THE MINUTES OF THE EXECUTIVE COMMITTEE

OF THE ACADEMIC SENATE

CALIFORNIA STATE UNIVERSITY, FRESNO

Fresno, California 93740-8014 Fax: 278-5745

Telephone: 278-2743 (EC-13)

November 27, 2017

Members present: Thomas Holyoke (Chair), Paula Durette (Vice Chair), Loretta Kensinger (At-large), Bradley Hart (At-large), Melanie Ram (University-wide), Rebecca Raya-Fernandez (At-large), Susan Schlievert (Statewide Senate), Blake Zante (ASI)

Excused: Joseph Castro (Ex-officio), and Lynnette Zelezny (Ex-officio)

Guest Dennis Nef (Vice Provost), Susan Tracz (Graduate Program Coordinator, Kremen School of Education and Human Development)

The meeting was called to order by Chair Holyoke at 3:02pm in HML 2108.

1. Approval of the agenda.

MSC approving the agenda.

1. Approval of the Minutes of November 13, 2017.

MSC approving the Minutes of November 13, 2017.

1. Communications and announcements
	1. Vice Chair Durette

Announced the creation of a separate listserv to include counselors and athletics in calls for service. Noted the current call for the TARP committee will be issued again at the beginning of the spring semester. Suggested mentioning in the call those who have already submitted need not do so again.

* 1. Chair Holyoke announced the Student Evaluation Task Force consulted with Dean Fu about bringing the evaluations in-house. Dean Fu would like to pilot something in the spring, and if it works to implement it in the fall.

Senator Kensinger (At-large) noted departments would need to change their policies, which will affect probationary plans.

Chair Holyoke noted if the evaluations were brought in-house, they would be online, as is the same with the IDEA center and other vendors.

Vice Chair Durette inquired about an extension with the IDEA center.

Chair Holyoke responded the task force asked and the IDEA center replied no.

* 1. Action Items
		1. Memo dated November 14, 2017, from Keith Clement, Chair Undergraduate Curriculum Subcommittee to Thomas Holyoke, Chair Academic Senate re: Degree Designation Change: Bachelors of Arts in Mathematics to Bachelors of Science in Mathematics; New Department Options.

This item will be moved to the Executive Committee agenda. Keith Clement, Chair of the Undergraduate Curriculum Subcommittee will be invited.

* + 1. Nominees:
			1. Technology Steering Committee

These nominations were discussed in the executive session.

1. Grades Due Deadlines

Vice Provost Nef reviewed the proposed response from the task force to examine the issue.

Senator Ram (University-wide) asked about the run process, which had been noted as an issue.

Vice Provost Nef replied it would be handled by the Report Delayed function.

Senator Kensinger (At-large) requested having the deadline at 12pm on the 2nd instead of the morning to ensure faculty have time to complete their submissions.

Vice Provost Nef requested to bring this topic up in the Academic Senate because Admissions and Records have strong reasons why they think it is not a good idea, and it should be discussed there.

Senator Ram (University-wide) requested when email reminders for grades are sent, they will include a meaningful subject line that relates the urgency of the situation.

Senator Kensinger (At-large) suggested engaging in outreach to part-time training and new faculty orientation.

This item will move to the agenda of the Academic Senate. Vice Provost Nef and the Registrar will be invited.

1. Certificate of Advanced Study in Research Methods

Susan Tracz (Graduate Program Coordinator) provided an overview of the request and the reasoning for it.

Blake Zante (ASI) asked if the courses exist or are being created.

Susan Tracz (Graduate Program Coordinator) replied four courses exist and two are being created.

Senator Raya-Fernandez (At-large) asked whether they will have additional funding or staff needs.

Susan Tracz (Graduate Program Coordinator) replied neither is needed because they already offer several sections of the courses. She noted of the two new classes one will be offered every other year. It will end up being similar to one additional course, but it will be taken by many students as an elective and will fulfill a number of needs.

Chair Holyoke noted the Budget Committee indicated these are all budget-neutral items.

Senator Kensinger (At-large) related she did not see the courses described in the course matrix.

Susan Tracz (Graduate Program Coordinator) clarified where they are in the matrix, but noted some of the numbers need to be updated. She will update these before the proposal moves to the senate.

Senator Ram (University-wide) suggested clarifying the Certificate of Advanced Study in Research Methods section because it is confusing as it is. She suggested perhaps including a section identifying what is current curriculum.

Senator Kensinger (At-large) asked about the possibility of substituting a course in specialized areas.

Susan Tracz (Graduate Program Coordinator) replied they would have to check with the Division of Graduate Studies to ensure it complies with the requirements.

This item will be placed on the consent calendar for the next Academic Senate meeting. Susan Tracz (Graduate Program Coordinator) will be invited.

1. B.A. Art History Elevation

Vice Chair Durette provided an overview of the proposal.

This item will be placed on the consent calendar of the next Academic Senate meeting.

1. Elevation of B.A. in Dance

This item will be placed on the consent calendar of the next Academic Senate meeting.

1. Executive Session

Entered 3:40pm, exited 3:48pm.

Appointed to the Technology Steering Committee:

Monique Bell (Craigs School of Business)

Joseph Ross (Science and Mathematics) as nominee for the senate seat.

Chair Holyoke will Contact Joseph Ross and Orlando Leon (CIO) before the announcement is sent.

The Senate Executive Committee adjourned at 3:49pm.

The next meeting of the Executive Committee will be in the Spring semester 2018.

Submitted by: Approved by:

Paula Durette Thomas Holyoke

Vice Chair Chair