**AP&P Annual Report AY 2020-2021**

## **Committee Membership**

AP&P has a full membership based on our charge. All members are in good standing with no unexcused absences. The members include:

* James Mullooly (Chair) - (College of Social Sciences)
* Oscar Vega - (College of Science & Mathematics)
* Kathleen Rindahl - (College of Health & Human Services)
* Ahmad Borazan - (Craig School of Business)
* Dave Goorahoo - (Jordan College of Agricultural Sciences and Technology)
* Nichole Walsh - (Kremen School of Education and Human Development)
* Aaron Stillmaker - (Lyles College of Engineering)
* Bernadette Muscat - (Ex-Officio)
* Hisham Qutob - (Student Representative)

**Committee Meetings**

AP&P meets approximately 10 times per semester. We are scheduled to meet every Thursday from 2:00-3:30. In the fall of 2020, AP&P met 11 times. In the Spring of 2021, AP&P met 10 times. The table below reports on our actionable work. All motions and memos to subcommittees are highlighted because they are one measure of the productivity of AP&P.

 Approximately 70% of AP&P work is comprised of policy deliberations and development of the entire APM with the exclusion to the personnel policies (i.e., the 300s). The remaining 30% is comprised of the planning work which includes the oversight of six subcommittees. This work includes ensuring that all subcommittees have a full membership based on their charge and that each committee is submitting their minutes in a timely fashion. More details are included on AP&P’s Policy Tracking page.

The table does not reflect the Communication and Announcements of each meeting, nor the discussions around them. Additionally, it does not reflect other meetings the committee chair is involved in. For example, the Chair has met on multiple occasions with the Sustainability Task Force, with the Executive Committee, and with the Senate. The Chair also attended meetings of the President’s Enrollment Management Committee once a semester. The Chair also works with each of AP&P’s six subcommittee chairs to ensure that things are running smoothly.

**Terms Defined:**

“NEW” refers to “New Business” that comes to AP&P. This new business arrives from the Executive Committee, the Dean of Undergraduate Studies, other Standing Committee Chairs, Subcommittees, and ASI.

“MSC” refers to motions to send something to the Executive Committee for Senate review.

“Exec Session” refers to when AP&P goes into Executive Session to appoint members to one of AP&P’s Subcommittees.

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| **Meetings** | **Academic Policy Actions** | **Academic Planning Actions** |
| **08.27.20** | Review Outstanding tasks from AY 19-20 | Exec Session: Subcommittee Appointments. |
| **09.03.20** | New: APM 648-APM 220 (Program Review), Guest Jennifer Randles, Chair Program Review discussed changes policy.  | AIT charge draft. |
| **09.17.20** |  | -Exec Session: Subcommittee Appointments.**-Sent Memo to AIT regarding the draft charge**-New Business: Internship Committee Charge-New Business: Draft Service Learning Policy |
| **09.24.20** | -Internship Committee Charge, First Reading-Service-Learning Policy, tabled | **-Sent memo to ASG noting OIE might assist in the annual grade report**-Exec Session: Subcommittee Appointments. |
| **10.01.20** | -NEW: APM 231 (Adding and Dropping Classes) approve the temporary policy as permanent -APM 220 (Program Review) First Reading-Internship Committee Charge, Second Reading |  |
| **10.08.20** | **-MSC Internship Committee Charge**-APM 231 (Adding and Dropping Classes) to approve the temporary policy, Chair will contract AVP John Fugatt for more background. |  |
| **10.15.20** | -NEW: APM 225 (Teacher Education Policy) update-APM 220 (Program Review) First Reading | -SL Subcommittee Minutes of 9-11-20 Reviewed-Research Subcommittee membership issue |
| **10.22.20** | -**MSC APM 220 Program Review**-APM 225 (Teacher Education Policy) First Reading | -Research Subcommittee membership issue update |
| **11.05.20** | -APM 231 (Adding and Dropping Classes-APM 676 (International Education) First Reading-APM 225 (Teacher Education Policy) |  |
| **11.19.20** | NEW: Plus/Minus Grading Proposal (AS&G)**-APM 676 (International Education), MSC to table this policy draft until the Spring 2021 semester.** -APM 225 (Teacher Education Policy) tabled until Kremen Dean responds |  |
| **01.28.21** | -NEW: APM 218 (American and California Government) First Reading**-MSC APM 676 (International Education Agreements)** |  |
| **02.11.21** | -NEW: APM 203 (Special Majors)-NEW: APM 232 (Absence policy)**-MSC: APM 218 (American and California Government)** | -Exec Session: Subcommittee Appointments |
| **02.25.21** | -NEW: APM113 (Academic Organization)-APM 232 (Absence policy) - Second Reading-APM 241 (Syllabus) | -APM 231 (Add/Drop), Forwarded to AIT for consideration |
| **03.04.21** | -NEW: APM 244 (CR/NC grading) via University Registrar, Laura Yager, First Reading-APM 203 (Special Majors)  |  |
| **03.11.21** | -APM 113 (Academic Organization), Guest AVP Baum introduced policy modification intended to enable Library faculty to have department chairs.-NEW: AMP 206 (Technology-mediated Courses) |  |
| **03.18.21** | -NEW: APM 237 (Assessable Materials),-NEW: APM 241 (Syllabus)-APM 232 (Absence policy) |  |
| **03.25.21** | **-MSC: APM 215 (GE)****-MSC: APM 218 (American Government)** |  |
| **04.08.21** | -New: Bereavement Memo, This is being added to the ongoing discussion around APMs 231, 231, 237, 241, and Syllabus Template. | -Exec Session: Subcommittee Appointments |
| **04.15.21** | -APM 241 (Syllabus) align with Syllabus Template | -Exec Session: Subcommittee Appointments |
| **04.22.21** | -Plus/Minus Grading next steps **-MSC: Student Rights Memo** |  |