

MINUTES, GRADUATE CURRICULUM SUBCOMMITTEE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
5240 N. Jackson Avenue, M/S UC 43  
Fresno, California 93740-8023  
Office of the Academic Senate            Ext. 8-2743

October 1, 2008

Members Present:            M. Jones (Chair), C. Barakzai, T. Bergman,  
                                         K. Cline, D. Dickerson, D. Kemp, K. Miller,  
                                         S. Tracz, M. Xiao.

Members Absent:            None.

Visitors:                      F. Zechman.

The Graduate Curriculum Subcommittee meeting was called to order by Chair M. Jones at 2:00 p.m. in McLane Hall, Room 193.

1. Minutes.    Approval of the Minutes of 9/24/08 was postponed.
2. Agenda.    MSC to approve the Agenda of 10/1/08 as amended to show:

Items 5, 6, and 7 (Outstanding Course Proposals) have been postponed until the next meeting.

3. Communications and Announcements.

Chair M. Jones announced since we have a number of new subcommittee members she thought it would be a good idea to highlight the role of the subcommittee.

The role of the subcommittee is to provide assistance, follow policies, and offer helpful suggestions to course proposers. Course proposers may be asked to make minor changes and submit them to L. Neal. The subcommittee may ask course proposers to make substantive changes to their course syllabus. The subcommittee needs to review course syllabus for university policy, learning outcomes language, and higher order skills. Forms must be completely filled out with appropriate clearance signatures. Other departments have the opportunity to weigh-in on course proposals to avoid duplication of courses on campus.

The subcommittee's role is not to dictate, but to review a syllabus as if you were a student. Syllabuses are designed to provide guidance to a student and provide clarity.

4. New Business.

Guest, F. Zechman attended the meeting to provide the Biology Department's insight into two of the New Graduate Courses for Forensic and Behavioral Sciences, in particular, FBS 263 DNA Analysis (Item #5) and FBS 267 Molecular Biology (Item #9).

FBS 263 DNA Analysis (Item #5) - There is concerns about the name of the course as related to Biology since BIOL 243 is a DNA Analysis course Cross listing of the course was suggested, but this would not work because FBS 263 focuses on human specific pieces of DNA. Suggestion was made to change the name of FBS 263 DNA Analysis to FBS 263 Forensic DNA Analysis.

FBS 267 Molecular Biology (Item #9) – Courses in Biology are currently offered called Molecular Biology, BIOL 241A-B, therefore, FBS 267 Molecular Biology can be taught by the Biology Department and the name will remain the same. Courses can be cross-listed up front. Further discussion will be held within the Biology Department faculty to obtain their willingness to accept doctoral students. A memo from Dean A. Rogerson regarding the willingness of the Biology Department to offer this course would be appropriate.

Further discussion was held by the subcommittee regarding the FBS courses. All correspondence regarding these courses should come from Chair M. Jones. The subcommittee will defer a motion on these proposals at this time until conversations with other interested parties have taken place. Subcommittee to take matter under advisement until next week.

MSC to adjourn (3:00 pm).

The next scheduled meeting of the Graduate Curriculum Subcommittee will on Wednesday, October 8, 2008 at 2:00 p.m. in McLane Hall # 193.

Agenda.

1. Approval of the Minutes of 9/24/08 and 10/1/08.
2. Approval of the Agenda.
3. Communications and Announcements.
4. New Business.
5. Old Business.  
Outstanding Course Proposal

College of Arts and Humanities  
 Second Reading  
 New Graduate Course Request (Item #84)  
 Linguistics  
 Linguistics 265 Seminar in Language Acquisition

Undergraduate/Graduate cross-listing courses policy

6. College of Science and Mathematics  
 Second Reading  
 Forensic Science  
 Catalog Statement Revision Request (Item #1)
7. College of Science and Mathematics  
 Second Reading  
 Forensic & Behavioral Sciences  
 New Graduate Course Requests (Items #2)  
 FBS 205 Fundamental Concepts in Forensic Science
8. College of Science and Mathematics  
 First Reading  
 Forensic & Behavioral Sciences  
 New Graduate Course Requests (Items #3,4,7,8,10 & 11)

2:20 p.m.	K.Miller/S.Walker	Chemistry/ Criminology	#3,4,7,8,10,11	Yes	K. Miller
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Forensic & Behavioral Sciences  
 New Graduate Course Request (Item #3)  
 FBS 261 Microscopy & Materials Analysis

Forensic & Behavioral Sciences  
 New Graduate Course Request (Item #4)  
 FBS 262 Personal Identification & Analytic Methods

Forensic & Behavioral Sciences  
 New Graduate Course Request (Item #7)  
 FBS 265 Failure Analysis

Forensic & Behavioral Sciences  
 New Graduate Course Request (Item #8)  
 FBS 266 Scientific Evidence

Forensic & Behavioral Sciences  
New Graduate Course Request (Item #10)  
FBS 269 Forensic Anthropology

Forensic & Behavioral Sciences  
New Graduate Course Request (Item #11)  
FBS 274 Special Topics in Forensic Science