

## Undergraduate Program Proposal

Process ID	Activity Name	Create Date
119787	Office of the Dean of Undergraduate Studies	12/08/2017 12:42 PM

**Academic Org ID:** Music [498]

**College/School:** Arts and Humanities [48]

**Effective Term/Year:** Fall 2019

**Program Type/Name:** Major / Bachelor of Music Education

**Description:**

Please see attached documents.

**Request to Elevate Bachelor of Arts in Music, Music Education Option, to a  
Full Degree Program  
California State University, Fresno  
November 6, 2017**

## **1. Program Type**

Option Elevation

## **2. Program Identification**

- a. California State University, Fresno
- b. Bachelor of Music Education (Currently a BA in Music, Music Education option)
- c. Intended implementation in Fall, 2019
- d. Total number of units required for graduation: 130-132
- e. Department of Music, College of Arts & Humanities
- f. This proposal has been drafted by the following Department of Music faculty:
  - Dr. Matthew Darling, Professor, Department Chair
  - Dr. Kenneth Froelich, Professor (Composition) and Chair, Dept. Curriculum Committee
  - Dr. Emily Mason, Assistant Professor (Music Education)
- g. This program is not subject to WASC substantive change review, since it has no substantive changes in its content.
- h. Proposed Classification of Instructional Program code: 13.1312
- i. Teach-out Policy language: Students who choose to stay in their current Music Education option will be able to complete their degree without disruption. None of the courses they require for graduation will be discontinued from the program and all of the courses will continue to be offered at the same frequency as in previous semesters.
- j. Once the elevation is approved, the current Music Education option will no longer be offered to entering students (new or transfer). This option will be discontinued in all future catalogs. All students currently enrolled in the Music Education Option will be given the choice to (1) remain in the Music Education option per their General Catalog, or (2) change to the new BME degree and complete the requirements per the General Catalog in their graduate semester. Once all existing students exit the program, the current Music Education option will be discontinued.

## **3. Program Overview and Rationale**

- a. Provide a rationale for option or concentration elevation to a full degree program:

The goals of the Department of Music's Mission Statement "Advancing the musical arts through education, community engagement, artistic creation and performance" have been furthered by many successes in recent years, including placing 100% of our BA Music Education graduates in the Fresno State Credential program into music teaching jobs in our

community and region. As the leader in music education, performance and composition in the Central San Joaquin Valley, it is our intent to strengthen the excellence and breadth of our program. The Bachelor of Music Education (BME) degree will enable the Department to be more competitive statewide and regionally with students seeking to become credentialed K-12 music teachers. Our Department has been providing Music Educators to the valley and state since the University was founded in 1911. Even though we are the clear leader in Music Education training throughout the Central Valley, we still lose music students to programs that offer the BM degree throughout California, including CSU Stanislaus, San Jose State, CSU Sacramento, CSU Long Beach, CSU Fullerton, CSU Northridge, CSU San Bernardino, and UOP. Offering the BME degree will enable Fresno State to better compete with these institutions when it comes to quality, value, and recruitment. The BME degree will also more accurately reflect the amount of work and dedication the students and professors devote to their craft. The BME degree would replace the existing Bachelor of Arts in Music Education.

b. Proposed catalog copy:

## **Catalog Copy** **Bachelor of Music Education**

### **Bachelor of Music Education Degree Requirements**

**Admission into the Bachelor of Music Education (B.M.E.) degree is contingent upon the following:**

- Complete all coursework in the Pre-Music Major
- Maintain a minimum GPA of 2.67
- Pass Jury I on your primary instrument/voice

### **Degree Coursework:**

#### **Pre-Music Major Requirements (20-22 units)**

Music 1A, 1B, 1C, 1D, 40, 41, 42, 43 (16 units)

Music 4A, 4B, 4C (6 units) OR Music 14 and 114 (4 units) (see note 2)

Music 20 – Convocation (4 semesters) (0 units) (see note 6)

#### **Bachelor of Music Education Major Requirements (67 units)**

Music 4D, 50, and 58 (7 units)

