Minutes, Graduate Curriculum Subcommittee

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 N. Barton Ave., M/S ML 34

Fresno, California 93740-8014

Ext. 8-2743

**March 3, 2022: 1:00 p.m. – 2:00 p.m. (Virtual Meeting by Zoom)**

Members Present: Steven Hart, Qin Fan, Arun Nambiar, Kammi Sayaseng (Box comments), Hollianne Marshall, Hubert Muchalski, Fayzul Pasha (Chair), Joy Goto (Ex-officio)

Members Excused:

Members Absent: J. Ashley Foster,

Guests:

1. Call to Order

Meeting called to order at **1:02 PM**.

1. Approval of the meeting Minutes of 02/17/2022 - **MSC- Approved**
2. Approval of the Agenda - **MSC- Approved**
3. Communications and Announcements
4. Old Business
   1. Item #39 Revised 2-23-22 - Graduate Course Change Request - PHTH 594 - **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**

***Required***

1. Please add an example with a hypothetical scenario (with some percentages) to make the language in “Grading of Written Exams” more clear to the students on how to calculate a final grade when a student retake a written exam as the committee finds the language a bit confusing.
   1. Item #43 Revised 2-17-22 - Catalog Statement Revisions Request - Physical Therapy - **Tabled** 
      1. Committee would like to follow the logical sequence of reviewing the course proposals for any new or revised courses including for PHTH 571A and PHTH 571B first before reviewing the catalog statement proposal
   2. Item #12 Revised 2-22-22 - Catalog Statement Revision Request - Clinical Rehabilitation and Mental Health Counseling - **MSC- Approved Pending Approval for MS Second Option by the University Graduate Committee**
   3. Item #42 Revised 2-25-22 - Catalog Statement Revision Request - Public Health - **Tabled**
      1. Committee would like to follow the logical sequence of reviewing the course proposals for any new or revised courses including PH 225I, PH 225II, PH 297 (include a syllabus to explain the requirement for the portfolio and the timeline) etc. first before reviewing the catalog statement proposal.
      2. Under “Curriculum” please separate and list the courses as core requirement, elective, and culminating experience. Please present the courses such that the total program requirement becomes 42 units with either culminating experience.
2. New Business
   1. Item #44 - Process ID 6118445 - Graduate Course Change Request - REHAB 238 - **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**

***Required***

* + 1. Please update all old and outdated acronyms to new ones such as TILT to CFE
    2. Please include late work and attendance policy per APM 232 guidelines and add the latest hyperlinks to reflect current version of the university policy
    3. Please follow university template to update university policies and safety issues

***Friendly***

* + 1. Please provide sufficient information such as ISBN (if available) and/or hyperlink to collect all the required course books/materials
    2. Please make sure all the hyperlinks including APM 232 are working properly and check if they are linked with the current version of the university policy

1. Adjournment

Meeting adjourned at 1:50 PM

Minutes respectfully submitted by Dr. Fayzul Pasha