# Minutes of The Graduate Curriculum Subcommittee

CALIFORNIA STATE UNIVERSITY, FRESNO  
5200 N. Barton Ave., M/S ML 34  
Fresno, California 93740-8014  
(559) 278-2743

**Thursday, October 19, 2023 at 11:00 PST (via Zoom)**

|  |  |
| --- | --- |
| Members Present: | Xiaojun Li, Michael Mahoney, Hubert Muchalski (chair), Arun Nambiar, Jordan Pickering, |
| Members Excused: | Qin Fan; Kammi Sayaseng; Stephanie Ryan |
| Members Absent: | Joy Goto (ex-officio) |
| Guests: |  |

1. Meeting called to order at
2. Approval of the Agenda

MS

1. Approval of the Minutes of October 5, 2023

MS

1. Communications and Announcements
2. Old Business

Item #22 – Process ID 6549014 – New Graduate Course Request – ENGL 284A

Approve after the following revisions submitted to the Division of Research and Graduate Studies:

* + - The committee recommends including ISBNs for books and DOI strings for research articles.
    - Add a reference to [APM 232: Policy on Student Absence](http://www.fresnostate.edu/academics/facultyaffairs/documents/apm/232.pdf) to the course syllabus and ensure consistency of course policies with APM 232.
    - Review point values for major assignments under *Grading Policy*

MSC

* 1. Item #23 – Process ID 6549019 – New Graduate Course Request – ENGL 284B

Approve after the following revisions submitted to the Division of Research and Graduate Studies:

* + - Add a reference to [APM 232: Policy on Student Absence](http://www.fresnostate.edu/academics/facultyaffairs/documents/apm/232.pdf) to the course syllabus and ensure consistency of course policies with APM 232.
    - The committee recommends including ISBN for books and DOI strings for research articles.

MSC

* 1. Item #24 – Process ID 6572265 – Graduate Course Revision Request – LING 249

Approve after the following revisions submitted to the Division of Research and Graduate Studies:

* + - Strip outdated covid-related narratives
    - Add a reference to [APM 232: Policy on Student Absence](http://www.fresnostate.edu/academics/facultyaffairs/documents/apm/232.pdf) to the course syllabus

MSC

* 1. Item #26 - Process ID 6750434 - Graduate Course Revision Request - CHEM 240T

Approve pending the catalog statement revision request submitted to the Division of Research and Graduate Studies:

MSC

* 1. Item #27 - Process ID 6369083 - Graduate Course Revision Request - AT 244

Approve after the following revisions submitted to the Division of Research and Graduate Studies:

* + - Please explain the changes to the list of prerequisite courses.
    - The committee commends the submitters for using the [University *Syllabus Template*](https://academics.fresnostate.edu/curriculum/instruction/syllabus.html) which contains up to date language, policies, and links to student resources. Please remove the boilerplate language and instructions leftover from the template (course requirements/assignments section).
    - The committee recommends including ISBN for books and DOI strings for research articles.

MSC

1. New Business
2. Adjourned at 11:31 am

Submitted by: Dr. Hubert Muchalski, Chair