MINUTES OF THE GRADUATE COMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

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Fresno, California 93740-8027

Office of the Academic Senate Ext. 8-2743

October 30, 2012

Members Present: M. Wilson (Chair), S. Brown-Welty, C. Fry Bohlin, T. Lopez, N.P. Mahalik, R. Raeisi, P. Trueblood, T. Wein

Members Absent:

Guests: Tom Burns, Manager of MBA and EMBA & Rafael Solis, Program Coordinator; Jim Prince, Associate Dean Math and Science; Peter Van de Water; Earth and Science; Scott Moore, Associate Dean, Continuing and Global Education

The meeting was called to order by Chair Wilson at 2:00 p.m. in TA #117.

1. Minutes. MSC to approve the minutes of October 23, 2012.

2. Agenda. MSC to approve the agenda as distributed.

3. Communications and Announcements.

1. Dean Brown-Welty asked for recommendations for graduate faculty member to serve as the representative of graduate studies on the Student Academic Petitions Committee. Recommendations should be sent to Jean Ritter.
2. Brown-Welty reported Dual-Listed Policy moved to Academic Senate.
3. Chair Wilson will schedule Psychology Program Reviews Nov. 27 or Dec. 4 depending on availability of Dean and Chair of Psychology.
4. The UGC will wait to vote on Program Review PSM proposal heard today at our next meeting, November 13.

4. Program Review: MBA/EBMA

Overview by Tom Burns. Summarized actions from the MBA Review Team report:

* 1. The department will review syllabi for compliance.

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* 1. Faculty recruitment not addressed; recruitment by Dean; assignments made by Chair; Coordinator oversees faculty qualifications, etc . for compliance secondary to Accreditation Regulations.
	2. The programs are working on increased involvement from alumni including using social media network. They now use ‘Synergy’ as a way to post jobs, interns, and projects for MBA. (Access will be granted to interested UGC members.)
	3. Students choosing a thesis will utilize a research methods course outside of department.
	4. The business representatives present at the meeting will take suggestions from the Graduate Committee regarding writing requirement to their Assessment Coordinator.
		+ 1. Program Review: PSM in Water Resource Management – First reading

Overview by Peter Van de Water. The PSM is a self-support program in collaboration with the Division of Global and Extended Education and College of Math and Science and the Division of Graduate Studies. The program requires 8 courses in addition to a project for a total of 30 units; it will all be offered on-line.

A summary of the major concerns by the Committee are as follows:

a) Need to clarify the EES 263 course as an internship class for 3 units

* + 1. Need to add EES 298 as a 3 unit project
		2. Need to clarify the graduate writing requirement; align rubric in course syllabi with program rubric
		3. Identify ‘samples’ of faculty that may teach courses
		4. Remove the requirement of English proficiency in proposal
1. MSC: to adjourn at 3:35 pm

The next scheduled meeting for the Graduate Committee is Tuesday, November 13 at 2 pm in TA 117.

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Agenda:

1. Approval of the Minutes of 10/30/12

2. Approval of the Agenda.

3. Communications and Announcements.

 Future agenda items:

 November 27 – certificate programs from Nursing: (1) Adult-Gero Clinical Nurse Specialist; (2) Pediatric Clinical Nurse Specialist

 December 4 – Program Review – Psychology (Ed.S. & M.A.)

 To Be Scheduled: (1) New Option in Literacy, Early, Bilingual and Special Education

 (2) Program Review – Chemistry

4. Discussion and recommendations for History Program Review

5. Discussion and recommendations for MBA and EMBA Program Reviews

6. Discussion and recommendations for PSM in Water Resource Management 1st Reading