



California  
State  
University,  
Fresno

**MEMORANDUM**

DATE: April 23, 2024

TO: Dr. Saúl Jiménez-Sandoval  
President

VIA: Dr. Xuanning Fu  
Provost and Vice President for Academic Affairs

FROM: Dr. Raymond Hall *Raymond E. Hall*  
Chair, Academic Senate

RE: **COSS Articles of Governance-Approved**

At its meeting of April 15, 2024, the Academic Senate approved COSS Articles of Governance, as amended.

It is now being forwarded to you for final consideration.

If you have any questions, please do not hesitate to contact me

RH:ast  
attachment

CC: E.Lowham  
D.Low

Academic Senate  
Henry Madden Library 3206  
5200 North Barton Avenue M/S ML34  
Fresno, CA 93740-8014  
P 559.278.2743  
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*Xuanning Fu*  
\_\_\_\_\_  
Dr. Xuanning Fu, Provost and  
Vice President of Academic Affairs      Date  
4/23/2024

*Saúl Jiménez-Sandoval*  
\_\_\_\_\_  
Dr. Saúl Jiménez-Sandoval, President      Date  
23 April 2024

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**COSS Articles**

1 message

**Elizabeth Lowham** <elowham@mail.fresnostate.edu>

To: Raymond Hall &lt;rhall@mail.fresnostate.edu&gt;

Cc: Xuanning Fu &lt;xfu@csufresno.edu&gt;, Amber Crowell &lt;acrowell@csufresno.edu&gt;

Tue, Mar 5, 2024 at 8:44 AM

Dear Dr. Hall,

Happy Tuesday!

Following the Provost's guidance, I have attached a clean copy of the COSS Articles of Governance that reflect the approved changes from the Personnel Committee. If you have any questions or something doesn't come through, please let me know.

Thank you!

Best,  
Elizabeth

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Elizabeth A. Lowham  
pronouns: she, her, hers  
Dean, College of Social Sciences  
California State University, Fresno  
[socialsciences.fresnostate.edu](http://socialsciences.fresnostate.edu)

*The Fresno State campus sits in the midst of the San Joaquin Valley, a valley rich in the traditions and representation of Native American peoples and cultures. We are grateful to be in the traditional homelands of the Yokuts and Mono peoples, whose diverse tribal communities share stewardship over this land.*

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**2 attachments** **COSS Articles of Governance\_COSS Articles of Governance (Feb 23, 2024).pdf**  
93K **COSS Articles of Governance\_COSS Articles of Governance (Feb 23, 2024).docx**  
30K

# California State University, Fresno

## College of Social Sciences

### Articles of Governance

May 12, 2023

## ARTICLE I

### Organization

#### Section 1: Name

The name of the College shall be the College of Social Sciences, hereafter referred to as the College.

#### Section 2: Purposes

The purposes of the College are to promote:

- A. the advancement of teaching, scholarship, and learning in the Social Sciences;
- B. the maintenance of the highest professional standards, including academic freedom, collegiality, and responsibility;
- C. the offering of a variety of degree, credential, and certificate programs at the undergraduate and graduate levels;
- D. the participation of students and faculty in interdisciplinary programs within and beyond the College; and
- E. the advancement of justice, equity, diversity, and inclusion in the classroom, work environment, campus, and community.

#### Section 3: Membership

The tenured and probationary faculty, full-time, and part-time lecturers, the Dean, and Associate Dean shall constitute the Academic Assembly of the College, hereafter referred to as the Academic Assembly. The Dean, Associate Dean, faculty in the Early Retirement Program (FERP), the Pre-retirement Reduction in Time Base (PRTB) program, and part-time lecturers shall be considered non-voting members. Full-time tenured, probationary faculty, and lecturers with a 1.0 FTE appointment for the academic year shall be considered voting members of the Academic Assembly.

