MINUTES OF THE GENERAL EDUCATION COMMITTEE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
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Office of the Academic Senate  
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**February 8, 2013**

Members present: S. Adisasmito-Smith (CAH), P. Crosbie (Chair, CSM), N. Bengiamin (LCE), D. Christensen (DOSA, ex officio), M. Jendian (CSS), A. Lawson (JCAST), Moses Menchaca (AS), J. Morillo (KSOEHD), D. Nef (Provost), C. Perez (CSS).

Members absent,

un-appointed or un-elected: P-C Ho (CSM), Rebecca Rosengarten (AS), rep from CSB, rep from HHS.

Guests: David Schecter, William Skuban, Laura Pimentel (Grad student)

The meeting was called to order by Chair Crosbie at 12:05 p.m. in Haak Academic Affairs Conference Room, Madden Library 4164.

1. Agenda. **MSC to approve the agenda as distributed**.
2. Minutes. **MSC to approve of minutes of 1 February 2013.**
3. Communications and announcements:

Dennis Nef: eportfolios coming in the future. OIE will be offering funds.

1. Over-enrollment of upper division GE. Department/college responses.

Guest(s): David Schecter, Chair, Political Science, Bill Skuban, History. Dr. Schecter requested that the GE committee allow PSCI 120 to remain over-enrolled for Fall 2013 only, as his department has already set their schedule for that semester. For Spring 2014, his department will adhere to GE policy. Drs. Schecter and Skuban left.

**MSC, unanimous**: **"All Departments and Colleges that have scheduled sections of upper division GE classes in Fall 2013 with enrollment limits in excess of 50 students be allowed to do so for Fall 2013 only, and that absent any GE committee approved**

**exemptions, all sections are expected to be limited to 50 students beginning Spring 2014".**

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Second, any departmental or college requests for exemptions from the requirements for upper division GE be submitted to Dennis Nef’s office no later than 15 March 2013.

Third, all courses are to adhere to GE policy, unless granted an exemption, by Spring 2014.

Chair Crosbie to communicate the above to affected departments and colleges.

1. GE Policy, Procedures and Program description. Draft memo to Academic senate discussed. Minor edits made. Chair Crosbie to send memo and attached new Policy, Procedures and Program description documents (3 docs) plus old Committee Charge and Program Description to Senate Chair and Vice Chair for consideration by the Senate Executive Committee.
2. Course proposal reviews:

New GE course proposal CSCI 100, Introduction to Computational Science: update. Todd Wilson (Chair, Comp Sci) has asked about scheduling. His department may schedule the course whenever they want, but not as a GE offering until the committee receives the requested changes and has approved the course.

1. Timetable for request of assessment reports from departments – 3 year timetable. A draft schedule was discussed. Resolution of the committee was to request assessment of one learning outcome for a lower division GE course and one learning outcome from an upper division course in the same area by the end of the academic year. Departments that submitted assessment reports in 2012-13 may assess a second learning outcome in the same course as before, or assess a learning outcome in a different course. Committee to evaluate all reports at the beginning of the 2013-14 academic year.

Chair Crosbie to draft request to each department.

1. Adjournment: 12:45 p.m. Next meeting Friday 22 Feb, 2013, 12-2 p.m.