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**MEMORANDUM**

May 12, 2023

**MEMORANDUM**

**TO:** Ray Hall, Chair  
Tinneke Van Camp, Vice-Chair  
Academic Senate

**FROM:** Nichole Walsh, Vice-Chair  
Academic Policy & Planning Committee

**RE:** APP Memo APM 232 & 400s, 500s, 600s – Cosmetic Edits  
(Consent Agenda Edit Request)

This memorandum will serve to inform the Academic Senate that the Academic Policy & Planning Committee moved to approve the following edits based on the ongoing review project in conjunction with the Office of the Dean of Undergraduate Studies at our 12/1/22 meeting:

**MSC** To forward the edited redline copies of the following APMs regarding modifying *he/she* to *they* as well as hyperlink updates to the Executive Committee for the Senate’s consideration as a consent agenda item as follows:

- 232 (one edit on the newly adopted version)
- 405 (4 edits of *his/her* to *their*)
- 410 (4 edits of *his/her* to *their* with corresponding singular/plural adjustments for grammar)
- 415 (1 edit of *his/her* to *their*)
- 419 (1 edit of *his/her* to *their*)
- 526 (1 edit of *his/her* to *their*)
- 527 (1 edit of *his/her* to *their*)
- 528 (3 edits of *his/her* to *their*)
- 540 (4 edits of *his/her* to *their* with corresponding singular/plural adjustments for grammar)
- 622 (2 edits of *his/her* to *their*)
- 623 (1 link update on page 5)
- 624 (2 edits of *his/her* to *their* AND 1 link update on page 2, and 1 deletion of link on p. 3)
- 625 (1 edit of *his/her* to *their* with corresponding singular/plural adjustments for grammar)
- 635 (1 link update on page 1)
- 640 (1 link update on page 1)
- 676 (1 link update on page 1)

Academic Policy & Planning Committee

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Attachments: Respective redline copies of APMs noted above (PDF and .docx)

CC: vb, Bernadette Muscat, Jim Mullooly, Oscar Vega