

- a. For both programs there was discussion about the distribution of advising among the faculty, which is currently handled by two faculty members.
 - b. It appears the Student Outcome Assessment Plans (SOAP) for both programs are being implemented. There was discussion about the MPA program implementing the results of the SOAP to improve their program.
 - c. There was discussion encouraging the International Relations program to develop the elective courses as has been recommended by the reviewers, and in addition to create a list of other potential elective courses students could take according to their career aspirations.
 - d. There was discussion related to the International Relations program about developing a recruitment plan that included recruitment targets and strategies.
 - e. There was a discussion encouraging both departments to explore offering some of their courses on the weekends.
 - f. There was discussion related to the International Relations program about their portfolio review process (part of their SOAP) and encouragement to develop more clear rubrics for assessing student portfolios.
5. Executive Session.
- MSC to appoint Ted Bergman to the Graduate Curriculum Subcommittee to replace Saul Jimenez-Sandoval.
6. Graduate/undergraduate cross-listed classes.
- MSC to postpone until next week.
7. Graduate student symposium.
- MSC to postpone until next week.
8. Graduate student advisory board.
- MSC to postpone until next week.

MSC to adjourn at 3:25 p.m.

The next scheduled meeting of the Graduate Committee is Tuesday, September 30, 2008 at 2:00 p.m. in the University Center, Room #203.

Agenda.

1. Approval of the Minutes of 9/23/08.
2. Approval of the Agenda.
3. Communications and Announcements.
4. Discussion of the International English Language Testing System.
5. Graduate/undergraduate cross-listed classes.
6. Graduate student symposium.
7. Graduate student advisory board.