Minutes, Graduate Curriculum Subcommittee

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 N. Barton Ave., M/S ML 34

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March 1, 2017

Members Present: Hollianne Marshall, Hwan Youn, Fayzul Pasha, Balaji Sethuramasamyraja, Steven Hart (Chair)

Members Excused: Ndidi Griffin, Qin Fan, Jim Marshall (Ex-Officio), Bradley Hart

Meeting called to order at 11:00 AM in Thomas 117.

1. Approval of the Minutes of 2/22/17- MSC Approve
2. Approval of the Agenda- MSC Approve
3. Communications and Announcements
4. Old Business
   1. Item #26- New Graduate Course Request- PSYCH 204
      1. MSC Approve
   2. Item #27- New Graduate Course Request- PSYCH 281
      1. MSC Approve
   3. Item #25- Catalog Statement Revision Request- PSYCH
      1. MSC Approve
5. New Business
   1. Item #29- New Graduate Course Request- ME 266
      1. Committee requests a second reading
6. Correct previous course # on proposal form
7. Correct course # on syllabus
8. Provide consistent prerequisites on application sheet and syllabus
9. Identify if course has required or recommended texts
10. Correct duplication of syllabus items p. 1 & 4
11. Study expectations state that this is a 1-unit course while p. 1 indicates it is 3 units (expectations should also be adjusted to correct unit count)
12. Use link for university policies
13. Distinguish between Course Objectives and Student Learning Outcomes; ensure learning outcomes are measurable and meet the expectations for graduate level courses
14. Adjust rubric scale
15. Provide readings/materials in course outline
    * 1. Committee suggests:
         1. Classification- clarification whether course should be 05 (seminar) and not 02 (lecture)
         2. Clarification of rubric criteria would support students’ understanding assignment expectations
    1. Item #30- Graduate Course Mode of Delivery Change Request- PH 206
16. MSC Approve
17. Committee suggests
18. Clarify that each Discussion is worth 20 points
19. Inclusion of Discussion rubric would support students’ understanding of assignment expectations

Meeting adjourned 11:50pm