MINUTES OF THE GENERAL EDUCATION COMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

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January 25, 2019

1. Approval of Agenda
2. Approval of Minutes (11/16/18)
3. Approval of Minutes (12/14/18)
4. Communications and Announcements
   1. GE Themes Status (Xuanning, Chadley, Melissa)
   2. Online Rubrics (Spee, Chris, Erica)
5. Old Business
   1. CLAS115 (Chris, Chadley)
   2. CI152 (Chadley, Kathy Re-review for next meeting)
6. New Business
   1. Review of new or revised courses (Chadley)
7. Adjournment

Attending:

|  |  |  |
| --- | --- | --- |
| **Member** | **College** |  |
| David Kinnunen | CHH | X |
| Chadley James | CSS | X |
| Spee Kosloff | CSM | X |
| Christina Luna | KSOEHD | X |
| Steven Payne | CSM |  |
| Devendra Sharma | CAH |  |
| Yushin Ahn | LCE |  |
| Lynn Williams | JCA |  |
| Kathy Dunbar | Student Affairs | X |
| Xuanning Fu | Undergrad Studies | X |
| Melissa Jordine, Guest | University assessment | X |
| Erica Lassen, Guest | Articulation |  |
| Chris Beck | ASI Student Rep | X |
| Yertai Tanai | CSB | X |

Approval of agenda and minutes from last two meetings were the first item. The agenda and minutes of Nov 16 were approved unanimously and the minutes for December 14th were approved with one abstention by a member who was absent from that meeting.

Communications and Announcements:

No formal announcements.

**GE Themes:**

Beginning of the process to discuss themes and approach departments and make them aware that the committee is working on developing and adopting themes. The department itself would identify courses that they think fit within a specific theme that students can pursue for a more coherent GE experience and get a certificate or badge. The department does not have to put all or even some GE courses in themes and the learning outcomes and content iis not being changed or different. Task Force and GE Committee were given authority to work and implement changes related to the introduction of Themes. Students have the option of choosing a theme or not pursuing a theme while completing their GE requirements.

Next step is to discuss the Themes with Departments and perhaps work it out with a few departments and use them as an example. Christina has concerns about a pilot and only involving a few departments initially. It was suggested that the GE themes could be given to each College Dean, who could distribute the thematic tracks to department chairs who would take the themes to their departments to suggest possible courses for each theme. Alternatively, it was suggested that a memo could be sent to each department chair and associate dean regarding GE courses from each department that may fit into thematic tracks. Chadley will compile a memo to be sent.

Possible language:

“The themes to be selected will be decided upon by the departments; it is up to the department to determine which courses match each theme. The themes will assist students in focusing on their future studies and course work. Student participation in selecting and fulfilling theme courses may result in a certificate for theme participation.”

**GE Rubric**

Spee gave a brief summary of the review that he and Chris and Erica has been conducting in regard to the rubrics. The rubrics would be revised and created as google documents that could be filled out/completed by members of the committee as they review proposals.

A concern was brought up regarding the listing of the GE learning outcomes for each area. For a number of GE areas it is impossible to enforce the APM 215 requirement that a GE course meet ALL GE outcomes (e.g. In Area C2 there is an outcome related specifically to foreign language, which is non-applicable to a number of courses.) In brief, need to have at least one outcome specifically addressed with an assignment.

Suggestions for proposal forms:

Have here are the learning outcomes for each class, then have “is it mentioned in the syllabus,” and then have an extra box stating “is there an assignment specifically designated to fulfill a learning outcome,” and a box stating “is there a relevant assignment sufficient to fulfill this learning outcome”

- Add an item, likely first in rubric, stating “is this course appropriate for this area

- Add box below specifying why

- Be sure all outcomes are listed and then there is an assignment for one outcome

- Add on bottom “do you feel this course fulfills a theme”

-Include review how course meets specifications, narrow requirements for each GE Area and move specifications to first in document and then have outcomes second

CLAS 115 -- Proposal needs minor revisions, instructor must provide feedback on writing assignment and must designate an assignment for the GE Program ePortfolio. Chadley as Chair will follow up with department and then “approve” it on his own authority without coming back to the full committee.

CI 152 will be reviewed and then discussed at the next meeting.

Chadley proposed that a member of the college submitting the course proposal would be one of the two reviewers. COSS and CAH are more likely to submit new GE courses than other colleges such as Lyles, Kremen, or CSM.

Proposed amendment that at least one person in the college from which the proposal originates would be one of the two reviewers. This motion was passed by a unanimous vote.