ Rank	Name	Service Credit recommend	Highest Degree Earned	Identify institution from which the candidate earned this degree.
1st				

#### V. EQUAL EMPLOYMENT OPPORTUNITY REVIEW OF SEARCH PROCESS

As the assigned EEO for this search, I have participated and reviewed in all aspects of this process and confirm the results. If problems occurred in the recruitment or selection phase, I have sent a separate report or contacted Faculty Affairs.

\_\_\_\_\_  
*Search Committee Equal Employment Opportunity Designee signature and DATE*

#### VI. DEPARTMENT RECOMMENDATION TO DEAN

I have carefully reviewed the recruitment process, forms, and attachments. I agree with the recommendation or I have attached additional information for the Dean.

\_\_\_\_\_  
*Search Committee Chair signature and DATE*

\_\_\_\_\_  
*Department Chair signature and DATE*