

MINUTES OF THE GRADUATE COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5240 N. JACKSON AVENUE, M/S UC43
Fresno, California 93740-8023

Office of the Academic Senate
Ext. 8-2743

May 6, 2008

Members Present: M. Perez (Chair), S. Brown-Welty, D. Dickerson,
T. Dull, G. Kriehn, N. Mahalik, T. Skeen, Z. Wang,
R. Yazdipour.

Members Absent: C. Barnes (Student).

Visitors: P. Beare, C. Torgerson, A. Cuellar, D. Wise,
K. Magdaleno, S. Tracz, J. Marshall,
C. Frye-Bohlin.

The meeting was called to order by Chair Perez at 2:05 p.m. in the University Center, Room #203.

1. Minutes. MSC to approve the Minutes of 4/29/2008.
2. Agenda. MSC to approve the Agenda as amended to show:

Reorder the agenda moving election of chair to be number 6 and moving each item down one number.

In addition, an item was added to make recommendations related to the Curriculum & Instruction and Education Administration Program Review.
3. Communications and Announcements.
 - a. The Senate completed the first reading of the revisions to APM 223 Standards for Continuation and Procedures for Termination of Graduate Programs.
 - b. The committee reviewed the Annual Survey of Committee Activities for 2007/2008.
 - c. Chair Perez thanked all committee members for their contributions this year.
 - d. The committee thanked Chair Perez for his outstanding service as chair this year.

4. Review of graduate program in Curriculum and Instruction –
Time certain 2:20.

Discussed with Curriculum & Instruction their strategies for increasing their enrollments, discussed the program's decision to discontinue the Graduate Record Examination (GRE) as an admission criteria, and discussed the job descriptions of the program coordinators.

5. Review of graduate program in Administration and Supervision –
Time Certain 2:20.

The committee asked questions related to how Educational Administration proposed to keep their numbers down. Discussed the job descriptions of the program coordinators.

6. Election of Chair.

MSC to elect Timothy Skeen as the Chair for the 2008/2009 academic year.

7. Recommendations for Geology Graduate Program.

MSC to approve the Geology Program as a Program of Quality and Promise with the following recommendations:

- a. The department is to be commended for its recruitment plan;
- b. Encourage the faculty to be sure to work with all students related to a thesis or project option. Including a project option may assist in retaining students;
- c. Encourage faculty to use more direct measures of student work and include those in the Student Outcome Assessment Plan;
- d. The department is commended for the mentoring and assistance with scholarly activities it provides to their students.

8. Master of Arts in Education with Options in Administration and Supervision, Curriculum and Instruction, Early Childhood Education and Reading /Language Arts.

MSC to approve the Master of Arts in Education with Options in Administration and Supervision, Curriculum and Instruction, Early Childhood Education and Reading /Language Arts Program with Notation of Exceptional Quality with the following recommendations:

- a. The program is encouraged to continue to implement its Student Outcome Assessment Plan (SOAP);

- b. The Early Childhood Education program is encouraged to use the results of the SOAP to modify their curriculum where needed;
- c. The program should closely track completion rates of students since they are no longer using the GRE as an admission criteria;
- d. The faculty are commended for balancing all the requirements from the various accreditation bodies;
- e. The faculty are to be congratulated for their publishing and service;
- f. The faculty are to be congratulated for all the awards they have received over the past several years;
- g. The faculty are to be commended for their community engagement and the partnerships they have developed in the region.

MSC to Adjourn 3:20 p.m.

The next scheduled meeting of the Graduate Committee will be in the Fall 2008 semester. An agenda will be distributed prior to the meeting.