Music 154, 155, 162, 169, 169L, 179, 179L, and 182 (16 units)

Music 158A or 158B (2 units)

Music 161A, 161B, 170B, and 171A (12 units)

Eight semesters in Music 103 Ensemble appropriate to B.M.E. Major (see notes 4 and 17) (8 units)

Music 31E-39E (four semesters) and Music 131-139 (until completion of Senior Recital)

(see notes 3, 10, 12, 14, 17) (11 units)

Choose one line (10 units):

- Choral students: Music 122A, 124A, 126, 127A, and 185A
- Instrumental students: Music 102CS, 102US, or 103CC; Music 119; and choose four from Music 115, 122A, 124A, 126, 127A, and 159 (see note 16)

Music 198 Senior Recital (1 unit) (see note 15)

#### **Additional Requirements (0 units)**

Music 20 – Convocation (4 semesters) (0 units)

Music 30MC or Music 30VW (appropriate to instrument or voice) (8 semesters) (0 units) (see note 6)

#### **General Education Requirements (49 units)**

General Education Coursework (40 units) *Note: Music Majors are exempt for 9 units from GE Area C1, C3, and IC.* (see note 7)

M/I Course (3 units)

**Other Departmental Requirements and B.M.E. Degree Requirements** must also be passed to complete the B.M.E. degree.

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**Total (130-132 units)**

**Other Departmental Requirements -**

1. Students intending to pursue the B.M. degrees must take a theory and ear training proficiency examination after completion of Music 1D and 43. Students not passing this exam will not be allowed to register for their recital (Music 198).
2. Students majoring in music must enroll in a piano class (4A, 4B, and 4C) until the departmental piano proficiency examination has been passed. Piano music majors must enroll in Music 14 and 114 in lieu of 4A, 4B, 4C and the piano proficiency examination. (See Department of Music Undergraduate Student Handbook for details.)
3. Students in Music 31/31E/31J/31P – 39/39E/39J/39P will perform in student recitals as assigned by their instructor.
4. Students in Music 31/31E/31J/31P – 39/39E/39J/39P are required to concurrently enroll in an appropriate ensemble. Brass, Percussion, and Wind students: 103SB, 103SO, or 103WO; String students: 103SO; Voice students: 103CC; Jazz Students: 103JO
5. Music students must earn a grade of C or better in each course used to satisfy the requirements of the major, including the Pre-Major. No course taken for the music major can be graded on a CR/NC basis except for courses with mandatory CR/NC grading.
6. Students in Music 31/31E/31J/31P – 39/39E/39J/39P, and 131/131J – 139/139J are required to concurrently enroll in the appropriate master class (Music 30MC/30VW/30JF) for their instrument/voice and Music 20 (Convocation).
7. The university General Education requirement is 49 units. Students majoring in the Bachelors of Music or Bachelors of Music Education take 40 units of General Education, with 9 units waived. These 9 units are from Areas C1, C3, and IC. The requirements for these areas are covered in required coursework for the major.

**Other Bachelor of Music Education Degree Requirements**

8. Students intending to pursue the B.M.E. degree must also take the Music Education Barrier exam after completion of Music 1D, 4D and 43. Students not passing this exam by graduation will not achieve Subject Matter Proficiency, and will have to take and pass the CSET in Music before entering a Teaching Credential Program. Students will be granted three attempts at taking these examinations.
9. Once admitted into the B.M.E. major, students must maintain a minimum cumulative 2.75 GPA
10. Upon conclusion of the second semester of Music 31E – 39E, freshman must attempt Jury I in their primary instrument or voice before being admitted to the B.M.E. major. Transfer students typically attempt Jury I in their first semester. Students are allowed two attempts, taken in consecutive semesters, to pass Jury I.
11. Students must pass the piano proficiency examination, Music 1B, and Music 41 before attempting Jury II.
12. Upon conclusion of the fourth semester of Music 31E – 39E, sophomores will typically attempt Jury II. Transfer students will typically attempt Jury II in their second semester of study. Students are allowed two attempts, taken in consecutive semesters, to pass Jury II. Failure to pass a second attempt will result in the student being dropped from the B.M.E. major but may continue as a Bachelor of Arts major.
13. Jury II must be passed before students are allowed to enroll in upper division lessons.
14. Upon conclusion of the second semester of Music 131 - 139, B.M.E. students will attempt and pass Jury III before being permitted enroll in the senior recital. Transfer students will typically attempt Jury III in their third semester of study. Students are allowed two attempts, taken in consecutive semesters, to pass Jury III. Failure to pass a second attempt of Jury III will result in the student being dropped from the B.M.E. major. These students may continue in the Bachelor of Arts major.
15. Students will typically perform a Senior recital at the end of their fourth semester of Music 131 - 139.
16. B.M.E. majors with an instrumental concentration must take all techniques courses (Music 115, 122A, 124A, 126, 127A, and 159) that are outside of their instrument area.
17. Ensemble & Lesson requirement:

