MINUTES OF THE GRADUATE COMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

5241 N. Maple, M/S TA43

Fresno, California 93740-8027

Office of the Academic Senate Ext. 8-2743

September 12, 2017

Members Present: M. Wilson (Chair), J. Marshall, S. Church, T. Lopez, N. Wang, S. Tracz, NP Mahalik,

Members Excused:

Guests: Melissa Jordine

Chair Wilson called the meeting to order at 2:00 p.m. in TA 117

1. Minutes: MSC to approve the Minutes of August 22, 2017
2. Agenda: MSC to approve the agenda
3. Communications and Announcements
   1. Grad Coordinators Breakfast meeting on Sept. 20
   2. Non-resident tuition waivers via Dr. Marshall – limited basis can waive $372 on top of resident tuition for some non-resident graduate students, which includes international students. In the past only 7 total per years were awarded first come, first serve. A systematic process is planned for the future, as well as an extension of the program to 10 waivers with hopes of more in the future. Dr. Marshall handed out sample application for NRFW’s and asked for feedback. Dr. Marshall advocated for more equitable distribution across colleges. The waivers could be used to support a continuing student OR for recruitment.
      1. M. Wilson inquired on timing and will it be continued, renewed – Dr. Marshall confirmed that the waivers are for a year.
      2. Request that UGC members email feedback by Friday, Sept. 15, including optimal deadline dates for application and funding.
      3. Suggestion from UGC that Grad Coordinators be the ones to fill out applications
      4. Question from T. Lopez about what happens if apply and student doesn’t come/enroll
4. Guest speaker: Melissa Jordine, Director of Assessment
   * 1. Dr. Jordine asked for feedback on Graduate Core Competencies as required by WASC. Discussion of common criteria, origins, etc. – all grads will have basic proficiency in these – broad criteria and rubrics – process of review and approval
        1. Must be measure at/near graduation – Chair of exam/thesis would have to evaluate and assess – Rubric would be in addition to Dept/Prog criteria – check box, written comments/justification – need to keep copies of rubrics, write written summary
        2. T. Lopez asked about whether students who don’t meet Core Competencies would still graduate – M. Jordine affirmed that difference is between “basic” and “advanced” proficiency for graduate students
        3. Minimum sample size is 10 students for larger programs – 1 competency assessed every other year –
        4. Assessment is due Sept. 30 of following Fall after graduation
        5. WASC only interested in the end result proficiency – need specific documentation of how students met Core Competency
        6. T. Lopez inquired regarding source for Rubrics – M. Jordine will provide initial draft for approval
        7. Rubrics will be produced soon by M. Jordine, distributed for feedback
           1. Dr. Marshall suggested the Core Competentices be presented to Grad Coordinators Meeting
           2. M. Jordine said would come back to GC for final approval after wider sharing
        8. Asked for approval to move forward on Core Competencies
           1. The UGC agrees to support adoption of Core Competencies to be assessed on alternate years with approved rubrics. Unanimous approval from members
5. MSC to adjourn at 2:51p.m.

The next scheduled meeting of the University Graduate Committee is Tuesday, September 19, 2017 at 2:00 p.m. in TA 117.

Agenda

Approval of the September 12th Minutes

Approval of the Agenda

Communications and Announcements

Recommendations for process of awarding Non-Resident Tuition Waivers

Discussion of Program Review materials for Plant Science