MINUTES OF THE GRADUATE COMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 N. Barton Ave, M/S ML 34

Fresno, California 93740-8014

Office of the Academic Senate Ext. 8-2743

December 10, 2019

Members Present: S. Church (Chair), K. Capehart, D. Lent, M. Lopez, N. Wang, S. Tracz, J. Marshall (ex officio)

Members Excused: M. Lopez

Guests: N/A

The meeting was called to order at 2 p.m. in TA 117 by Chair S. Church

1. Minutes: MSC to approve the Minutes of October 29, 2019
2. Agenda: MSC to approve agenda
3. Communications and Announcements

J. Marshall announced 298/299C issues have been discussed in the coordinator meeting. A permission from J. Marshall is needed after two try. The UGC will discuss it later.

S. Church announced there is no meeting on 12/17/2019 and UGC meeting will resume on 01/21/2020. The UGS will continue to review Biotech program as well as the elevation request from the Electrical and Computer Engineering.

1. BioTech Program Review

**Questions and Suggestions**

Curriculum

* Establish senior leadership committee to lead the program
* Allow students to take tech courses from CS, ECE or Ag departments
* How do they improve the communication ability of international students
* Average students’ graduation time is bit too long at 5.8 semesters

Student Advising

* How do they plan to match the students to their advisors in early stage
* Connect the students to their faculty advisors in boot summer camp
* More interdisciplinary research involvement from Ag/business departments

Enrollment

* How do they plan to attract more domestic students?
* Relatively low enrollment rate

Internship

* Provide more internship opportunities
* Increase connection with the industry people

Others

* International students’ job placement
1. MSC adjourned at 3 p.m.

The next scheduled meeting of the University Graduate Committee is Tuesday, January 21st, 2020, at 2:00 p.m. in TA 117.

1. Agenda for Jan 21, 2020
2. Approval of Dec 10, 2019, minutes
3. Approval of agenda
4. Communications and announcements
5. Continue to review Biotech Program
6. Review the elevation request of the Electrical and Computer Engineering