- i) Students enrolled in Music 131 – 139 are required to concurrently enroll in an appropriate ensemble through the senior recital. Brass, Percussion, and Wind students: 103SB, 103SO, or 103WO; String students: 103SO; Voice students: 103CC
- ii) Guitar, harp, and piano students will fulfill 50 percent of this requirement by enrolling in Guitar Ensemble, Keyboard Ensemble, or other approved Music 102, 117, or 118 ensembles. The remaining 50 percent must be fulfilled by enrolling in either 103SO, 103WO, 103SB, 103JO, or 103CC.
- c. Documentation of campus approval process: Attached.

**4. Curriculum** – *(These requirements conform to the revised 2013 WASC Handbook of Accreditation)*

- a. Side-by-side Comparison:

<b>Comparison of existing Bachelor of Arts in Music (Music Education Option) with Proposed Bachelor of Music Education</b>	
<b>Department of Music</b>	
<b>November 17, 2017</b>	
<b>BA in Music: Music Education Option</b>	<b>Proposed Bachelor of Music Education</b>
	<b>Pre-Major (20-22 units)</b>
	Music 1A, 1B, 1C, 1D: Ear Training & Sight Singing (4)
	Music 4A, 4B, 4C: Piano Skills (6) OR Music 14, 114: Accompanying I & II (pianists only) (4)
	Music Theory 40, 41, 42, 43: Music Theory (12)
<b>Core (28 units)</b>	<b>Bachelor of Music Education (66 units)</b>
Music 1A, 1B, 1C, 1D: Ear Training & Sight Singing (4)	Music 4D: Advanced Keyboard Skills (2)
Music 4B, 4C: Piano Skills (4) OR Music 14, 114: Piano Skills (pianists) (4)	Music 20: Convocation (0) [8 semesters]
Music 20: Convocation (0) [8 semesters]	Music 30MC: Master Class (0) [8 semesters]
Music Theory 40, 41, 42, 43: Music Theory (12)	Music 50: Intro to Music Education (3)
Music 58: Basic Conducting (2)	Music 58: Basic Conducting (2)
Music 161A & 161B: Survey of Western Art Music (6)	
<b>Music Education Option (40 units)</b>	
Music 31-39: Lessons (4)	Music 31E-39E: Lessons (4)
103: Major Ensemble (8)	Music 103: Major Ensemble (8)
Music 131-139: Lessons (4)	131-139: Lessons (7)
Music 115: Classroom Guitar (2) [general music students only]	Choose one line (10 units): • Choral students: Music 122A, 124A, 126, 127A,

