MINUTES OF THE PERSONNEL COMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 North Barton Avenue, MS#ML34

Fresno, CA 93740-8014

Office of the Academic Senate

Ext. 8-2743

# March 11, 2021

Members Present: Alexandrou, Hopson-Walker, Low, Moore, Nguyen, Rivera, Rocha Zuñiga, Vitali

Absent:

**Meeting called to order by Chair David Low at 9:06.**

1. Minutes – MSC to approve minutes of 3/4/21.
   1. Vitali moves, Rivera seconds, motion passes.
2. Agenda – MSC to approve agenda of 3/11/21.
   1. Rocha Zuñiga moves, Vitali seconds, motion passes.
3. Communications and Announcements
   1. Committee member updates/open discussion
      1. ASI update: collecting responses about commencement ceremony/ies.
   2. Updates from Academic Senate meeting on 3/8/21
4. New Business
   1. N/A
5. Continuing Business
   1. [APM 320](http://www.fresnostate.edu/academics/facultyaffairs/documents/apm/320.pdf) (Policy on the Composition of Search Committees for Designated Administrative Positions)
      1. Committee will seek additional information from VP Astone on amending APM 320 (specifically regarding community appointments).
   2. RTP Process Clarification
      1. In lieu of formally modifying APMs, Personnel Committee will work in collaboration with the Office of Faculty Affairs to develop some guidelines for RTP review committees. These guidelines will employ language from the APM and offer clarifications.
   3. Student Bereavement Procedures/Policy
      1. Committee worked on draft of memo to the Academic Senate that will introduce procedural modifications around student bereavement. Memo sent to VP Coon (Office of Student Affairs & Enrollment Management).
   4. APM 125
      1. Program Coordinator terms
         1. Committee discussed some of the nuances and particularities.
   5. APM 125: Release time for Associate Chairs and overloaded Chairs
      * 1. Committee discussed.
   6. APM 415 (dispute resolution policy) -- Student Grievance Taskforce
      1. Tabled
   7. “Bill of Student Rights” from ASI.
      1. Tabled
   8. Training for faculty on building trusting relationships with students, maintaining flexibility, not intimidating students.
      1. Tabled
   9. Statutory Grievance (as distinct from Contractual Grievance)
      1. Tabled
   10. Conflict of Commitment and how to determine whether a faculty member’s outside work negatively impacts their job performance.
       1. Tabled
6. Motion to adjourn at 10:47. Motion carries.