
CALIFORNIA STATE UNIVERSITY, FRESNO

INVENTION DISCLOSURE FORM

This Invention Disclosure Form is confidential and is intended solely for internal use by California State University, Fresno and the California State University, Fresno Foundation. It should not be disclosed outside the University/Foundation or to any person who does not require access to this information for purposes of evaluating and protecting the invention and related intellectual property

1. TITLE OF INVENTION

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2. DESCRIPTION OF INVENTION

In describing the technology, please provide when possible information covering the following points:

- (a) the general purpose;
- (b) a technical description;
- (c) the advantages and improvements over the existing methods, devices or materials; and,
- (d) the economic potential or commercial applications for the technology;
- (e) in addition to the technical description, please attach
 - i. any detailed descriptions, drawings, data, or experimental results that further explain the invention and its advantages,
 - ii. any related manuscripts, abstracts, presentations, posters, theses/dissertations, or other documents (published or in preparation) describing the invention.

Please Use Text Box for Describing Technology

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3. INVENTOR(S) *(If more than 3 inventors, please attach separate document labeled “Additional Inventors” including the same information and contribution %).* Inventorship listed in this disclosure is preliminary and subject to review and revision during patent prosecution.

- ☐ I understand that inventorship is based on intellectual contribution to the invention and not on authorship, effort, or position.
- ☐ I have considered whether all listed contributors meet the legal standard for inventorship.

FIRST INVENTOR	Name:		Citizenship:	
	Position/Title:	Dept/Unit:	Work Phone:	
	Primary Affiliation (if not Fresno State/Fresno State Foundation):			
	Email:		Home Phone:	
	Home Address:	City:	State:	Zip:
	Estimated % Contribution to Inventive Concept(s) (total for all Fresno State/Foundation inventors should sum to 100%):			
SECOND INVENTOR	Name:		Citizenship:	
	Position/Title:	Dept/Unit:	Work Phone:	
	Primary Affiliation (if not Fresno State/Fresno State Foundation):			
	Email:		Home Phone:	
	Home Address:	City:	State:	Zip:
	Estimated % Contribution to Inventive Concept(s) (total for all Fresno State/Foundation inventors should sum to 100%):			
THIRD INVENTOR	Name:		Citizenship:	
	Position/Title:	Dept/Unit:	Work Phone:	
	Primary Affiliation (if not Fresno State/Fresno State Foundation):			
	Email:		Home Phone:	
	Home Address:	City:	State:	Zip:
	Estimated % Contribution to Inventive Concept(s) (total for all Fresno State/Foundation inventors should sum to 100%):			

Non-Fresno State / Non-Foundation Contributors: List any contributors (e.g., collaborators, visiting scholars, external partners) who are not employees or students of California State University, Fresno or the California State University, Fresno Foundation, and briefly describe their role. Attach additional pages if needed.

Name:	Role:
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4. SPONSORSHIP AND SUPPORT

Was this invention developed with the use of any research, grant, contract, or other external funds?

☐ YES ☐ NO

If YES, please complete the table below (add rows as needed):

4A. Funding Sources

Type of Funding	Sponsor / Source Name	Grant / Contract No.	PI/CoPI (if different from inventor)	Approx. % of Total Funding Contributing to Invention
☐ Internal University / Department				
☐ Federal / State				
☐ Foundation / Corporate / Other				

4B. Third-Party Materials or Data. Were any materials, data sets, software, or other resources obtained from another party (e.g., under a material transfer agreement, data use agreement, license, collaboration agreement, etc.) and used in developing this invention?

☐ YES ☐ NO

If YES, please identify the materials/data and the owning organization(s), and attach copies of any relevant agreements if available: _____

4C. Agreements That May Affect Rights or Interests in the Invention. List any agreements that may affect ownership, rights, or interests in this invention (e.g., consulting agreements, prior assignments, licenses, NDAs, MTAs, DUAs, collaboration agreements, visiting-scholar agreements). Attach copies where possible.

Type of Agreement (e.g., Consulting, MTA, DUA, License)	Party Name(s)	Effective Date(s)	Brief Description of Relevance to Invention

5. DATE OF INVENTION AND PUBLIC DISCLOSURE

Please complete the table for all actual and anticipated public disclosures (printed, electronic, oral, poster, thesis/dissertation, conference, web posting, sale, or offer for sale) relating to this invention. Attach additional pages if needed.

	DATE(S) (Please verify that your dates are accurate as prior disclosure may affect the possibility of securing intellectual property rights.)	REFERENCES / COMMENTS (Please include the names of any periodical, journal, or scientific publication(s). Also include any clarifying comments)
A. Date invention was conceived.		
B. First publication date. (Include publication(s) disclosing the invention, sufficient to enable one skilled in the art to understand, make or use the invention)		
C. First public oral disclosure or use of invention. (Include oral disclosures of invention or public use by self or another, sufficient to enable one skilled in the art to understand, make or use it.)		
D. Sale of invention. (Include any sales or offers to sell the invention)		
E. Plans to publish or disclose invention. (If invention is unpublished or undisclosed, include the anticipated publication or oral disclosure date and any submissions made for potential publication.)		