## Section 4: Officers

### A. Dean

- 1) The Dean is the Administrative Officer of the College and directly reports to the Provost/Vice President for Academic Affairs.
- 2) The Dean, in accordance with University policy and in the principle of shared governance and collegiality, shall consult with the College Council of Department Chairs (hereafter the CDC), the College Executive Committee (hereafter the EC), and the appropriate College committees on academic personnel matters, budgetary matters, curricular issues, and other matters related to the operation of the College.
- 3) The Dean shall be selected in accordance with University policy (Academic Policy Manual, hereafter APM, 320).
- 4) In accordance with University policy (APM 131), the College faculty may hold a vote of confidence regarding the Dean. After the vote, the Academic Assembly shall meet with the Provost to discuss the results.
- 5) In the event of a need for an Interim Dean, the EC, in consultation with the Provost, shall create an ad hoc search committee to conduct the search for an Interim Dean. The ad hoc search committee shall represent a broad selection of college interests that reflect the viewpoints of those who will work closely with the Interim Dean. The ad hoc search committee shall consist of five (5) faculty, two (2) staff, one (1) undergraduate and one (1) graduate student, and an Equal Employment Opportunity Designee (hereafter EEOD), and shall elect a Chair from its voting membership.
  - i) Faculty members shall be selected using the following process, with no more than one member from the same academic unit: Three elected by the Academic Assembly, one representative from the CDC, and one from the EC. For the three elected seats, all voting members of the Academic Assembly, except Department Chairs and Program Coordinators, may be nominated or self-nominated to be elected to serve on the committee. After the Academic Assembly elects three representatives, the CDC and EC shall elect one representative each from their respective memberships. In electing a member, both the CDC and EC shall strive to ensure the ad hoc search committee represents a breadth of perspectives, ranks, and disciplines.
  - ii) Staff representatives shall be selected using the following process. One seat shall be reserved for the Dean's Office Staff and one for Advising and Department/Program Staff. Those interested in serving shall be elected through a College-wide academic staff election.
  - iii) Where possible, to foster student representation and opportunities for service, an undergraduate and graduate student representative shall be selected by the Associate Dean from each group of College students. Student representatives shall be considered non-voting members of the ad hoc search committee.
  - iv) The Chair of the ad hoc search committee shall work with Human Resources to secure an EEOD for the search.
  - v) The ad hoc search committee shall be responsible for conducting the search for the Interim Dean, including outreach, recruitment, and the

interview process. Applicants shall participate in an Open Forum with College faculty and staff and be interviewed by the ad hoc search committee. The ad hoc search committee shall evaluate, discuss, and rank candidates to create a list of eligible candidates. The ad hoc search committee shall meet with the Provost to present its list of eligible candidates, documenting their strengths and weaknesses. The ad hoc search committee shall document its work and share it with Human Resources (hereafter HR) as needed.

- vi) In the event an Interim Dean needs to be appointed when faculty are off contract and students are unavailable for consultation, faculty participation/consultation will still be solicited electronically. Further, faculty who do opt to participate in the search while off contract could be compensated. Upon necessity, Department Chairs and Program Coordinators of freestanding programs as recognized by the Provost, and upon availability, shall form an ad hoc search committee with two (2) staff representatives and an EEOD. Staff representatives shall be selected following the process outlined above (Section 4-A.5.iv). The ad hoc search committee shall elect a Chair and evaluate, discuss, and rank candidates to create a list of eligible candidates. The ad hoc search committee shall meet with the Provost to present its list of eligible candidates, documenting their strengths and weaknesses. The ad hoc search committee shall document its work and share it with HR as needed.

