

Assigned Time - OSF

Academic Resources

Division of Academic Affairs

OSF Assign Time	Workload Reason Code	Time Source Code
Provost – state side	GF – non-instructional/backfill	University
Provost - foundation	Grant or Research (Non GF)	Reimbursed
Dean – foundation	Teaching (Non GF)	Reimbursed
Grant/contract	Grant & Research (Non GF)	Reimbursed

OSF - Other Support Fraction - Think as “Other Source of Funds” (Not part of college budget allocation)
 GF - General Funds (state side) Fund 90000

Guidance Regarding

- Workload Reason Code (GF Non-Instructional Backfill, Grant/Research Non-GF, Teaching Non-GF)
- Time Source Code (Chancellor, College, Department, Lottery, Reimbursed, Revenue, University)

OSF (PROVOST FUNDED) - Anything not included in the college base allocation

Provost (State side) - GF Non-Instructional Backfill - University

- Sabbatical (Faculty Affairs will input)
- PRSCA
 - CO-RSCA = Grant/Contract - Grant/Research
Non-GF - Reimbursed (State side Trust Acct)
- Academic Senate
- Assessment Coordinators
- Any other Provost Funded Release Time Assignments

Foundation

(Cost Center) - Grant/Research (Non GF) - Reimbursed

- Research (Grant/Contract) Account
- Foundation Trust Account (EX: Endowed Chairs - Pistachio Chair)
 - OSF - 350XXX - Research Grant or OSF - 30XXX - Research Chair

Friendly/Unfriendly Reminder: Complete RRTs (Reimbursed Release Time Agreement) on time

OSF (NON-DIVISION STATESIDE FUNDS)

Funding not from Academic Affairs (Ex: Student Affairs & Enrollment Management)

- EX: Social Sciences (BSSI Release Time - 6 WTUs)
BSSI Student Affairs - GF Non-Instructional Backfill -
University
- OSF - BSSI SAEM

Division	Abbreviation
Student Affairs & Enrollment Management	SAEM
Administrative Services	ADMIN SERV
University Advancement	UNIV ADV
Office of the President	OFF PRES
Athletics	ATHL
Information Technology	IT
Central	CENT
Equity and Engagement	EQ ENGMT