

MINUTES OF THE PERSONNEL COMMITTEE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
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Office of the Academic Senate  
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September 4, 2008

Members Present: B. Tsukimura (Chair), M. Darling, J. Farrar, D. Harris,  
J. Olson-Buchanan, J. Redd-Williams, H. Shen.

Members Absent: P. Popma (excused).

The meeting was called to order by Chair B. Tsukimura at 9:10 a.m. in the University Center # 203.

1. Minutes. MSC to amend the Minutes as follows:

#3 Communications & Announcements – The spelling of “fourth” was corrected.

2. Agenda. MSC to amend the Agenda to show:

Table item #5 – “Policy on Coaches” until a revision is received (likely next week). Renumber subsequent items appropriately.

3. Communications and Announcements.

- a. Welcome to new member Hong Shen.
- b. Discussion of new Absence Management computerized reporting.
- c. E-recruit being modified to make it more useful for faculty searches. Should be ready for testing in January 2009 and implemented for Academic Year 09-10 recruiting cycle.
- d. Student rating of instruction is being explored further.
- e. In June, a group of faculty went to Charlotte, North Carolina to attend ‘Academic Impressions’ conference on teaching effectiveness.
- f. Immigration workshop for faculty. Daniel Manuel @ 10:30. Another for students in the future.

4. Random Selection of Five Year Review Committees for:

a. Jeri Echeverria, Provost:

- Two full-time tenured faculty members:

Shirley Kovacs (Science & Mathematics)  
Richard Ullman (Arts & Humanities)

- Two department chairs:

Marianne Jones (Agricultural Sciences & Technology)  
Don Freed (Health & Human Services)

b. Paul Beare, Dean Kremen School of Education & Human Development:

- One department chair outside the college:

Matthew Yen (Agricultural Sciences & Technology)

c. Berta Gonzalez, (AVP) Continuing & Global Education

- Three full-time tenured faculty members:

Carol Bohlin (Education & Human Development)

Michael Coles (Health & Human Services)

H. Dan Smith (Kremen School of Education)

- One academic staff from within B. Gonzalez's jurisdiction:

Susan Hawksworth (Continuing & Global Education)

- Two department chairs:

Stefaan Delcroix (Science & Mathematics)

David Frank (Science & Mathematics)

d. Lynda Harding, Director, TLT (Teaching, Learning & Technology)

- Three full-time tenured faculty members:

Robert Powell (Arts & Humanities)

Gerardo Munoz (Science & Mathematics)

Felicia Greer (Health & Human Services)

- One academic staff from within L. Harding's jurisdiction:

Terry Garvin (Agricultural Sciences & Technology)

- Two department chairs:

Don Stengel (Craig School of Business)

Martin Valencia (Arts & Humanities)

e. Tom McClanahan, AVP, Research and Sponsored Programs:

- Three full-time tenured faculty members:

Rick Hansen (Arts & Humanities)  
Ke Wu (Science & Mathematics)  
Manuel Figueroa (Social Sciences)

- One academic staff from with T. McClanahan's jurisdiction:

Maral Kismetian (Research & Sponsored Programs)

- Two department chairs:

Scott Moore (Arts & Humanities)  
John Pryor (Social Sciences)

f. Dennis Nef, Dean of Undergraduate Studies

- Three full-time tenured faculty members:

Keith Putirka (Science & Mathematics)  
Diane Blair (Arts & Humanities)  
John Henson (Agricultural Sciences & Technology)

- One academic staff from within D. Nef's jurisdiction:

Pawn Sayphengsy (Thomas Administration)

- Two department chairs:

Jane Middleton (Health & Human Services)  
Rick Zechman (Science & Mathematics)

5. APM 330 – Policy on Market Salary Increases. (Received 9/4/2008)

Discussion. Members will review for next meeting.

6. APM 322 – Policy on Teaching Effectiveness.

Postponed.

7. Policy and Procedures for Fingerprinting and Conducting Background checks.

Postponed.

MSC to adjourn, 10:50 a.m.

The next scheduled meeting of the Personnel Committee will be Thursday, September 11, 2008 at 9:00 a.m. in the University Center # 203.

Agenda.

1. Approval of the Minutes of 9/3/2008.
2. Approval of the Agenda.
3. Communications and Announcements.
4. APM 330 – Policy on Market Salary Increases.
5. APM 309 – Policy on Coaches.
6. APM 322 – Policy on Teaching Effectiveness.
7. Policy and Procedures for Fingerprinting and Conducting Background Checks.