


February 2, 2015

MEMORANDUM

TO: Kevin Ayotte, Chair
Academic Senate

FROM: Brian Tsukimura, Chair
University Personnel Committee 

RE: (APM 306) Policy on Temporary Faculty

At its meeting of January 29, 2015, the Personnel Committee discussed the edits to APM 306 (Policy on Temporary Faculty). The following motions were made:

MSC – Edit Article V.4 removing the “Lecturer L” and replacing with “Lecturer A”.
This complies with CBA Articles 31.15.


MSC – insert language from CBA 15.30 “If a temporary faculty unit employee is subject to a periodic evaluation pursuant to provisions 15.28 or 15.29 of the CBA, and the temporary faculty unit employee is on an authorized paid or unpaid leave during the period in which the evaluation is scheduled, the employee may request a postponement of the evaluation. If the request is granted, the temporary faculty unit employee’s appointment shall automatically be extended through the academic term in which the rescheduled evaluation takes place. If the outcome of the evaluation is a determination by the appropriate administrator of satisfactory performance, the new three-year appointment shall be effective at the beginning of the academic year following the original expiration date of the prior appointment. (CBA, Article 15.30)” into Article IV.8 and Article VII.3.b

MSC – to send APM 306 as amended to Executive Committee for Senate approval

February 2, 2015

MEMORANDUM

TO: Kevin Ayotte, Chair
Academic Senate

FROM: Brian Tsukimura, Chair 
University Personnel Committee

RE: (APM 322) Policy on Assessment of Teaching Effectiveness

At its meeting of January 29, 2015, the Personnel Committee discussed the edits to APM 322 (Policy on Assessment of Teaching Effectiveness). The following motions were made:

MSC – Amend APM 322.III .B to permit student ratings for librarians, counselors and Unit 3 coaches on this campus as indicated in CBA Article 15.18: “Student ratings programs for librarian faculty unit employees, counselor faculty unit employees, and coaching faculty unit employees may be developed at the campus level. If such programs are established, the evaluation process shall be developed by a committee comprised of faculty unit employees and appropriate administrators.”


And APM 322.VI .A.4 to extend the ‘5-day notification of course assessment to online and hybrid courses’ when these assessments are included in course review: “When classroom visits (including assessments of online and hybrid courses) are utilized as part of the evaluation of a faculty unit employee, the individual faculty unit employee being evaluated shall be provided a notice of at least five (5) days that a classroom visit, online observation, and/or review of online content is to take place. There shall be consultation between the faculty member being evaluated and the individual who visits his/her class(es) regarding the classes to be visited and the scheduling of such visits.” as required by CBA Article 15.14.

MSC – to send APM 360 as amended to Executive Committee for Senate approval

February 2, 2015

MEMORANDUM

TO: Kevin Ayotte, Chair
Academic Senate

FROM: Brian Tsukimura, Chair 
University Personnel Committee

RE: (APM 360) Policy on Sabbatical and Difference in Pay Leaves

At its meeting of January 29, 2015, the Personnel Committee discussed the edits to APM 360 (Policy on Sabbatical and Difference in Pay Leaves). The following motions were made:

MSC – Amend APM 360V.B.1 to reflect departmental review, & APM 360V.B.4 to reflect CBA Article 27.8: “. If a sabbatical leave was denied in the immediate year prior due to (a) or (b) above, an application for a sabbatical submitted the following academic year shall not be denied based on these factors.”

MSC – to send APM 360 as amended to Executive Committee for Senate approval