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MEMORANDUM

March 12, 2023

MEMORANDUM

TO: Ray Hall, Chair
Academic Senate

FROM: Nichole Walsh, Vice-Chair
Academic Policy & Planning Committee

RE: APP Memo APM 400s *NEW POLICY* Priority and Early
Registration

This memorandum will serve to inform the Academic Senate that the Academic Policy & Planning Committee moved to approve the following newly developed policy on Priority and Early Registration finalized at our 3/9/23 meeting:

MSC To forward new policy regarding Priority and Early Registration to the Executive Committee for the Senate's consideration.

This matter was brought to our attention via the registrar's office and the Executive Committee for the Academic Senate from the November 2023 meeting. The Registrar's Office and AP&P have been in collaborative efforts to develop this policy since December 2022. The new policy aims to formalize current practices and establish a strategic committee to oversee these efforts. Formalized areas include:

- An application and review process for priority and early registration groups to ensure consistency, transparency, and accountability.
- Alignment with GI 2025 priority calling priority date instead of last date for returning students.

It is the aim of the Office of the Registrar to see this policy begin in Fall 2023 for alignment to GI 2025 and Fall registration.

Attachments: Priority and Early Registration Policy (.docx and PDF)

CC: vb, Laura Yager, Bernadette Muscat, Jim Mullooly

Academic Policy & Planning Committee

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