<p>Music 119: Voice Tech &amp; Materials (1) [Instrumental and General Music Education students only]</p> <p>Music 122A: Strings Tech &amp; Materials (2)</p> <p>Music 124A: Woodwind Tech &amp; Materials (2)</p> <p>Music 126: Percussion Tech &amp; Materials (2)</p> <p>Music 127A: Tech &amp; Materials (2)</p> <p>Music 159: Marching Band Tech (2) [Instrumental Music Education students only]</p> <p>Music 102CC/102US/102CS/103CC: Choir (1) [Instrumental and General Music Education students only]</p> <p>Music 185A: Lyric Diction I (2) [Vocal Music Education students only]</p>	<p>and 185A</p> <ul style="list-style-type: none"> <li>Instrumental students*: Music 102CS, 102US, or 103CC; Music 119; and choose four from Music 115, 122A, 124A, 126, 127A, and 159</li> </ul> <p>* Instrumental Students must take all techniques courses (Music 122A, 124A, 126, and 127A) that are outside of their instrumental area.</p>
Music 154: Music for Elementary Classroom (3)	Music 154: Music for Elementary Classroom (3)
	Music 155: Advanced Elem Class Tech (3)
Music 158A/B: Advanced Conducting (2)	Music 158A/B: Advanced Conducting (2)
	Music 161A & 161B: Survey of Western Art Music (6)
	Music 162: Jazz Pedagogy (2)
Music 169: Instrumental Tech & Materials (2)	Music 169: Instrumental Tech & Materials (2)
	Music 169L: Instrumental Lab Ensemble (1)
	Music 170B: Music of the Americas – United States (3)
	Music 171A: Intro to World Music (3)
Music 179: Choral Tech & Materials (2)	Music 179: Choral Tech & Materials (2)
Music 179L: Choral Tech & Materials (1)	Music 179L: Lab Choir (1)
Music 182: Basic Arranging (2)	Music 182: Basic Arranging (2)
Music Electives: (2) [Vocal Music Education students only]	
<b>Other Department Requirements (9)</b>	<b>G.E. Exemptions</b>
Music 9: Intro to Music (3) [GE Area C1]	Music Majors are exempt from GE Area C1, Area C3, and Area IC (9 units).
Music 74: Listeners Guide to Music (3) [GE Area C3]	
Music 171: Intro to World Music (3) [GE Area IC]	
<b>Culminating Experience (1 unit)</b>	<b>Culminating Experience (1 unit)</b>
Music 198: Senior Recital (1)	Music 198: Senior Recital (1)

b. Assessment Plan attached as an appendix

## 5. Evidence of Potential Student Demand

	Instrumental Music Education	Vocal/Choral Music Education	General Music Education	Total	BA – Music as a Liberal Art (MLA)*
Fall 2013	55	14	5	74	25
Spring 2014	52	14	5	71	22
Fall 2014	60	14	4	78	27
Spring 2015	57	14	4	75	22
Fall 2015	63	13	4	80	25
Spring 2016	57	11	4	72	21
Fall 2016	51	12	4	67	53
Spring 2017	51	12	4	67	56
Fall 2017	42	9	3	54	81

\* MLA students are mostly freshman and sophomores who have not yet qualified for one of the ‘professional’ options such as Music Education.

### Submit completed proposal packages to:

[APP@calstate.edu](mailto:APP@calstate.edu)

Academic Programs and Faculty Development CSU Office of  
the Chancellor  
401 Golden Shore  
Long Beach, CA 90802-4210

### Contact Us

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Chancellor  
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### Contact Extended Education

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[sthomas@calstate.edu](mailto:sthomas@calstate.edu)

**DEPARTMENT OF MUSIC**  
**Bachelor of Music/Bachelor of Music Education**  
**Degree Option Elevation Proposal**

**SUMMARY**

The Department of Music, in accordance to its five-year action plan, proposes elevating the majority of its existing degree options to Bachelor of Music (BM) and Bachelor of Music Education (BME) degrees.

The current degree structure for the Department of Music consists of one Bachelor of Arts degree, titled “Bachelor of Arts in Music.” This degree consists of nine options, detailed as follows:

1. Music as a Liberal Art
2. Instrumental Performance
3. Instrumental Performance – Keyboard
4. Vocal Performance
5. Music Education – General
6. Music Education – Choral
7. Music Education – Instrumental
8. Composition
9. Jazz Studies

The Department is proposing five new degree programs through the elevation and elimination of eight options, as follows:

1. **Bachelor of Music Education (BME)**: elevates options 5. Music Education – General, 6. Music Education – Choral, and 7. Music Education – Instrumental.
2. **Bachelor of Music in Instrumental Performance**: elevates options 2. Instrumental Performance and 3. Instrumental Performance – Keyboard
3. **Bachelor of Music in Vocal Performance**: elevates option 4. Vocal Performance.
4. **Bachelor of Music in Composition**: elevates option 8. Composition.
5. **Bachelor of Music in Jazz Studies**: elevates option 9. Jazz Studies.