6. REDUCTION TO PRACTICE

Has the invention been reduced to practice? ☐ YES ☐ NO

If YES, please provide the date of first reduction to practice:

6A. Commercial Potential and Competing Technologies

Closest known competing products, technologies, or methods (if any):

Potential licensees, partners, or sectors (companies, agencies, NGOs, etc.) that may be interested in this invention:

If the invention involves software, please identify any third-party code or components (including open-source software) that are incorporated, and their source and license type

7. ACKNOWLEDGMENT OF UNIVERSITY POLICIES AND ASSIGNMENT OF RIGHTS

By signing this Invention Disclosure Form, employees of California State University, Fresno and/or the California State University, Fresno Foundation acknowledge that they are subject to the University's policies, including, but not limited to, the University's Intellectual Property Policy (APM 540) and applicable Conflict of Interest Policies.

Each undersigned inventor hereby assigns to the California State University, Fresno and/or the California State University, Fresno Foundation, as applicable under University policy, all right, title, and interest in and to this invention and all resulting intellectual property, including but not limited to any patents and copyrights. The undersigned agrees to execute all documents and take all reasonable actions, including without limitation assignments, oaths, declarations, and related papers, as may be requested to assist California State University, Fresno and/or the California State University, Fresno Foundation in obtaining, perfecting, sustaining, and enforcing the rights in this invention and all resulting patents and copyrights.

CALIFORNIA STATE UNIVERSITY, FRESNO and the CALIFORNIA STATE UNIVERSITY, FRESNO FOUNDATION, and their respective employees, trustees, officers, students, interns, and consultants extend no warranties and accept no liability by providing intellectual property services to inventors. The University and the Foundation preserve all applicable immunities, including contractual and sovereign immunity.

Declaration

I hereby declare that all statements made herein of my own knowledge are true and that all statements made on information and belief are believed to be true.

<i>Inventor's Name:</i>	<i>Signature:</i>	<i>Date:</i>
<i>Inventor's Name:</i>	<i>Signature:</i>	<i>Date:</i>
<i>Inventor's Name:</i>	<i>Signature:</i>	<i>Date:</i>
<i>Inventor's Name:</i>	<i>Signature:</i>	<i>Date:</i>

CALIFORNIA STATE UNIVERSITY, FRESNO

INSTRUCTIONS FOR THE INVENTION DISCLOSURE FORM

THE FOLLOWING INSTRUCTIONS APPLY TO THE CORRESPONDING NUMBERED SECTIONS ON THE PATENT/INVENTIONS DISCLOSURE FORM

1. Enter a brief descriptive title to aid in identify the technology.
2. In describing the technology, please provide when possible information covering the following points:
 - a. the general purpose;
 - b. a technical description;
 - c. the advantages and improvements over the existing methods, devices or materials;
 - d. the economic potential or commercial applications for the technology; and
 - e. applicable attachments.
3. Include the names of any co-inventors. Co-inventors include any individual who has conceived or contributed to an essential element of the invention, either independently or jointly with others, during the evolution of the technology or reduction to practice.
4. Give the applicable research, contract or grant number(s) and the principal investigator(s) on the project if the invention was made in connection with any sponsored research.
5. In the United States, a patent application must be filed no later than one year after the public has access to a printed publication disclosing the invention in detail. In other countries, filing must take place before either oral or printed publication is made available to the public; however, where there has been a U.S. filing before any oral or printed publication, generally a one year grace period is granted for foreign filing. Complete all parts of section 5 in view of the following:
 - a. Conception involves the formulation, in the mind of the inventor, of the complete means for solving a problem.
 - b. "First publication" means the first time any member of the general public or anyone outside the California State University, Fresno community (including faculty, staff, students), without restriction of confidentiality, would have been able to gain access to your written or printed enabling description of the invention.
 - c. "First public oral disclosure" is similar to the description for "first publication", but only as to oral presentation(s) to the general public or professional groups, peers, and others outside the California State University, Fresno community.
 - d. "Sale of invention" means the first time that the invention is offered for sale or sold to anyone.
 - e. The anticipated date of publication should be entered here, as well as the date any documentation was submitted for review for possible publication.
6. Reduction to practice involves actual and complete use of the invention for its intended purpose. It usually involves physical construction of the invention or application of a process and testing the physical embodiment or action to determine whether it performs as contemplated, but this is not always necessary if the invention can be fully described.
7. It is recommended that all lab books and/or other records of your technology be witnessed by a person who has read and understood your disclosure. If the principal/co-principal investigator is not an inventor/author, he/she is often the best witness.

SUBMISSION INSTRUCTIONS

Please submit the completed and signed Invention Disclosure Form by email to the University Patent Board chair, Dr. Jason Bush (jbush@mail.fresnostate.edu).