## B. Associate Dean

- 1) The Associate Dean shall report to the Dean. The Associate Dean is responsible for assisting the Dean in the planning, development, quality, coordination, administration, and evaluation of the instructional programs of the College.
- 2) To conduct a search for an Associate Dean, the EC, in consultation with the Dean, shall create an ad hoc search committee. The ad hoc search committee shall represent a broad selection of College interests that reflect the viewpoints of those who will work closely with the Associate Dean. The ad hoc search committee shall consist of five (5) faculty, two (2) staff, one (1) undergraduate and one (1) graduate student, and an EEOD, and shall elect a chair from its voting membership.
  - i) Faculty members shall be selected using the following process, with no more than one member from the same academic unit: Three elected by the Academic Assembly, a representative from the CDC, and one from the EC. For the three elected seats, all voting members of the Academic Assembly, except Department Chairs and Program Coordinators may be nominated or self-nominate to be elected to serve. After the Academic Assembly elects three representatives, the CDC and EC shall elect one representative each from their respective memberships. In electing a member, both the CDC and EC shall strive to ensure that the ad hoc search committee represents a breadth of perspectives, rank, and disciplines.
  - ii) Staff representatives shall be selected using the following process. One seat shall be reserved for the Advising Staff and one for the Dean's Office and Department/Program Staff. Those interested in serving shall be elected through a College-wide academic staff election.
  - iii) Where possible, to foster student representation and opportunities for

service, an undergraduate and graduate student representative shall be selected by the Dean from each group of College students. Student representatives shall be considered non-voting members of the ad hoc search committee.

- iv) The Chair of the ad hoc search committee shall work with Human Resources to secure an EEOD for the search.
  - v) The ad hoc search committee and Dean shall be responsible for conducting the search for the Associate Dean, including outreach, recruitment, and the interview process. Applicants shall participate in an Open Forum with College faculty and staff, and be interviewed by the Dean and ad hoc search committee. The ad hoc search committee shall evaluate, discuss, and rank candidates to create a list of eligible candidates. The ad hoc search committee shall meet with the Dean to present its list of eligible candidates, documenting their strengths and weaknesses. With the input from the ad hoc search committee, the Dean shall make a final selection subject to approval from the President. The ad hoc search committee shall document its work and share it with HR as needed.
  - vi) In the event that no candidate is selected, the Dean and ad hoc search committee Chair shall collaborate to provide documentation with reasoning and assessment, in accordance with HR.
- 3) In the event of a need for an Interim Associate Dean, in consultation with the EC, the Dean shall initiate a search for an Interim Associate Dean through a call for service that shall include a process for nominations and self-nominations. The EC may elect to provide the Dean with feedback on the call for service. The Dean and EC shall be responsible for conducting the search for Interim Associate Dean, including outreach, recruitment, and securing an EEOD. The EC shall review all application materials and meet with the Dean to review the strengths and weaknesses of the candidates. With the input from the EC, the Dean shall create a list of candidates to interview and conduct the interviews. The Dean shall update the EC on the search and provide a rationale for the final decision.
- i) In the event that no candidate is selected, the Dean and the EC Chair shall collaborate to provide documentation reasoning and assessment, in accordance with HR.
- 4) In the event an Interim Associate Dean needs to be appointed when faculty are off contract and students are unavailable for consultation, Department Chairs and Program Coordinators of freestanding programs as recognized by the Provost, and upon availability, shall form an ad hoc search committee and elect a Chair. The ad hoc search committee will comprise a minimum of two (2) members and an EEOD. The Dean shall initiate a search for an Interim Associate Dean through a call for service that shall include a process for nominations and self-nominations. The ad hoc search committee may elect to provide the Dean with feedback on the call for service. The Dean and the ad hoc search committee shall be responsible for conducting the search for Interim Associate Dean, including outreach, recruitment, and securing an EEOD. The ad hoc search committee shall review all application materials and meet with the Dean to review the strengths and weaknesses of the candidates. With the input from the ad hoc search committee, the Dean shall create a list of candidates to interview and conduct the interviews. The Dean shall update the ad hoc search committee on the search and provide a rationale for the final decision.

- 5) In the event that no candidate is selected, the Dean and the Chair of the ad hoc search committee shall collaborate to provide documentation of reasoning and assessment, to and in accordance with HR.
- 6) The College faculty, in accordance with APM 131, may hold a vote of confidence regarding the Associate Dean. After the vote, the Academic Assembly shall meet with the Provost to discuss the results.