Option 1. Music as a Liberal Art will be retained and become the only option remaining within the Bachelor of Arts in music.

In addition, a new **Pre-Major in Music** will be established. Pre-Major coursework will be required for all degree programs in the Department of Music. The Pre-Major coursework is delineated with each of the Music Option elevation proposals.

**NEW COURSES**

The Department is also proposing several new courses that will be submitted alongside the five degree option elevations. The following summarizes the new courses, and how they relate to each of the five programs:

1. Courses to be included in all new degree programs: Music 30MC, Music 171A
2. Courses specific to BME: Music 4D, Music 31E-39E, Music 102US, Music 169L
3. Courses specific to the BM in Instrumental Performance: Music 31P-38P, Music 197
4. Courses specific to the BM in Vocal Performance: Music 39P, Music 185A, Music 185B, Music 185C, Music 185D, Music 197
5. Courses specific to the BM in Composition: Music 30CF, Music 49, Music 184A, Music 184B
6. Courses specific to the BM in Jazz Studies: Music 30JF, Music 31J-35J and 39J, Music 64, Music 65, Music 139J, Music 168, Music 178, Music 181A, Music 181B

### COURSE CHANGES

The Department is proposing the following course changes, summarized for each of the five programs as follows:

1. Courses being changed for the Pre-Major: Music 4A (reinstatement), Music 4B (prerequisite change), Music 40 (co-requisite change)
2. Courses being changed for all degree programs: Music 161A (prerequisite change), Music 161B (prerequisite change)
3. Courses being changed for the BME: Music 50 (reinstatement), Music 131-139 (classification change), Music 154 (catalog revision), Music 155 (catalog revision), Music 179L (catalog revision)
4. Courses being changed for the BM in Instrumental Performance: Music 131-138 (classification change), Music 176T (reinstatement and unit change)
5. Courses being changed for the BM in Vocal Performance: Music 139 (classification change)
6. Courses being changed for the BM in Composition: Music 148 (classification change), Music 183 (prerequisite change)
7. Courses being changed for the BM in Jazz Studies: Music 131J-135J (classification change)

### GE WAIVERS

As part of this elevation, the Department of Music is requesting GE Waivers. The following GE areas are being requested for waivers:

Area C1 – Breadth, Arts

Area C3 – Breadth, Arts OR Breadth, Humanities

Area IC – Integration, Arts and Humanities

These three areas are all covered by existing coursework required in the BME and BM majors, as follows:

The purpose of Area C1 (and subsequently C3) as defined by the General Education Program is to *“develop an appreciation and understanding of and to stimulate imagination and creativity through study and participation in art, dance, music, and theatre.”* Along these lines, both Area C1 and C3 are covered in the following required courses:

Music 40, 41, 42, and 43 (courses covered in the Music Pre-Major)

*Likewise, the purpose of Area IC as defined by the General Education Program is as follows: “The **Integration** component of General Education is included to provide instruction at the upper division level that integrates material from each of the BREADTH areas B, C, and D.”* Area IC is covered in any one of the following required courses:

Music 161A, 161B, 170B, and 171A

**College of Arts and Humanities**

**Music: Bachelor of Music Education**

**Student Outcomes Assessment Plan (SOAP)**

**I. Mission Statement**

**California State University, Fresno Department of Music Mission Statement**

*Advancing the musical arts through education, community engagement, artistic creation and performance.*

Our program provides undergraduate and graduate instruction in music for those planning professional careers as performers, composers, and studio teachers, as well as those preparing for advanced degrees in performance and composition. It also provides State-approved subject matter preparation required for a California teaching credential in music, and graduate instruction for students planning professional and academic careers or seeking professional growth as K-12 teachers or junior college instructors. Students can also acquire a broad acquaintance with music for the community and non-music major.

