

MEMORANDUM**TO:** Raymond Hall, Chair, Academic Senate**FROM:** Athanasios Alexandrou, Chair, University Personnel Committee**DATE:** March 6, 2023**RE:** APM 328 – Periodic Evaluation of Tenured Faculty

At its meeting on March 2, 2023, the University Personnel Committee voted to approve the committee's revisions to APM 328 and submit them to the Academic Senate.

The policy has been revised in the following areas:

1. PROCESS

The Committee proposes the elimination of the Department Peer Review Committee when a faculty is being evaluated. Some departments have difficulty in finding enough Full Professors to constitute such committees.

It also suggests the evaluation of the Department Chair by a Department Committee. This provision may seem contradictory to the above but considering that the Department Chair cannot evaluate himself the committee desired to provide an opportunity for a department input to the Chairs evaluation.

It proposes that if the evaluation has not been completed within the specified period of time, the periodic evaluation shall be automatically transferred to the next level of review.

It further proposes that the tenured faculty submits material under the same process as in APM325 for an off-year review.

The Committee proposes that if the assessment is negative, the faculty member shall be provided the opportunity to meet and discuss with the Department Chair and/or College Committee.

Enclosed are tracked changes to APM 328 for the Executive Committee and full Senate review.

Respectfully submitted,

A. Alexandrou

CC: Xuanning Fu, Interim Provost
Dr. Schmidtke, Interim Associate Vice President for Faculty Affairs