March 20, 2019

Present: J. Schmidtke (Chair), D. Nef , F Cassel-Sharma, J. Cummins, B. Findley, M. Richaud,

Absent: M. Berber

Excused: H. Sowles

Called to order 3:30 pm in Henry Madden Library Room 1222

1. Agenda

MSC approved the agenda for Mar 20, 2019.

1. Minutes of Feb 20, 2019

	1. MSC approved minutes of Feb 20, 2019 as amended to correct the date and the spelling of member Cassel-Sharma’s name.
2. Communications and Announcements

Jim Schmidtke shared that the search for the AVP for Financial Services was reconvening and working with a search firm to bring in new candidates during the next several weeks.

He also shared that we received a proposal for the B.A. in Animation Intermedia Option. However, there are two problems with the proposal. First, there was no financial information provided about the cost of the program. Second, the proposal stated that no new courses would be needed, however, there are courses that have been approved but have never been offered. This appears to be somewhat of a loophole because there are often costs associated with new programs such as the development of new courses but the UBC does not review new course proposals, so there is no way of knowing whether the new courses will generate additional costs.

Jim told the committee that he asked Debbie Astone whether the Level A committee could be reconstituted as was discussed at a prior meeting by Jeff Cummins. Debbie stated that there were no plans to reconstitute the committee at this time.

1. Jim Schmidtke provided historical Level A allocation provided by Debbie Astone and briefly discussed his meeting with Debbie. There appears to be some confusion about what is or is not included in these numbers. The committee agreed that we should invite Debbie to meet with the committee to go over the information and answer committee members’ questions. Jim will contact Debbie to schedule a time for her to meet with committee.
2. The committee also discussed the possibility of requesting a change in the level A allocation in conjunction with re-establishing the level A committee. Dennis Nef stated that any change to the level A allocation would not affect the state budget allocation but only new dollars that come into the university. Thus, it would not substantially affect the amount of money academic affairs receives for instruction. Further, if we are going to continue to provide the same course offerings on a regular basis, Academic Affairs needs to have significant enhanced allocation.
3. The committee discussed the draft of the statement to the faculty regarding the budget situation. Several changes were noted which will be incorporated into a new draft and discussed at the next meeting in two weeks.
4. Meeting adjourned at 4:30 pm

Agenda 3 April 2019

1. Approval of agenda.
2. Approval of the minutes of 20 March 2019
3. Communications and Announcements
4. Discussion of Budget Statement to faculty
5. Discussion of OIE
6. New Business

Next meeting 24 April 2019