**II. Goals and Student Learning Outcomes**

At the conclusion of their degree, Bachelor of Music Education, students will be able to do the following:

**Goal 1: Artistic Perception**

SLO 1.1 Aural Musicianship Students will aurally identify basic elements of music including diatonic and chromatic harmony, motive structure, phrase structure, and musical form.

SLO 1.2 Students will read, analyze, and identify the elements of music (i.e. form, style, compositional devices, harmonic progressions, and cadences) in both large and small forms, as well as in full instrumental and/or choral scores, through both aural and written means.

**Goal 2: Musical Performance**

SLO 2.1 Students will demonstrate competence on a primary instrument or voice by performing individually with appropriate expression and good musicianship skills.

SLO 2.2 Students will demonstrate basic piano proficiency through the performance of prepared pieces, transposition, sight-reading, harmonization, improvisation, and

accompaniment.

SLO 2.3 Students will demonstrate basic conducting and rehearsing skills.

**Goal 3: Historical and Cultural Foundations**

SLO 3.1 Students will identify and trace essential developments in Western Art Music history and world cultures.

**Goal 4: Creative Work**

SLO 4.1 Students will demonstrate the ability to arrange works of music.

SLO 4.2 Students will demonstrate techniques for improvising an accompaniment on the keyboard.

**Goal 5: Music Teaching and Learning**

SLO 5.1 Students will demonstrate knowledge of techniques for developing aural perception skills and for developing the ability to read and interpret music using various music learning approaches and methodologies (e.g., Orff Schulwerk, Kodály, Dalcroze, Suzuki, and Gordon Music Learning Theory).

SLO 5.2 Students will demonstrate functional knowledge and skills in voice, keyboard, woodwinds, brass, strings, guitar, and percussion.

SLO 5.3 Students will demonstrate knowledge of ensemble rehearsal techniques.

SLO 5.4 Students will identify strategies for sequencing music activities and understand how music activities relate to student content standards.

SLO 5.5 Students will demonstrate an understanding of the developmental stages of learning (i.e., knowledge of the cognitive, physical, and social development of students) in relation to music.

SLO 5.6 Students will describe strategies for facilitating equity, access, accommodation, and adaptation in learning music.

### III. Curriculum Map (Matrix of Courses X Learning Outcomes)

	1.1	1.2	2.1	2.2	2.3	3.1	4.1	4.2	5.1	5.2	5.3	5.4	5.5	5.6
<b>Pre-major</b>	I-M	I-M		I-M		I	I/D	I		I				
<b>4D</b>				M			M	M						
<b>EHD50</b>									I		I	I	I	I
<b>58</b>		I			D						D			
<b>74/75</b>	I					I								
<b>158</b>		D			M						D	D		
<b>115</b>														
<b>119</b>					D					D	D	D	D	
<b>122A</b>												D		
<b>124A</b>												D		
<b>126</b>												D		
<b>127A</b>												D		
<b>154</b>									I-M			M	D	
<b>155</b>									D/M			M	D/M	
<b>159</b>										D	D			
<b>161A</b>	D	D				D/M								
<b>161B</b>	D	D				D/M								
<b>162</b>								D/M						
<b>169</b>	D	D			M				D	D	M	D	D	D
<b>169L</b>	D	D			M				D	D	M	D		
<b>170B</b>	D	D				D/M								
<b>171A</b>	D	D				D/M								
<b>179</b>	E/R	R			M				R	R	R	R	M	
<b>179L</b>	D	D			M				D	D	M	D	D	D
<b>182</b>	D	D					M							
<b>187</b>	D	D				M								
<b>198</b>	D	D	M											
<b>Studio</b>	D	D	I-M											
<b>Ensembles</b>	D	D				D								

