

MINUTES, UNDERGRADUATE CURRICULUM SUBCOMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5200 N. Barton Avenue, M/S ML 34
Fresno, California 93740-8027
Office of the Academic Senate Ext. 8-2743

October 25, 2016

Members Present: K. Clement (Chair), P. Heuston, S. Konduru, L. Crask, K.
Robles, C. Souza, N. Munoz, L. Alamillo, X. Fu.

Members Absent: J. Kwon, J. Dowell.

Visitors:

Meeting called to order by Chair Clement at 2:05 pm in Haak Library #4115,
Henry Madden Library.

I. Call to Order:

II. Approval of Meeting Minutes:

III. Approval of Agenda:

IV. New Business, Communications, and Announcements:

V. New Programs and Courses

VI. CONSENT CALENDAR ITEMS:

College of Science and Mathematics

Process 79249 BIOL 125 Plant Taxonomy- Units- M.S.C. to Approve
Pending the clarification of course justification. The course change request
justification states the need to “effectively convey modern phylogenetic
principles to the students.” However, when comparing the 3-unit and 4-
unit course syllabi schedules—they appear very similar. Please justify and
include a more robust course schedule that reflects the additional rigor of
an additional unit requested in the course proposal. Also, revise grading
scale to indicate 59% or lower equals an F. In terms of Attendance and
Make-Up Policy (syllabus, pg.3), the verbiage, “Make-up exams will only be
given in emergency cases, at the discretion of the instructor. Lab conflicts
should likewise be brought to the instructor’s attention at least two weeks
before the lab...” is not considered consistent with APM 232- Policy on
Student Absences.

College of Social Sciences

Process 70600 AFRS 142 Hip-Hop Culture: Globalization, Gender, and Representation- Conversion- M.S.C. to Approve Pending: change in grading basis from Mixed to Letter Grade; also revision of verbiage of syllabus, page 5 Class Policies point #2—please clarify "...Requests for extensions or make ups must be submitted prior to the due date, in writing. However, submission of request in no way guarantees professor's approval." Do students with documented and excused absences need to submit a make-up request in advance of their unplanned absence per this proposed course policy?

Process 81738 EES Geology Field Trip- Description (Fee change)/CS #- M.S.C. to Approve Pending clarification if the increased course fee was appropriately approved and documented.

VII. New Course Proposals**College of Social Sciences**

Process 68565 HIST 161 Multicultural Brazil- M.S.C. to Approve Pending clarification of the role of the University Testing Center in the student testing process.

Process 48402 CLAS 172S- M.S.C. to Approve with the caveat that S-Course Designation alone is insufficient for CS#4 Course Classification and requires additional justification for approval.

College of Arts and Humanities

Process 35116 MES 100 Special Topics in Middle East Studies- M.S.C. to Approve.

College of Health and Human Services

Process 61025 CDDS 168S- M.S.C. to Approve Pending clarification of the course grading policy.

VIII. Program Proposals**College of Social Sciences**

Process 61100 Anthropology- Program Change- M.S.C. Pending clarification of the three ANTHRO elective Clusters and approval of ANTH 196 (new course.)

College of Arts and Humanities

Process 81915 Communication- Program Change- M.S.C. to Approve.

Lyles College of Engineering

Process 25966 Mechanical Engineering- Program Change- M.S.C. to Approve Pending consultation with department on several points.

Agenda.

1. Communications/Announcements/Discussion.
2. Approval of Meeting Minutes.
3. Approval of the Agenda.
4. New Business, Communications, and Announcements.
5. New Business Program and Course Proposals.
6. Consent Calendar Items Approved.