J) *Undergraduate Curriculum Committee*

An Undergraduate Curriculum Committee shall be established as a Standing Committee of the Academic Senate.

1. *Membership*

The Undergraduate Curriculum Committee shall be composed of one faculty member from each school, the University Librarian or designee (nonvoting), the Vice President for Academic Affairs (VPAA) or designee, and one representative appointed by Associated Students. No more than one faculty member will be from any one school or service area. Members shall serve three year staggered terms.

1. *Responsibility*

The Undergraduate Curriculum Committee shall be the deliberative body of the faculty on matters relating to university undergraduate curriculum, including but not limited to undergraduate: curriculum, degree and certificate programs, writing competency, online and blended course approval, multicultural/international graduation requirements, grading and academic standards, admission, academic eligibility, and other aspects of instructional development and delivery.

The Committee's area of concern includes the following:

1. Review and approve all new and revised undergraduate course proposals.
2. Review of campus curriculum policy and procedures to ensure campus compliance with system wide curriculum policy.
3. Review of new departmental and inter­departmental academic program proposals in light of existing undergraduate curriculum policy in order to recommend operational decisions to the VPAA. This review will include appropriate consultation with any department and existing academic programs which may be affected by the proposals.
4. Development of procedures for the submission of new courses. These procedures will include appropriate consultation with any departments and academic programs which might be affected by the new course proposals.
5. System wide review on five­ year cycles of undergraduate academic programs as part of an on­going Academic Master Plan Program Review, with recommendations to the VPAA as appropriate.
6. Review of articulation agreements with community colleges including the making of recommendations to the VPAA as appropriate.
7. Provide oversight of the Online and Blended Courses Subcommittee, The Writing Subcommittee, and the Multicultural/International Subcommittee.
8. Five-­year cyclic University­ wide review of:

i. topics course designations

ii. catalog course descriptions

iii. courses for which credit/no credit is appropriate

iv. lower division and upper division course designations

v. courses appropriate for non­baccalaureate credit

vi. major and minor requirements

vii. course prerequisites

viii. course duplication

ix. other matters as deemed appropriate by Academic Senate or by the VPAA.