### C. Department Chairs, Program Coordinators, and College CDC

- 1) Department Chairs shall be selected in accordance with University policy (APM 114 and 125). In accordance with University policy (APM 114), the term "Department Chair" includes "Program Coordinators" of freestanding programs recognized by the Provost.
- 2) The Office of Institutional Effectiveness (OIE) is charged with the election of Department Chairs and Program Coordinators. It may call for an election and/or ballot initiative at the request of the Associate Dean or the Dean of the College.
- 3) The College CDC is a representative body consisting of Department Chairs and Program Coordinators. The CDC may call its own meetings to discuss and review issues across the College. The CDC shall be consulted by the Dean and Associate Dean for advice and input on appropriate academic matters.

### D. Other College Officers

- 1) The officers of the Academic Assembly shall consist of a Chair and a Vice Chair, each of whom shall be elected every two years by the voting members of the Academic Assembly.
- 2) The officers of the Standing, Special, and Ad Hoc Committees shall be elected by the members of each committee.

## ARTICLE II Governance

### Section 1: College Academic Assembly

The tenured and probationary faculty, full-time, and part-time lecturers, the Dean, and Associate Dean shall constitute the Academic Assembly. The Dean, Associate Dean, faculty in the Early Retirement Program (FERP), the Pre-retirement Reduction in Time Base (PRTB) program, and part-time lecturers shall be considered non-voting members. Full-time tenured, probationary faculty, and lecturers with a 1.0 FTE appointment in the academic year shall be considered voting members of the Academic Assembly.

## Section 2: Meetings

### A. Provisions for Calling Academic Assembly Meetings

The Academic Assembly shall meet at the call of the Dean, the Chair of the Academic Assembly, a majority of the EC, or upon the written petition of 25% of the voting members of the Academic Assembly. A meeting of the Academic Assembly shall be called within ten instructional days after presentation of the petition to the Chair of the Academic Assembly.

### B. Quorum and Procedures

Initiatives requiring a vote shall be presented to all voting members of the Academic Assembly through an electronic voting process. In order to pass, an initiative must be approved by simple majority, and a minimum of two-thirds of the voting members of the Academic Assembly must have voted.

Meetings of the Academic Assembly shall be chaired by the Chair or Vice Chair of the Academic Assembly.

## ARTICLE III Committees

### Section 1: Committee Organization

Standing, Special, and Ad Hoc Committees shall constitute the governance structure of the Academic Assembly.

All voting members of the Academic Assembly are eligible to serve in Standing, Special, and Ad Hoc Committees. Department Chairs and Program Coordinators are eligible to serve in standing, special, or ad hoc committees with a mandate affecting student affairs and are ineligible to serve in standing, special, or ad hoc committees involving faculty affairs.

Unless otherwise provided in this or other approved documents, each official body within the College shall devise its own procedures, subject to the approval of the Chair of the Academic Assembly, and select its own officers. Such procedures and officers must be a matter of written record. All standing, special, and ad hoc committees shall keep minutes and records of their work.

### Section 2: Standing Committees

There shall be standing committees in service of the College in the following areas: an Executive Committee, a Budget Committee, a Curriculum Committee, an Elections Committee, a Global Education Committee, an Honors and Scholarships Committee, a Personnel



Committee, and a Research Committee.

For a new standing committee to be created, the Dean and/or the EC shall first establish an ad hoc committee.

Eligible faculty members shall be elected for three-year terms to serve in standing committees, staggered to ensure continuity in the work of the committee. In the event of a resignation or temporary leave, an election will be held for the remainder of the term or as needed. The Election Committee, in consultation with the EC, the Dean, and Associate Dean, may temporarily adjust the length of an elected term, to ensure a staggered membership in committees.

### A. Executive Committee

The Executive Committee shall consist of the Chair and Vice Chair of the Academic Assembly, and the Chairs of the Standing Committees. Department Chairs and Program Coordinators are eligible to serve on the EC. The EC members shall be voting members of the committee; the Dean and Associate Dean shall be non-voting *ex officio* members. The Chair of the Academic Assembly shall serve as the Chair of the EC and the Vice Chair shall serve as the secretary of the EC.

