

MINUTES OF THE PERSONNEL COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5240 N. Jackson Avenue, M/S UC 43
Fresno, California 93740-8023
Office of the Academic Senate
Ext. 8-2743

September 11, 2008

Members Present: B. Tsukimura (Chair), M. Darling, J. Farrar, D. Harris,
J. Olson-Buchanan, J. Redd-Williams, H. Shen.

Members Absent: P. Popma (excused).

The meeting was called to order by Chair B. Tsukimura at 9:10 a.m. in the University Center # 203.

1. Minutes. MSC to amend the Minutes as follows:

- The date of the minutes was 9/4/2008.
- The spelling that was corrected should be “fourth”.
- Cross out “Institutional Research, Assessment & Planning” in item #3d.
- Cross out “leaders” in item #3e.
- Eliminate the apostrophe in “student’s” in item #3f.

2. Agenda. MSC to approve the Agenda as distributed.

3. Communications and Announcements.

- There is no change with respect to the absence policy. However, the new online Absence Management system will require faculty and staff to self-report each month through the online system.
- The committee noted there was very positive feedback about the immigration workshops that were developed by Daniel Manuel.

4. APM 330 – Policy on Market Salary Increases.

Discussion of APM 330.

MSC to approve (APM 330) Policy on Market Salary Increases with amendments and forward to the Executive Committee for review.

5. APM 309 – Policy on Coaches.

Discussion of APM 309. Athletics has offered amendments as part of their NCAA accreditation review. Members will read and carefully review for the next meeting.

6. APM 322 – Policy on Teaching Effectiveness.

Discussion of a new (9/10/2008) revision of APM 322.

7. Policy and Procedures for Fingerprinting and Conducting Background checks.

Postponed.

MSC to adjourn, 10:55 a.m.

The next scheduled meeting of the Personnel Committee will be Thursday, September 18, 2008 at 9:00 a.m. in the University Center # 203.

Agenda.

1. Approval of the Minutes of 9/11/2008.
2. Approval of the Agenda.
3. Communications and Announcements.
4. APM 309 – Policy on Coaches.
5. APM 322 – Policy on Teaching Effectiveness.
6. Policy and Procedures for Fingerprinting and Conducting Background Checks.