MINUTES OF THE PERSONNEL COMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 North Barton Avenue, MS#ML34

Fresno, CA 93740-8014

Office of the Academic Senate

Ext. 8-2743

# September 27, 2018

Members Present: B. Tsukimura (Chair), A. Alexandrou, T. Nguyen, M. Rivera, R. Sanchez (ex-officio)

Members Excused: J. Moore

Members Absent:

Visitors:

**The meeting was called to order by Chair Tsukimura at 9:06 a.m.**

1. Agenda - MSC to approve agenda of 9/27/18
2. Minutes - MSC to approve the Minutes of 9/20/18
3. Communications and Announcements
   1. APM 320 – Policy on Administrative Appointments – discussion in Executive Committee reduced membership on AD search, and increased members on Provost/VP Academic Affairs search committees has been withdrawn again from Senate floor for further discussion.
   2. Internal Student Ratings Committee Task Force creating a bank of questions as a compilation for internal ratings use.
   3. Provost Search Committee meeting on October 1, for instructions from President Castro and election of Chair
4. New Business -
5. APM 324A: MSC to upload APM 324A to APM, and notify Executive Committee of such an action
   1. New Probationary Plan template is being aligned with the eRTP template for easier conversion
   2. Added: definition of Scholarship of Application, which was added under “Service”
   3. New faculty must submit on November 30
6. APM 332 – Range Elevation for Temporary Faculty – POSTPONED

final discussion before completing vote to send to Executive Comm.

1. Social Media Policy – postponed

Agenda for the meeting October 11, 2018 in HML 1222

1. Approval of the Agenda of 10/11/18
2. Approval of the Minutes of 9/27/18

1. Communications and Announcements
   1. No meeting 10/4 for lack of quorum
   2. B. Tsukimura Chair of Provost Search Committee
   3. APM 324a up on the web
   4. APM 320 – Policy on Administrative Appointments on Senate floor
2. New Business
   1. Faculty Workload Task Force Report
      1. Implications on Personnel – pages 4 onward
3. APM 332 – Range Elevation for Temporary Faculty - postponed
   1. Review additional modifications for librarians from J. Moore
      1. Most deletions presented by J. Scott have been reinserted
4. Social Media Best Practices –
   1. Discussion related to previous week engagement.
   2. Best Practices
5. APM 325 – Policy on Retention and Tenure & APM 327 – Policy on Promotion
   1. APM 325: IV.F.1 – “Only full-time tenured faculty at the rank of Professor may serve on the College/School peer Review Committee. [relating to College level]
   2. APM 327: V.E.1 – “Only full-time tenured faculty at the rank of Professor may serve on the College/School peer Review Committee. [relating to College level]
   3. Changes to create two College committees that would allow Associate Professors to review files of Assistant Professors for promotion to Associate Professor. However, promotion to Professor can only be performed by Professors. In addition, it would require Colleges to change their bylaws.