



MEMORANDUM

October 30, 2012

CALIFORNIA

STATE

UNIVERSITY, **TO:**
FRESNO

Lynn Williams
Chair, Academic Senate

FROM: Mamta Rawat *MW*
Chair, Senate Personnel Committee

RE: APM 320 – Policy on Administrative Appointments

The Personnel Committee has edited the Policy on Administrative Appointments (APM 320) in light of the discussion in the Senate during the first reading of this policy.

The recommended changes are as follows:

1. Section VIII. 4- letters of reference.
This section was reinserted. The Search Committee can decide to ask for letters of reference but must request a minimum of three and they must be letters with original signatures provided by the referee and not the applicant.
2. Section XIII H- interim appointments.
Added that if the interim appointment is to be extended beyond 12 months, the Executive Committee of the Academic Senate must be consulted.

Please find attached a redlined copy and a clear copy. If you have any questions regarding these changes, please contact Mamta Rawat.

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