

MINUTES OF THE PERSONNEL COMMITTEE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
5240 N. Jackson Avenue, M/S UC43  
Fresno, California 93740-8023

Office of the Academic Senate  
Ext. 8-2743

March 15, 2007

Members Present: B. Tsukimura (Chair), J. Farrar, K. Forbes,  
D. Harris, P. Popma, J. Redd-Williams.

Members Absent: J. Olson-Buchanan (excused).

The meeting was called to order by Chair Tsukimura at 9:10 a.m. in the University Center, Room #203.

1. Minutes. MSC to approve the Minutes of 3/1/2007.
2. Agenda. MSC to approve the Agenda as distributed.
3. Communications and Announcements.
  - a. The Guidelines for Off Year Periodic Review of Probationary Faculty were sent to College Academic Assemblies and are now posted on the Academic Personnel Website. Each college may tailor it to suit the needs of the college. For further information on this process, please see the cover letter from President Welty.
  - b. The Chairs Retreat discussed options on Teaching Effectiveness.
  - c. The Executive Committee of the Academic Senate passed the Policy on Promotion (APM 327). The policy will be sent to the floor of the Academic Senate on March 26<sup>th</sup>.

One of the committee members will be present at the Academic Senate meeting to answer questions about the Policy on Promotion.
  - d. D. Harris was re-elected to the Personnel Committee through the Spring of 2010.
4. Policy on Assessment of Teaching Effectiveness (APM 322).

Everyone should look at the policy and evaluate. Next discussion includes options on improving student ratings forms.

MSC to adjourn (11:50 a.m.)

The next scheduled meeting of the Personnel Committee will be on Thursday, 3/22/07 at 9:00 a.m. in the University Center, #203. An agenda will be distributed prior to the meeting. The entire committee membership may be reached at the e-mail alias "perscom".

Agenda.

1. Approval of the Minutes of 3/15/2007.
2. Approval of the Agenda.
3. Communications and Announcements.
4. Policy on Assessment of Teaching Effectiveness (APM 322).
5. Department of Social Work Education's Governance and Consultative Procedures.
6. Policy & Procedures for Fingerprinting and Conducting Background Checks.