

## AP&P MINUTES for 2/23/23

**Members Attending:** James Mullooly (Chair), Dave Goorahoo, Kathi Rindahl, Oscar Vega, Ahmad Borazan, Jazmine Gonzalez (ASI)

**Excused:** Bernadette Muscat (ex-officio) for training; Nichole Walsh; Aaron Stillmaker

**Guest Presenter:** None

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**Start:** 2:02p

1. Approval of the Agenda - MSC (Oscar, Kathi)

2. Approval of Minutes from 2/9/23 - MSC (Kathi, Oscar)

3. Communications and Announcements:

Exec Session – (Jim, Oscar)

Senate updates (Jim, Aaron, Oscar)

APM 327 – update on wording for predatory journals (already fixed via friendly amendment on Senate floor via Oscar)

APM 220 (Jim)

Exec Updates (Jim, Kathi)

Financial Services report on students who withdraw and their financial aid package; working on policy now with university student affairs committee (Nancy Nesbit, Student Affairs Comm) [Related to WU concerns]

APM 220 (Program Review) [the grad committee wants a review, strangely]

APM 231 [This will result in them then us modifying APM 231(Add Drop).]

Concerned about auditing of CSUs with large fines

The final version we sent Exec remained unchanged.

APM hyperlink project – cosmetic updates to APM 110 (Passed and sent to Senate as consent agenda item)

AIT updates (Oscar)

APM 648 (Video Surveillance) needs updating: Email check in sent 2/7/23 to let Hubert (chair); Note APM 622 (Tech Use APM that is newish, be mindful of overlap, and with the fluid nature of tech in mind) March 6 meeting of AIT re: this issue.

APM 237 [see Oscar comments] (Accessible Materials): Email check in sent 2/7/23 to let Hubert (chair) 6.4. Develop a process to facilitate the review and remediation of the accessibility of online courses before posting.

237 (one edit; two link updates) - removed from Hyperlink project since

AIT is working on it and it needs other updates as well.

APM hyperlink project update (Ahmad, Jim)

Mateo finished reviewing section 200, 400, 500, 600 of the APM.

Second read ready for the following APMs in 200 (consent agenda item, Ahmad [Ahmad updating the edit counts and made some subject verb agreements])

202 (one edit)

214 (two edits)

223 (one edit)

225 (four edits) - one is about making the verb agreeing with they instead of he/she. So probably it was included in the change of the pronoun.

226 (two edits)

231 (seven edits)

232 (one edit)

235 (nine edits)

236 (four link updates)

242 (11 edits) - found 11, it is about making the verb agreeing with they instead of he/she. So probably it was included in the change of the pronoun.

248 (three edits)

249 (one edit) - now, when we say they instead of he/she, do we say their grade or their grades in plural?

*\*\*MSC to send the above 200 APM to Exec as consent agenda item for cosmetic updates (Kathi, Jim) [MSC: Hyperlink to exec and Consent Cal]*

Research subcommittee: APM 510 - Research Honor Code (Oscar, Jim)

Oscar will bring to next meeting

Also want 325 and 327 updated but we will still wait to memo Personnel committee once 510 is done

4. *URGENT* APM 206 (Technology-Mediated Courses) - Aaron

Post Covid Taskforce approved report bullets merged with our AP&P revisions along with WASC requirements such as updating terms and definitions

Going to connect with schools for feedback

5. *URGENT* NEW Priority Registration Policy – *on hold until next meeting*

- Second Read (continued) of UPDATED Registrar Draft
  - Still drafting to clarify points regarding the committee's name, committee charge and the responsibilities (MSC for VC to modify procedural language and receive feedback from Laura)

- Notes from Registrar

- Need for Fall 2023, via email in file

Laura recommends a new policy to open as 200 or 400 [still under review with registrar]

6. APM 241 – Policy on Course Syllabi and Grading, Addition of Plus/Minus [Awaiting Aaron's return to APP]

- Sent to Academic Standards and Grading, will get back to us in Spring
- Second Read after registrar's review

7. APM 505 (Conflict of Interest) - Oscar

- Info regarding addition of a note in brackets [link to website TBD] from Doug Carey to see if he will have a landing page for this procedure.
- Note compliance with guidelines from funding source.
- We need to add link to the procedure website saying "see

- TD [Send Memo to Suggest re do of “intent to apply” adding hyperlinks to your new procedure page]

8. APM 221 (Blended Programs) RE: creation of 4+1 programs on campus (math is one of them), and a new CO Title V thing (Oscar) CO Memo to Oscar. Exec Orders – Bernadette shared that some technical aspects still need to be sorted out and the task committee will begin to work again on this.

[Oscar spoke with Joy in 2-21 approx – Grad Comm will soon vote on this and send it to us. ]

9. APM 245 (Credit for Work Experience) - *Nichole [postponed for Nichole/Bernadette]*

10. APM 203 (Special Majors)

Adjourn 3:21