

MINUTES, ONLINE/BLENDED EDUCATION SUBCOMMITTEE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
5200 N. Barton Avenue, M/S ML 34  
Fresno, California 93740-8027  
Office of the Academic Senate Ext. 8-2743

December 1, 2021

Members Present: V. Van Vleck (Chair), J. Kwon, C. Luna, M. Pirouz, W. Wu, E. Vieira III, S. Alteri, K. Tarrant, M. Shepherd, T. Terzian, H. Xia, M. Bennett, B. Muscat

Members Absent: V. Keyser, F. C. Sharma, F. Kartch, B. Berrett

Guests: K. Clement

Meeting called to order at 12:03 pm

1. Approve/ adopt/ amend agenda

Approved with correction - ITAL 1B will be reviewed in January  
M/S/C

2. Approve/ amend minutes from Nov. 17, 2021

M/S/C

3. Communications & Announcements

- Inquiries about how to submit for online course review; V. Van Vleck clarified process
- Submit through OnBase
- Document was created by V. Van Vleck and E. Vieira III
- Document can be put on Curriculum Development site with caveat that it could change
- There have been issues with course enrollments for committee reviews, please email M. Bennett
- When reviewing, please look at DEV site
- If a course is completely online, score for all 24 objectives. A completely online course is if the course content is 67% or more. These courses must meet every core objective with a score of 2 or 3
- If a course is blended and 21% - 66% of course content is online, a case could be made for an objective getting a 1 but still being

approved. Must discuss with other reviewers and committee members

- Please do not send reviews to instructors until after both reviewers have met to discuss the course and overall review
- Question raised: Is it true or best pedagogical practice that language based courses shouldn't be closed captioned (which goes against an objective)?
- K. Clement: something for the committee to research? What is the university policy? How is the course deviating from that policy and why? What is best practice for language courses?
- M. Bennett: Will also run by B. Berrett

a. Ex officio communications

None

4. Nominations/ Election of In-coming Subcommittee Chair

K. Tarrant nominated

M/S/C unanimously

5. Course/Proposal Reviews (Also see "status PDF" attached/ shared drive)

a. Active Reviews

| <b>TARGET DATE: Dec 1</b>   | Notes as of <b>12/1/21</b>  |
|-----------------------------|---|
| DS 123 (Y Tanai)            | Approved (M/S/C)  |
| MCJ 112 (J Therkelson))     | Approved (M/S/C)  |
| MCJ 116 (J Therkelson)      | Approved (M/S/C)  |
| COMM 114 (S Juarez)         | M. Pirouz will head this course and set meeting with instructor; moved to January meeting for approval<br>Other reviewers are: V. Keyser and H. Xia |
| CI 135 (M Lomeli/P Lopez)   | F. C. Sharma finishing review; moved to January meeting for approval. Other reviewer: V. Van Vleck  |
| ITAL 1A (A Polegato)        | C. Luna finishing review; moved to January meeting for approval   |
| <b>TARGET DATE: Jan mtg</b> |   |
| ITAL 1B (A Polegato)        | K. Tarrant will set meeting with instructor<br>Other reviewer: T. Terzian   |
| ITAL 110(A Polegato)        | S. Alteri will contact V. Keyser and F. Kartch to meet  |

|   |  |
|---|--|
| NURS 223 (B Tune)<br>ASCI 125 (K Tarrant)<br>CFS 138 (A Roach/<br>Provonost)<br>MCJ 121 (C<br>Higgins-Dobney) | <u>I. Kwon and W. Wu 2 Reviews needed</u><br><u>V. Van Vleck will finish review</u><br>M. Pirouz and E. Vieira III 2 Reviews needed<br>K. Tarrant review complete, S. Alteri almost complete |
|---|--|

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|-------------------------------|--|
| MCJ 178 (C<br>Higgins-Dobney) | V. Van Vleck will finish review<br>Other reviewer is M. Pirouz |
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**General notes:**

- Committee does not require changes from amendment form to be made prior to approval of course by committee
- Suggestion to add signature for instructor that states they are aware of changes and will make them
- Talar will draft a Google Doc template for reviews to be shared between reviewers
- Upcoming courses will need to be reviewed under new rubric once it is released
- Any remaining December courses not approved have moved to the January meeting

6. Celebrate the conclusion of OBE's formal Fall 2021 meeting schedule!

- V. Van Vleck said she enjoyed working with all of us on the committee
- A lot of cheers and thank you's to V. Van Vleck for her work as chair

7. Meeting adjourned at 12:56 pm

Agenda:

Approve / adopt / amend agenda

Communications & Announcements

Nominations / election of In-coming subcommittee chair

Course / Proposal reviews

Celebrate conclusion of fall