

October 30, 2019

MEMORANDUM

TO: Academic Senate Executive Committee

FROM: University Graduate Committee
Chair, Steven Church *sc*

RE: **Elevation from options to independent MA degrees for
HEAL and Educational Leadership**

Dear Dr.'s Hernandez, Watson, et. Al.,

Thank you for taking the time to meet with the University Graduate Committee on Oct. 22, 2019 to discuss your proposed option elevations. I'm happy to inform you that the UGC met on Oct. 29 to consider both proposals and unanimously approved the elevation of options in Educational Leadership (P-12) and Higher Education Administration and Leadership to full Masters of Arts Degrees, conditional upon some minor corrections to the proposal documents.

For MA in Educational Leadership, the UGC asks that a revised and updated catalog copy be submitted that addresses the minor corrections listed below. It would also be ideal if any changes could be typed and not handwritten, using the "strikethrough" for deletions and "underline" for additions to the existing catalog copy:

1. Degree is listed as both MA and MAE in places. Should be listed only as MA.
2. The "requirements" paragraph has been edited down to one sentence that is incomplete and needs some revision for clarity.
3. Units per course should be included with course requirements list. Not clear sometimes that some courses are 1-unit, for example.
4. Need a clearer catalog copy with updated program description.

For MA in Higher Education Administration and Leadership the minor changes are as follows:

1. For student learning outcomes, the terminology of Introduced, Reinforced, and Target (IRT) was used in some places, but

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Introduced, Developed and Mastered was used elsewhere. The IRT terminology should be used in all places.

2. HEAL227 was approved pending required adjustments to the grading scale be submitted to Dr. Marshall. These revisions still need to be submitted.

The University Graduate Committee is well-satisfied that both the MA's in Educational Leadership (P-12) and Higher Education Administration and Leadership are high-quality and sustainable graduate programs with significant demand and a strong track record of graduation and job placement.

The elevated programs do not require additional faculty or resources and any impact on curriculum has been fully vetted and approved. We are happy to offer our unanimous approval of both proposals.

Sincerely,



Professor Steven Church
Chair, University Graduate Committee
Coordinator, MFA Program in Creative Writing

- CC: Dr. Saúl Jiménez Sandoval, Provost
Dr. James Marshall, Dean, Division of Research and Graduate Studies
Dr. Laura Alamillo, Interim Dean, Kremen School of Education and Human Development
Dr. Kathleen Godfrey, Interim Associate Dean, Kremen School of Education and Human Development
Dr. Alicia Becton, Graduate Programs Coordinator, Kremen School of Education and Human Development
Dr. Susana Hernandez, Graduate Coordinator, HEAL
Dr. Jenifer Watson, Graduate Coordinator, EL(P-12)