When chairing more than one standing committee, one of the committees shall elect another representative to serve on the EC. When two faculty members serve as Co-Chairs on a committee, one should serve on the EC or, if both choose to serve, their vote shall be split. A substitute representative from the standing committee may serve temporarily or for the duration of the service appointment at the discretion of the standing committee Chair and/or standing committee members. In the event of consecutive EC meeting absences, the Chair of the EC may communicate with the standing committee about a replacement to ensure that all Standing Committees are represented in the EC.

In the event the EC Chair is unavailable to serve temporarily, the Vice Chair will serve as Chair of the EC. If the Chair determines they cannot complete their appointment, then the Election Committee shall conduct a College-wide special election. In the event that the Vice Chair is unavailable to serve temporarily, a member of the EC shall be elected by the committee to serve as the Vice Chair. If the Vice Chair determines they are unable to complete their appointment, the Election Committee shall conduct a College-wide special election.

#### Functions and Duties:

The purpose of the EC is to coordinate the work of the Academic Assembly's committees, to consult on the appointment of special and ad hoc committees, to annually compile and review any reports of the standing, special, and ad hoc committees, to annually review the status of the performance of the College, and to periodically review the Articles of Governance per the needs, goals, and mission of the College and for alignment with changes in APM and/or collective bargaining. The minutes of the EC meetings shall be made available to the Academic

Assembly, unless EC deliberations are conducted in executive session and remain confidential as provided by University policy and law.

The EC shall review the selection processes for the Interim Dean, Associate Dean, and Interim Associate Dean after they are used and make recommendations to the Academic Assembly for adjustments deemed necessary to ensure the processes for selecting the College's leadership meet the needs of the College.

## B. Budget Committee

The Dean of the College must submit a budget to the Budget Committee. The Committee shall consult with and make recommendations to the Dean on budgetary matters, including the instructional budget, allocation of faculty positions, professional development and travel, office space, and the institutional support budget. The Committee will inform the CDC of its recommendations. Five members of the Academic Assembly shall constitute the Committee. They shall be elected by the voting members of the Academic Assembly for three-year staggered terms. No more than one member may be from the same academic unit. All voting members of the Academic Assembly, except Department Chairs and Program Coordinators, are eligible to serve on this Committee.

### Functions and Duties

The Budget Committee shall assess the budget presented by the Dean. Budgetary matters affecting the College and falling within the scope of the instructional budget, allocation of faculty positions and space, and institutional support require review by the Committee before any form of implementation or allocation may be taken by the Dean, unless the Committee provides written consent allowing action by the Dean without consultation.

## C. Curriculum Committee

The Curriculum Committee shall consult with and make recommendations to the Dean on curricular matters, including course changes, new courses, new programs, and conflicts between or among the Departments and Programs of the College concerning course offerings and modes of delivery. The Committee will inform the CDC of its recommendations. Five members of the Academic Assembly shall constitute the Committee. They shall be elected by the voting members of the Academic Assembly for three-year staggered terms. No more than one member may be from the same academic unit. All voting members of the Academic Assembly are eligible to serve on this Committee.

### Functions and Duties

The Curriculum Committee shall assess all College curriculum changes proposed by Departments and Programs for compliance with the relevant provisions of APM. The Committee will assess program changes on the basis of whether the submitting Department or Program has identified the logistical support (i.e., the personnel, staff expertise, and funding) to sustain

the program change and/or the documentation demonstrating how the program will be sustained.

## D. Elections Committee

At the request of the Chair of the Academic Assembly, the Dean, or Associate Dean the Elections Committee shall conduct elections as needed in the College. The policies and practices of this committee shall comply with those stipulated by the University Elections Committee and its internal procedures. The Committee shall perform its duties in accordance with and in the spirit of shared governance as explained in APM 113 and 114. Three members of the Academic Assembly shall constitute the Committee. They shall be elected by the voting members of the Academic Assembly for three-year staggered terms. No more than one member may be from the same academic unit. All voting members of the Academic Assembly, except Department Chairs and Program Coordinators, are eligible to serve on this Committee.

### Functions and Duties

The Elections Committee is charged with oversight of all College-wide elections and ballot initiatives. The Committee, in consultation with the EC, the Dean, and Associate Dean, may adjust the length of an elected term, to ensure a staggered membership in committees. The Committee may call for an election and/or ballot initiative at the request of the Chair of the Academic Assembly, the Associate Dean, or the Dean of the College.

