# MINUTES, UNDERGRADUATE CURRICULUM SUBCOMMITTEE

# CALIFORNIA STATE UNIVERSITY, FRESNO

# 5200 N. Barton Avenue, M/S ML 34

# Fresno, California 93740-8027

# Office of the Academic Senate Ext. 8-2743

August 27, 2019

Members Present: K. Clement (Chair), M. Goff, A. Becirbegovic, K. Robles, C. Souza, S. Konduru, J. Taylor, H. El-Razouk, E. Lassen, T. Garcia, C. Beck, J. Ramirez, B. Muscat.

Members Absent:

Visitors:

Meeting called to order by Chair Clement at 2:05 pm in Haak Library #4115, Henry Madden Library.

1. **Call to Order:**
2. **Approval of Meeting Minutes:**
3. **Approval of Agenda:**
4. **New Business, Communications, and Announcements:**

Welcome and Greetings to the 2019-2020 Academic Year!

Committee Overview and Process Discussion.

Undergraduate Course and Program Change Proposals Checklist (First Read).

1. **Consent Calendar Items**

**College of Science & Mathematics**

Process ID 159207 PHYS 115- Prereqs- M.S.C. to Approve pending: grading basis change from “student option” to letter grade. Various syllabi sections missing, including all required university policy language and course schedule.

Process ID 162872 PHYS 135- Units/Description- M.S.C. to Approve pending: grading basis change from “student option” to letter grade. Student Learning Outcomes (SLOs) and Primary Learning Outcomes (PLOs) need revisions. Test and final exam policies (syllabus p.2) need additional clarification relating to APM 232.

Process ID 159195 PHYS 156- Units/Description- M.S.C. to Approve pending the following revisions: align “Absence and Makeup policies” with APM 232; provide additional guidance to students regarding incomplete policy (APM 246).

Process ID 159206 PHYS 157- Units/Description- M.S.C. to Approve pending the following revisions: align “Absence and Makeup policies” with APM 232; provide additional guidance to students regarding incomplete policy (APM 246).

**College of Social Sciences**

Process ID 152248 CLAS 108 (tabled 2/26/19)- Title/Cross-list- M.S.C. to Approve pending addition of “unexcused” to absence in Course Policy (Syllabus, p.3) consistent with APM 232 verbiage. Please make sure that Late Work and Makeup Work is similarly consistent with the university policy provided above. Course Classification Number (C/S#) C-4/C-2 questions.

**New Course Proposals**

**College of Arts & Humanities**

Process ID 151014 DRAMA 108- Conversion/Cross-list- M.S.C. to Approve pending addition of “unexcused” to absence in Course Policy (Syllabus, p.3) consistent with APM 232 verbiage. Please make sure that Late Work and Makeup Work is similarly consistent with the university policy provided above. Course Classification Number (C/S#) C-4/C-2 questions.

**Craig School of Business**

Process ID 158924 DS 133- Conversion- M.S.C. to Approve pending revision of numerous typographical issues, grading scale, ad clarifications to course make-up policy. Please submit a program proposal for DS 133.

1. **Program Proposals**

**College of Science & Mathematics**

Process ID 155746 Biomedical Physics- Program Change- M.S.C. to Approve.

**College of Health & Human Services**

Process ID 154330 Recreation Administration – Adventure Recreation & Tourism- Emphasis Name and Program Change- Tabled.

**College of Arts & Humanities**

Process ID 164347 Philosophy, B.A.- M.S.C. to Approve.

Process ID 164347 Philosophy, Prelaw Option, B.A.- Program Change- M.S.C. to Approve.

Process ID 164347 Philosophy, Religious Studies Option, BA- M.S.C. to Approve.

Agenda.

1. Communications/Announcements/Discussion.
2. Approval of Meeting Minutes.
3. Approval of the Agenda.
4. New Business, Communications, and Announcements.
5. New Business Program and Course Proposals.
6. Consent Calendar Items Approved.