

MINUTES OF THE LIBRARY SUBCOMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5200 N. Barton Ave, M/S ML 34
Fresno, California, 93740-8014
Office of the Academic Senate Ext. 2743

October 16, 2020 @ 2:00p

Members Present: D. Sisavath (Chair), D. Hornbuckle (Ex-Officio), K. Smith,
R. DeJordy, A. Becirbegovic, H. Ni, H. El-Razouk, K.
Tarrant, D. Lopez, P. Wu, D. Lopez

Members Excused: L. Jacobs

Guests: S. McDaniel

1. Called to order at 2:05 by Chair Sisavath
2. Introduction of current and new members
3. Communications and Announcements
 - a. None
4. Meeting Items
 - a. Dean's Updates
 - i. D. Hornbuckle shared process on collections of crafting and introducing work to colleges.
 - ii. S. McDaniel elaborated on process of crafting that includes small discussion base with deans, presentation on communication process, and how to engage with faculty.
 - iii. At a time of greatly reduced budget and resources, and with pivot to mostly virtual instruction in Academic Year 2020-21, emphasis is on student access and support. On trend nationally and in the CSUs to critically review all of collections and subscriptions to reduce costs.
 - iv. Library budget flat or declined but cost increase.
 - b. Timeline for Communications
 - i. Phase 1: Plan to communicate within the next three weeks at Deans' Forum, AALT meeting, and share with Library subcommittee to get advice on communications process.
 - ii. Library Collections Review Process
 1. Currently no budget
 2. Conducting exercise of what will 13% reduction in allocation will look like. Planning team conducts review by resource type and discipline. Focus on retaining resources with high usage and that serve the greatest number and breadth of students.

3. Long term benefit: the library will seek to mitigate impact of cancellations or retrenchment through consultation, new web site, clear procedures and usage of foundation funds.
5. Faculty Round-Robin
 - a. R. DeJordy: How are cost allocated such as subscription to database or endnotes?
 - b. A. Becirbegovic: What is the future of Kanopy?
 - i. S. McDaniel: Expects something will continue.
 - ii. K. Smith: Kanopy version is demand driven. Currently, only faculty can reserve films but looking to other streaming materials.
 - c. H. Ni: Is there an updated list of subscriptions that will be terminated in a year due to budget?
 - i. S. McDaniel would like to include this as part of the web page and looking to December 15th as target date on sharing the information.
 - d. K. Tarrant: How are decisions made on what will be cut and/or retain?
 - i. D. Lopez: There are three waves and library is cognizant of disruption. The first wave: 2019-2020 cancellation examined on low usage of journals and database. The second wave: 2020-21 review all resources in a very granular level – relevance, student success other sources available. A series of meetings scheduled to parse out the resources.
 - e. P. Wu: On presentation of collections, how will information be shared with the university or faculty to give back to college?
 - i. D. Hornbuckle: Starts with deans' forum, academic affairs, and library subcommittee.
 - ii. S. McDaniel: Phase 1 on Nov 15th will have a concrete website. Phase 2. On Dec 15th.
6. Next meeting date/time
 - a. Chair Sisavath will send out doodle poll to faculty members to set dates and times for November and December meetings of this year.
7. Meeting adjourned at 3:11 pm.