### Special Elections

At the request of the Provost, or upon recommendation of the Chair of the Academic Assembly, the CDC, the Associate Dean, or the Dean of the College, the Elections Committee may modify the procedures of an election, if deemed urgent and appropriate.

## E. Global Education Committee

The Global Education Committee shall consult with and make recommendations to the Dean on global education programs and initiatives. The Committee shall review and make recommendations to the Dean regarding proposals for all study abroad programs, such as faculty and student study abroad, funding for study abroad, and international student and visiting scholar recruitment programs. Five members of the Academic Assembly shall constitute the Committee. They shall be elected by the voting members of the Academic Assembly for three-year staggered terms. No more than one member may be from the same academic unit. All voting members of the Academic Assembly are eligible to serve on this Committee.

### Functions and Duties

The Global Education Committee shall have oversight of all College matters pertaining to global education programs and initiatives, including but not limited to: study abroad programs, funding (both acquisition and allocation), and recruitment programs for international students and/or visiting scholars.

## F. Honors and Scholarships Committee

The Honors and Scholarships Committee will oversee the College's Honors Program and the selection of College scholarship recipients. Five members of the Academic Assembly shall constitute the Committee. They shall be elected by the voting members of the Academic Assembly for three-year staggered terms. No more than one member may be from the same academic unit. All voting members of the Academic Assembly are eligible to serve on this Committee.

The Director of the Honors Program, the Associate Dean, and one ad hoc member selected by the Dean or Associate Dean, shall be non-voting *ex officio* members of the committee as needed. The ad hoc member shall serve only during the summer from among Department Chairs and Program Coordinators.

### Functions and Duties

The Honors and Scholarships Committee shall call for and review applications and select the Honors Program cohort on an annual basis, call for and review applications and select the Honors Program Director on an annual basis with the possibility of reappointment for an additional year, and call for and review applications and select the College scholarship recipients on an annual basis. The Committee shall oversee the promotion of the Honors Program and College scholarship opportunities, and review the eligibility standards and structure of the Honors Program in cooperation with the College Honors Program Director.

## G. Personnel Committee

In accordance with University policy (APM 325), the College Personnel Committee reviews and makes recommendations on retention, promotion, tenure, dismissal, and other personnel matters as appropriate. The Committee shall comprise five members elected at-large for three-year staggered terms. No more than one member may be from the same academic unit. Only full-time tenured Full Professors, except Department Chairs and Program Coordinators, are eligible to serve unless excluded by University policy or the Collective Bargaining Agreement. Members of the Committee shall be elected by the probationary and tenured faculty in the College in accordance with University policy (APM 325).

### Functions and Duties

The Personnel Committee shall examine the evaluations and recommendations of department peer review committees and Department Chairs and shall make a thorough evaluation of the documentation for each probationary faculty member being reviewed for retention and/or tenure, promotion, as well as sabbatical and difference-in-pay leave. The Committee shall make an independent recommendation by the date specified in the Faculty Affairs Calendar, which shall include the reasons for the recommendations of the Committee. The Committee shall develop and update College personnel policies as necessary and ensure all personnel matters are addressed in compliance with APM and the California Faculty Association Collective Bargaining Agreement.

## H. Research Committee

The Research Committee shall review research proposals and recommend to the Dean how research funds allocated to the College for this purpose shall be used. Five members of the Academic Assembly shall constitute the Committee. They shall be elected by the voting members of the Academic Assembly for three-year staggered terms. No more than one member may be from the same academic unit. All voting members of the Academic Assembly, except Department Chairs and Program Coordinators, are eligible to serve on this Committee.

### Functions and Duties

The Research Committee shall review all research proposals and requests for funding and/or release time submitted by faculty who seek awards funded by the College and University that pertain to College faculty. The Committee shall review, evaluate, and rank requests for funding. The Committee shall rank order proposals and release time requests on the basis of eligibility and merit demonstrated by the applicants' proposal of research and/or letter of evidence of achievement, in cases where previous work merits consideration of future release time awards due to previous demonstration of excellence, per release time guidelines. The Committee shall submit its recommendations to the Dean, who will make a final decision on the allocation of College and University grants and release time.

