University Graduate Committee -- Recommendation for APM 233 change

**Recommended policy change:**

**Graduate Students**

Post baccalaureate students pursuing:

1. ~~A~~ a second baccalaureate degree,

2. ~~A~~ a second undergraduate major,

3. ~~A~~ a teaching credential, or

4. ~~Who~~ who have no specific objective,

may repeat undergraduate courses in accordance with the requirements of this policy for undergraduates, if both attempts occur after the student attains post baccalaureate standing.

Students pursuing graduate degrees ~~are not eligible to~~ may repeat undergraduate level courses ~~for any reason~~ with permission of their graduate coordinator and the chair of the appropriate academic department. However, grade substitution is not allowed.

Graduate level ~~coursed~~ courses may be repeated, but grade substitution is likewise not allowed.

**Justification:**

The UGC met in September 2021 to discuss the current working of this policy, as it was brought to our attention that it is inconsistent with graduate (as opposed to undergraduate) requirements, policies, and practice.

The UGC voted unanimously that the policy should be amended to state that graduate students are allowed to repeat undergraduate courses with permission of the appropriate graduate coordinator and/or department, but are not allowed to substitute the grade(s). This is in keeping with graduate-level policy. Yet, aware of the need in many departments to "protect" access to courses for undergraduate students, the requirement to receive permission from the coordinator/department allows them to manage enrollment in high-demand courses.