MINUTES OF THE GRADUATE COMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

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Fresno, California 93740-8027

Office of the Academic Senate Ext. 8-2743

October 23, 2012

Members Present: M. Wilson (Chair), S. Brown-Welty, C.F. Bohlin, T. López, N.P. Mahalik, R. Raeisi, P. Trueblood, T. Wein

Members Absent: F. Moreno (student)

Guests: College of Social Sciences (CSS) Dean Luz Gonzales and Assoc. Dean Xuanning Fu; History Dept. faculty: Brad Jones, Bill Skuban

The meeting was called to order by Chair Wilson at 2:03 p.m. in TA #117.

1. Minutes. MSC to approve the minutes of October 9, 2012 with

several corrections.

2. Agenda. MSC to approve the agenda as distributed.

3. Communications and Announcements.

1. Chair Wilson welcomed new Committee member Tere Lopez, who previously had served as Graduate Program Coordinator in History for 7 years.
2. Chair Wilson resubmitted the policy on Dual-Listed/Co-Scheduled Courses to the Senate Executive Committee.
3. Dean Brown-Welty communicated that WASC had given the DPELFS program 12 commendations and 5 opportunities in the recent site visit.
4. Dean Brown-Welty announced that she had met with AP&P, which seemed supportive of the proposed changes to the Program Review policy. The Graduate Committee will sponsor Open Forums to get faculty input.

4. Program Review: History

Dean Brown-Welty stated that the Program Review for History was well-written and well-received by reviewers. Graduate Program Chair Brad

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Jones said that the program had 35-40 active students and that the current emphasis is on recruitment. He described various recruitment

efforts, including actively promoting the program among undergraduates and students in Phi Alpha Theta. He is working with the Single Subject credential advisor to encourage those students to pursue a master's degree in History (Teaching Option), as enrollment in that option is particularly low now without grant support. The program is considering ways to offer the master's program (Teaching Option) in conjunction with the teaching credential, although this combination would be challenging for the students.

Chair Wilson noted that the graduation rate is low--only 3 in 2011. Brad then described how the program is restructuring History 200A and 200B (research methodology) to help support students in selecting a project or thesis topic and working with their advisor early in the program. Students will need to defend their project/thesis prospectus in front of a committee during History 200B. The program will also bring in successful graduates to talk with new students about their journey through the program.

Chair Wilson expressed concern that the program review didn't include SOAP data. Discussion ensued about what types of measures may be included in the future and how other program faculty could support the effort by embedding assessments into their courses and evaluating learning outcomes with rubrics. Chair Wilson recommended that the program collect data on at least two measures each year. She noted that the Provost is unlikely to approve an action plan until there are data to show how the program is "closing the loop."

Finally a new Public History initiative was described and discussed as the centerpiece of the department's 5-10-year plan.

5. MSC: to adjourn at 3:00 pm.

The next scheduled meeting for the Graduate Committee is Tuesday, October 30, 2012 at 2:00 p.m. in TA 117.

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Agenda:

1. Approval of the Minutes of 10/23/12

2. Approval of the Agenda

3. Communications and Announcements

4. Program Review: MBA/EMBA (2:10)

5. Professional Science Master's Degree in Water Resource

 Management (2:40)