The Committee shall review and select the recipients of the annual College Faculty Awards.

### Special Circumstances

Research Committee members applying for research funds and/or release time must recuse themselves from reading and evaluating their own proposals, but may read and evaluate proposals of other applicants. In the event that three or more Committee members have submitted proposals for either research funds and/or release time, the Associate Dean will send out a call to service for members of the Academic Assembly to read and evaluate proposals in conference with the remaining Research Committee members.

## Section 3: Special and Ad hoc Committees

Special and ad hoc committees are understood to be temporary in nature and may be created or appointed by the Dean or the EC. Special and ad hoc committees fall under the direction of the Dean. Special committees shall be established to perform specific, short-term tasks. Once the task is completed, the committee will disband. Under special circumstances and as determined by the Dean, ad hoc committees may be established to perform specific, long-term tasks but may not be reappointed for more than three consecutive years. After two consecutive years, the ad hoc committee must apply to become a standing committee subject to ratification by the Academic Assembly or finish its work in the third year.

The voting members of the Academic Assembly are eligible to serve on special and ad hoc committees. No more than one member of a committee may be from the same academic unit.

Those interested in serving in special and ad hoc committees shall respond to calls for service from the Dean's Office. Department Chairs and Program Coordinators are eligible to serve in special or ad hoc committees that have a mandate affecting student affairs and are ineligible to serve in special or ad hoc committees involving faculty affairs. In consultation with the EC, the Dean or Associate Dean may establish membership criteria for an ad hoc committee and an election process when deemed necessary.

## **ARTICLE IV**

### **Responsibility and Authority**

#### **Section 1: College Responsibilities and Functions**

These articles of governance are based upon the principle of collegiality, the principle of shared governance as adopted by the Board of Trustees of the California State University, and the policies outlined in Title 5 of the California Administrative Code in University policy and governance documents.

#### **Section 2: Parliamentary Authority**

Unless otherwise provided in this or other approved documents, each official body within the College shall devise its own procedures, subject to the approval of the Chair of the Academic Assembly, and select its own officers. Such procedures and officers are to be a matter of written record. All standing, special, and ad hoc committees shall keep minutes and records of their work.

## **ARTICLE V**

### **Ratification and Amendment**

#### **Section 1: College Assembly Ratification**

These articles of governance shall become operative when approved by a majority of the Academic Assembly, the Dean, the Provost, appropriate University faculty committees, and the President of the University.

#### **Section 2: Amendment Procedures**

Recommendations for change in these Articles of Governance may be made at any time. Proposals for change may be initiated by the Dean, the EC, or by individual faculty. All revision processes shall include broad faculty consultation, including Faculty Forums.

Individual faculty wanting to initiate revisions of these articles may: 1) petition the EC directly; 2) petition the Dean directly; or 3) obtain signatures of 25% of the Academic Assembly supporting a revision.

Revisions to College Articles must follow APM 113 and be approved by two-thirds of the voting members of the Academic Assembly that cast a ballot.

Approved:

The revisions of this Articles of Governance was approved on May 12, 2023 by 90.7% of the voting members of the Academic Assembly that cast a ballot. Minor edits were made in response to the Provost's comments on November 3, 2023. Minor edits were made in response to the Academic Senate Personnel Committee's comments on February 23, 2024.

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Elizabeth Lowham, Dean  
College of Social Sciences

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Date

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Xuanning Fu, Provost  
California State University, Fresno

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Date

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David Low, Chair Personnel Committee  
California State University, Fresno

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Date

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Raymond Hall, Chair Executive Committee  
California State University, Fresno

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Date

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Saúl Jiménez-Sandoval, President  
California State University, Fresno

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Date

Originally approved on November 1983

Previously amended:

Fall 1996

April 1998

May 2000  
February 2016  
October 2018  
May 2020