

AP&P MINUTES for 3/9/23

Members Attending: James Mullooly (Chair), Dave Goorahoo, Kathi Rindahl, Nichole Walsh (Vice Chair); Aaron Stillmaker; Oscar Vega, Ahmad Borazan, Jazmine Gonzalez (ASI)

Excused: Bernadette Muscat (ex-officio), training; Oscar Vega, jury duty

Guest Presenter: None

Start: 2:05p

1. Approval of the Agenda - MSC (Kathi, Jim)
2. Approval of Minutes from 2/9/23 - MSC (Kathi, Ahmad)
3. Communications and Announcements:

Exec Session – (Jim, Oscar)

Senate updates (Jim, Aaron, Oscar)

APM 327 – update on wording for predatory journals (already fixed via friendly amendment on Senate floor via Oscar)

The Personnel Committee is in favor of such an amendment. The principle is that once the policy is on the Senate floor amendments can be introduced by any Senator.

APM 220 (Jim) - On Senate Agenda

Exec Updates (Jim, Nichole, Kathi)

Financial Services report on students who withdraw and their financial aid package; working on policy now with university student affairs committee (Nancy Nesbit, Student Affairs Comm) [working on it to send to AP&P]

APM 231 [This will result in them then us modifying APM 231(Add Drop).]

Concerned about auditing of CSUs with large fines

The final version we sent Exec remained unchanged.

Nichole to check on this with Ray

APM hyperlink project – cosmetic updates to APM 110 (Senate approved consent item 3/6/23)

AIT updates (Oscar, Nichole)

APM 648 (Video Surveillance) needs updating: Email check in sent 2/7/23 to let Hubert (chair); Note APM 622 (Tech Use APM that is newish, be mindful of overlap, and with the fluid nature of tech in mind) March 6 meeting of AIT re: this issue.

APM 237 [see Oscar comments] (Accessible Materials): Email check in sent 2/7/23 to let Hubert (chair) 6.4. Develop a process to facilitate the review and remediation of the accessibility of online courses before posting.

237 (one edit; two link updates) - removed from Hyperlink project since

AIT is working on it and it needs other updates as well.

APM hyperlink project update (Nichole)

Mateo finished reviewing section 400, 500, 600 of the APM.

Memo to Exec re: APM 200s consent agenda item for cosmetic change

Will move to 400 next meeting

Research subcommittee: APM 510 - Research Honor Code (Oscar, Jim)

Oscar sent the APM 505 webpage to Tom Forgacs (research) for them to look at it and give us a thumbs up (still awaiting response 3.8.23)

Also want 325 and 327 updated but we will still wait to memo Personnel committee once 510 is done

Plus and Minus Grading - ASG sending back with revisions (Aaron to check in w/ chair for memo)

Considering weekly meetings as we close out semester

Update from Service Learning - AB1390 wants Service Learning requirement for higher ed; awaiting result from State

Language from the Bill: “Service learning” means an educational approach that intentionally combines meaningful community service activities with instruction and reflection to support student progress toward academic and civic engagement learning objectives while meeting societal needs.

Meetings with Deans and Departments re: modality decisions for meetings, online learning w/ in programs, etc.

4. *URGENT* APM 206 (Technology-Mediated Courses) - *Aaron, Nichole*

Updated language to reflect current terminology (ie., technology-mediated to online learning)

Considerations made for percentages to reflect pre pandemic policy and to incorporate CBA language where appropriate to modality

****MSC for Aaron to update language with consistency throughout and foot notes for CBA/WASC etc. with goal to read once more for a vote to move on to Exec**

5. *URGENT* NEW Priority Registration Policy – *Nichole, Laura Yaeger*

- Second Read (continued) of UPDATED 3.9.23 Registrar Draft
- Notes from Registrar
 - Need for Fall 2023, via email in file
- MSC (Jim, Kathi) to forward to Exec with minor cosmetic changes (TD Nichole)

6. APM 241 – Policy on Course Syllabi and Grading, Addition of Plus/Minus (Aaron)

- Sent to Academic Standards and Grading, will get back to us in Spring
- Second Read after registrar’s review

7. APM 505 (Conflict of Interest) - (Oscar, Jim)

- Info regarding addition of a note in brackets [link to website TBD] from Doug Carey to see if he will have a landing page for this procedure.
- Note compliance with guidelines from funding source.
- We need to add link to the procedure website saying “see
- Jim - Update on Memo to Suggest re do of “intent to apply” adding hyperlinks to your new procedure page

8. APM 221 (Blended Programs) RE: creation of 4+1 programs on campus (math is one of them), and a new CO Title V thing (Oscar) CO Memo to Oscar.

Update: Joy replied 3/7 saying Grad Committee will meet again on 03/20 to discuss the APM; she invited Oscar again but will be on jury duty. They are aware that the process of starting these new blended programs is too long to start in the Fall so not urgent status for us.

9. APM 245 (Credit for Work Experience) - *Nichole [postponed for Nichole/Bernadette]*

10. APM 203 (Special Majors)

Adjourn 3:28p