## IV. Assessment Methods

### A. Direct Measures

1. Student Learning Outcomes listed in 1.1 and 1.2 are measured through course exams administered in courses given in the Pre-Major (Music 1A-1D and 40-43). In addition, students take a Theory and Ear Training Proficiency Examination upon completion of the Pre-Major coursework (Music 1D and Music 43).
2. Student Learning Outcomes listed in Goals 2 are measured in the following ways:
  - 2.1 is measured through the Performance Proficiency Examination, administered after the fourth semester of performance lessons (Music 31-39) as well as in the Pre-major Theory and Ear-training sequences and Ear-training examination given after completion of the Pre-major coursework.
  - 2.2 is measured through the Piano Proficiency Examination, administered after the third semester of piano study (Music 4C) and again after completion of Music 4D.
  - 2.3 is measured through an examination taken at the end of Music 58 and in the Conducting Proficiency Exam completed after taking Music 158A/B.
3. Student Learning Outcome 3.1 is measured through examinations given at the end of Music 161A, Music 161B, Music 170B, and Music 171A.
4. Student Learning Outcomes 4.1 is measured in the course exam given at the conclusion of Music 182 as well as the Theory/Ear Training Proficiency Exam given at the conclusion of the Pre-major coursework.  
  
Student Learning Outcome 4.2 is measured in course exams given at the conclusion of Music 162, Music 4D, and the Music Education Jury.
5. Student Learning Outcomes listed in section 5 are measured through exams in Music 50, 154, 155, 179, and 169 and in the pedagogy courses, Music 119, 122A, 124A, 126, and 127A, as well as in Performance Exams and Juries..

### B. Indirect Measures

1. Alumni Survey
2. Meeting with community constituents---i.e. area teachers and school administrators

<b>V. Student Learning Outcomes X Assessment Methods Matrix</b>															
	<b>1. 1</b>	<b>1. 2</b>	<b>2. 1</b>	<b>2. 2</b>	<b>2. 3</b>	<b>3. 1</b>	<b>4. 1</b>	<b>4. 2</b>	<b>5. 1</b>	<b>5. 2</b>	<b>5. 3</b>	<b>5. 4</b>	<b>5. 5</b>	<b>5. 6</b>	
<b>Course Exams</b>	X	X		X	X	X	X	X	X	X	X	X	X	X	
<b>Theory/Ear Training Proficiency</b>	X	X					X								
<b>Piano Proficiency</b>				X				X							
<b>Conducting Proficiency</b>					X						X				
<b>Performance Exams and Juries</b>			X												
<b>Recitals</b>			X												
<b>Music Education Jury</b>			X	X				X	X						
<b>Alumni Survey</b>	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
<b>Constituent meeting</b>	X	X	X	X	X	X	X	X	X	X	X	X	X	X	

<b>VI. Timeline for Implementation of Assessment Methods and Summary Evaluations</b>
<b>AY 2019 to 2020</b>
Piano Proficiency
Conducting Proficiency
<b>AY 2020 to 2021</b>
Course Exams
Performance Exams and Juries
<b>AY 2021 to 2022</b>
Theory/Ear Training Proficiency
Recitals
<b>AY 2022 to 2023</b>
Alumni Survey
Constituent Meeting
Music Education Jury

## **VII. Process for Closing the Loop**

The Department of Music has an Assessment Committee whose sole responsibility is to develop the Department's SOAP, review Assessments, and make recommendations regarding improvement of curriculum on the basis of Assessments. Assessments are generally reviewed at the end of the spring semester and curriculum improvements are recommended at the beginning of the following fall semester. The Department Curriculum Committee is responsible for recommending curricular adjustments to the faculty and for following these adjustments through the University process, as needed. If necessary adjustments require "simple" adjustments in classroom instruction, the Assessment Committee will share Assessment results with the affected faculty who will determine what kind of changes will bring about the desired result. Faculty are integral to the Assessment process and are always free to review Assessment results and make changes on their own without involvement with the formal process.

Given the nature of an academic year, decisions made regarding curricular changes will generally be made during the AY following completion of the assessments.