MINUTES OF THE GRADUATE COMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

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Office of the Academic Senate Ext. 8-2743

Nov. 14, 2017

UGC Members Present: M. Wilson (Chair), J. Marshall, S. Tracz, N. Mahalik, M. Lopez

Excused Absent: S. Church, N. Wang

Chair Wilson called the meeting to order at 2:00 p.m. in TA 117.

1. Minutes: MSC to approve the Minutes of November 7, 2017.
2. Agenda: MSC to approve the agenda.
3. Communications and Announcements
	1. Dean Marshall communicated that the Graduate Coordinator meeting is on Thursday, November 16th at 3:00 PM. The agenda includes review of implementation of Academic Affairs task force recommendations, discussions on issues related to graduate education, and a presentation on status report on research compliance programs.
	2. Chair Wilson: No meeting on November 21, 2017.

IV). Recommendations for MPA Program.

Committee members discussed on the points highlighted in November 7 minutes, and identified Program strengths and weaknesses.

* *Strengths:* good interdisciplinary program, student internships, efforts given for Visalia campus, and SOAP (seems okay).
* *Weakness:* (i) Questions raised on assessment report, (ii) recruitment plan, (iii) faculty diversity, and (iv) Advisory board.

The committee suggested including the following in the memo: (i) Recruitment plan should utilize grad recruitment fund, (ii) increase diversity of faculty, (iii) involve international collaboration, (iv) develop advisory board, (iv) extend recruitment plan for South Valley program at Visalia. Chair Wilson will incorporate discussion points in the memo.

Committee MSC: “Recommendation to Approve a Program of Quality and Promise”.

V.) Preliminary discussion of Program review of M.S. in Computer Science.

Committee members did preliminary discussion of Program review of M.S. in Computer Science. The committee noticed that the self-study report has clearly mentioned their shortfalls. The review summary is as follows.

* *Enrollment:* Acceptance dropped from 74% to 18% in Fall 2015, and to only 7% in Spring 16; 85% students are from India; current enrollment seems adequate.
* *Recruitment:* The program uses GRE and TOEFL scores in recruitment with GPA 3.4; enrolls some students without Computer Science background.
* *Course offerings:* Limited course offerings (7 courses/AY); Students enroll in Computer Engineering courses from LCOE;
* *Faculty:* 5 faculty members and some part-time faculty; self-study and review team suggests additional faculty; faculty gap in teaching some important courses such as computer graphics.
* *Lab facility:* Students use Computational Center in the room IT 104; the department has updated 4 labs; visiting team suggested using advanced software and application for the lab activities;
* *Curriculum:* Seems okay, but several courses are not being offered timely.
* *SOAP and Assessment:* Direct and indirect approaches; limited SLO; conducted exist survey; review of assessment occurs bi-annually.
* *Culminating experience:* The department has submitted the proposal for an option for Comprehensive Exam. The college has approved, but no indication of whether it is being implemented.
* *Graduation rate:* 2-year graduation rate is about 45%.
* *Staff:* The program needs a technician. The new Dean is open to discussion, and supportive.

VI.) M. Wilson: Motion to adjourn at 2:50 p.m.

The next scheduled meeting of the University Graduate Committee is Tuesday, November 28, 2017 at 2:00 p.m. in TA 117.

Agenda

Approval of the November 14, 2017 Minutes

Approval of the Agenda

Communications and Announcements

Team visit: Program review of M.S. in Computer Science