THE MINUTES OF THE EXECUTIVE COMMITTEE

OF THE ACADEMIC SENATE

CALIFORNIA STATE UNIVERSITY, FRESNO

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February 12, 2024

Members present: Raymond Hall (Chair), Amber Crowell (Vice Chair), Jennifer Miele (At-Large), Xuanning Fu (Provost), Aaron Stillmaker (University-wide), Susan Schlievert (Statewide), Rebecca Raya-Fernandez (At-Large), Karen Carrillo (ASI rep), Lisa Bryant (At-Large)

Members excused: Saúl Jiménez-Sandoval (President)

Guests: Amanda Saucedo-Torres (Academic Senate/Provost’s Office) Bernadette Muscat (Dean of Undergraduate Studies), Jim Schmidtke (AVP of Faculty Affairs), Laura Yager (Registrar Office), David Low (Personnel Committee), Joy Goto (Interim Dean of Research and Graduate Studies)

The meeting was called to order by Chair Hall at 3:00 pm.

1. Approval of the Agenda.

**Chair Hall** added an executive session on the agenda and moved item #9 (new policy on priority and early registration) to item #6

*MSC*

1. Approval of the Minutes of 01.29.24.

*MSC*

1. Communications and Announcements.

Communications from Provost Fu:

Call for service on WASC subcommittees got enthusiastic response. Will report back when decisions are made.

Communications from Dean Goto:

APM 206 is in discussion, but issue is related to graduate curriculum going through online blended education committee. About 15 proposals in the queue for OBE. Believe it is important proposals go through OBE, cannot bypass in OnBase to graduate curriculum committee. OBE is not in session and has not been meeting. Chair of OBE has volunteered to go through the queue.

**Chair Hall**: Are requirements for graduate courses same as for undergraduate?

**Dean Muscat**: As far as I know.

**Dean Goto**: What do we do with proposals in the queue? There are graduate programs assuming they can teach certain courses online. We either need to push them through the queue or continue as we did during COVID.

**Chair Hall**: Don’t feel that EC can waive any reviews. Conversation should be with **Maritere Lopez** and **Nichole Walsh**.

**J. Miele**: Current practice is to ensure that faculty are approved to teach online, and not submitting individual courses for approval to be taught online. Undergrad courses are not being reviewed for online teaching.

**Chair Hall**: Executive Committee was firm that we would be vetting instructors, not courses.

**Dean Goto**: What about entire programs being online?

**Chair Hall**: Don’t think that is even covered in APM.

**Dean Goto**: Programs have not gone through graduate curriculum committee because they are stopped at OBE in the workflow.

**L. Bryant** asked for clarification on what is being requested, and asked **Dean Muscat** and **Provost Fu** about accreditation processes for online programs.

**Vice Chair Crowell** asked for clarification on the lack of process for vetting programs to be online. **A. Stillmaker** clarified that revisions to APM 206 were supposed to address this.

**Chair Hall**: We cannot have a complete resolution without conversation with **N. Walsh** and AP&P. It is important to get the proposals through the queue.

**Dean Goto**: There is a level of urgency because we are switching from OnBase to other system.

**Chair Hall**: We will vote to release proposals from OBE review. But there must be some review of what makes it appropriate to put the program online.

**Dean Goto**: Courses have gone through CFE and developed Canvas shells, have been reviewed by myself and **Provost Fu**.

**Provost Fu**: If Senate can vote to pass these proposals through, a group of faculty with online teaching expertise can provide a review of the programs.

**Chair Hall** is adding agenda item about online program approvals.

**Chair Hall** motioned to release proposals from OBE review.

*Approved*

**Chair Hall** asked **Dean Goto** if anybody needs a memo. **Dean Goto** requested a memo be sent to her.

**A. Stillmaker** noted that APM 222 also needs attention.

**Action Items**

1. Email dated February 6, 2024 from Dr. Xuanning Fu, Provost and Vice President of Academic Affairs, to Dr. Raymond Hall, Chair of the Academic Senate re: Order of sequence regarding the two Senate consent calendar items. Email has been received.

**Chair Hall**: There is no direct protocol or procedure for bringing in new program.

**L. Bryant**: In the past somebody has always come to Senate to discuss new programs or program revisions.

**Vice Chair Crowell**: APM 222 also states that AP&P should review it, but Academic Affairs says that Curriculum Committee reviews it.

**Chair Hall**: Propose that we send both proposals to Budget Committee.

Suggestion: Proposals will be sent to Budget Committee.

1. Memo dated February 7, 2024, from Dr. Xuanning Fu, Provost and Vice President of Academic Affairs, to Dr. Raymond Hall, Chair of the Academic Senate re: Provost Awards Committee 2023-2024. Memo has been received.

Suggestion: Executive session.

1. Memo dated February 8, 2024 from Dr. Maritere López, Chair of the University Graduate Committee, to Dr. Raymond Hall, Chair of the Academic Senate re: UGC Approved suspension of the MA in Kinesiology. Memo has been received.

Suggestion: Add to agenda

1. Email dated February 8, 2024 from Dr. Xuanning Fu, Provost and Vice President of Academic Affairs, to Dr. Raymond Hall, Chair of the Academic Senate re: Two items for consideration. Enrollment and FTES Target, and Temporary pass for online graduated curriculum reviews. Email has been received.

Suggestions: **Vice Provost Hasan** will address this in Senate.

1. New Business.

*None*

1. Priority Registration – Information item

**L. Yager** presented slides on updates to priority registration process.

**A. Stillmaker**: What was rationale for Smittcamp appealing to be included in Priority 1 group?

**L. Yager**: Believe it was due to the 4-year scholarship, similar to California Promise.

1. Executive Session

*Began at 3:39 pm*

*Ended at 3:51 pm*

Scott Sailor and Yertai Tanai appointed to the search committee for the AVP of Development and Comprehensive Campaigns

Dave Goorahoo, Annette Levi, Kathleen Dyer, Ettore Vitali, Melanie Hernandez, Qin Fan, and The Nguyen nominated to serve on the Provost’s Award selection committee

Adjourned: 3:52 PM